

No.8/4/2013-CS-I(Trg.)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

Lok Nayak Bhavan, New Delhi
Dated, the 10th June, 2013

OFFICE MEMORANDUM

**Subject : Level 'D' Training Programme for Section Officers in the
zone of promotion for Grade I(US) of the CSS at the ISTM
(01/07/2013 to 23/08/2013)**

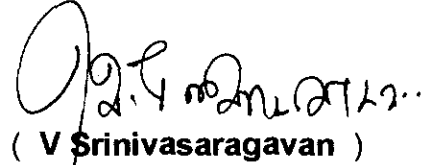
The undersigned is directed to inform that officers whose names are given in **Annexure- I** have been nominated to participate in the Level 'D' Training Programme being conducted by ISTM w.e.f. **01/07/2013 to 23/08/2013** as enjoined in **Cadre Training Plan** for the CSS officers. Officers mentioned in **Annexure-I** may be relieved of their duties and advised to report to Shri **R.K. Kundi, Deputy Director** (Co-ordinator), ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 **at 9 A.M. on 01st July, 2013 without fail.**

2. As the training of the officers and its successful completion is mandatory as per DOP&T Notification **G.S.R.197(E) dated 19th March 2010**, the Cadre Authorities are requested to ensure that the officers nominated to the above programme are **relieved in time**. **The performance of the officers in the training will be evaluated and the reports be added in their APARs while considering their promotion.** No request for withdrawal of nomination either from the Ministry/ Department or the officer concerned shall be entertained by this Department or by ISTM as this would adversely affect the promotion of the officers. **The officers who do not attend or successfully complete the Level 'D' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010.**

3. The aforesaid training includes study tour as well as field visit outside Delhi. Officers nominated in **Annexure I** may be advised to draw necessary TA/DA advance of **Rs. 70,000/-** (Rs. 15,000/- for study tour and Rs. 55,000/- for the field visit in states) from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers and the same will be collected by ISTM from the participating officers.

P.T.O.

4. Confirmation with regard to the participation of the officers along with their bio-data (**Annexure-II**) may please be sent at the earliest to **Shri R.K. Kundi, Deputy Director** (Co-ordinator) ISTM, New Delhi (Telephone No. 261815314 (O)).



(**V Srinivasaragavan**)

Under Secretary to Government of India
Tele. : 24629412

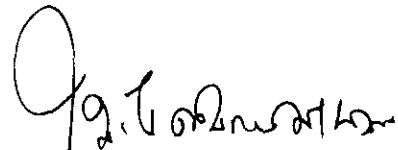
To

**Ministry/Department of
{Joint Secretary(Admn.) concerned}**

New Delhi.

Copy forwarded for information and necessary action to : -

1. ISTM, (**Shri Satyajit Mishra, Joint Director**) Administrative Block, Old JNU Campus, New Delhi-110067. (**ER Sheets of the participants may be got filled up, as already requested vide DOP&T Letter No.21/36/2006-CS.I(C) dated 2nd July 2009.**)
2. ISTM, (**R.K. Kundi, Deputy Director**), Administrative Block, Old JNU Campus, New Delhi-110067. **The list of officers with CSL No. who report for training on 1st July, 2013 may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. **US(U), CS-I Section, DOP&T – For confirming the training status of the officers while considering their Promotion.**
5. Hindi Section, DOP&T, New Delhi - For Hindi version.
6. Web site of this Department (**www.persmin.nic.in>DOPT>Central Secretariat >CSS/Training Nomination Circulars/SO**)
7. Guard File.



(**V Srinivasaragavan**)

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**Level 'D' Training Programme to be held at ISTM
(01/07/2013 to 23/08/2013)**

S. No	CSL No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1	7956	SUBODH CHANDRA RAY	02/05/1964	Labour & Employment
2	7957	MANAS MONDAL	22/08/1967	Home Affairs
3	7958	DEBAL PATRA	22/01/1962	Labour & Employment
4	7959	S.C. MONDAL	07/12/1962	Defence
5	7961	A.K. MANDAL	10/11/1965	Urban Development
6	7963	ARUN KUMAR MANDAL	01/01/1965	Petroleum & Natural Gas
7	7964	B.M. MONDAL	20/10/1961	Power
8	7965	DIPAK KR. BISWAS	15/02/1964	Agriculture & Cooperation
9	7967	B.K. BISWAS	04/01/1965	Road Transport & Highways
10	7970	T. K. DAS	20/02/1967	Financial Services
11	7971	GAJENDER K. VERMA	14/10/1966	Industrial Policy & Promotion
12	7972	SHYAMAL SAMADDER	12/11/1968	Commerce
13	7973	TAPAN KR. MONDAL	10/06/1966	Industrial Policy & Promotion
14	7974	PARESH MALAKAR	12/01/1968	Economic Affairs (Dep. to OIA)
15	7975	BISWAJIT SAHA	05/01/1965	Heavy Industries
16	7976	S.K.SINGH	01/07/1967	Higher Education
17	7979	BIDHI CHAND	17/11/1955	Information & Broadcasting
18	7980	ASHOK KUMAR	13/12/1955	Petroleum & Natural Gas
19	7985	JACINTA EKKA	15/10/1955	Revenue
20	7606	P.K. MISHRA	15/07/1955	Industrial Policy & Promotion
21	7625	C.P. SINGH	29/08/1955	Rural Development

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as **Section Officer**
Select List year _____
7. Whether the nominee is a member of SC/ST. If yes, please specify
Yes/No SC/ST
8. Previous Training undergone
(a) ISTM _____
(b) Other Training Institute _____
9. (i) Office Address
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address _____
with Tele. No, _____
e-mail, if any. _____