

No.8/5/2011-CS-I(Trg.)-Vol-II
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

Lok Nayak Bhavan, New Delhi
Dated, the 8th June, 2011

OFFICE MEMORANDUM

**Subject : Level 'D' Training Programme for Section Officers in the
Zone of Promotion for Grade I(US) of the CSS at the ISTM
(04/07/2011 to 26/08/2011)**

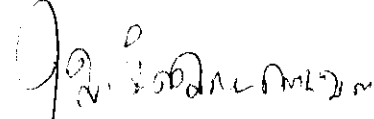
The undersigned is directed to refer to DOP&T Order **No.5/3/2010/CS.I(U)** dated **11th November, 2010** and to say that Section Officers were promoted to Grade I(Under Secretary) of the CSS on adhoc basis, with the condition that officers who have not undergone mandatory training as enjoined in cadre training plan for the CSS, will have to undergo the aforesaid training within a period of six months. Accordingly, Officers as per **Annexure- I**, who have not undergone the mandatory training programme, have been nominated to participate in the Level 'D' Training Programme to be conducted by ISTM w.e.f. **04/07/2011 to 26/08/2011**. The list also includes two officers viz Shri Pawan Kumar (sl.no.1) and Shri N.Khamchin Thang (sl.no.16) who have not yet been promoted as US. The officers mentioned in **Annexure-I** may be relieved of their duties, **subject to vigilance clearance wherever not yet received** and advised to report to **Shri K. Govindarajulu, Deputy Director** (Co-ordinator), ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 **at 9 A.M. on 04th July, 2011 without fail.**

2. As the training of the officers and its successful completion is mandatory, the Cadre Authorities are requested to ensure that the officers nominated to the above programme are **relieved in time.** **The performance of the officers in the training will be evaluated and the reports thereof would be added in their APARs while considering their promotion/regularisation.** No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute as this would adversely affect the promotion of the officers. **The officers who do not attend or successfully complete the Level 'D' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010.**

3. The aforesaid training includes study tour as well as field visit outside Delhi. Officers nominated in **Annexure I** may be advised to draw necessary TA/DA advance of **Rs. 55,000/-** (Rs. 10,000/- for study tour and Rs. 45,000/- for the field visit in states) from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers in the form of Cash and the same will be collected by ISTM from the participating officers.

P.T.O.

4. Confirmation with regard to the participation of the officers along with their bio-data (Annexure-II) may please be sent by 20th June, 2011 to **Shri K. Govindarajulu, Deputy Director (Co-ordinator) ISTM, New Delhi**, with a copy to the undersigned. **Shri K. Govindarajulu, Deputy Director (Co-ordinator), ISTM**, is accessible on phone No. 26185316 (O).



(**V Srinivasaragavan**)

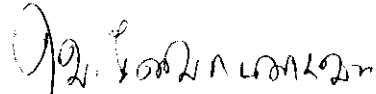
Under Secretary to Government of India

Tele. : 24629412

To
{**Joint Secretary(Admn.) concerned**}
Ministry/Department of
New Delhi.

Copy forwarded for information and necessary action to :-

1. Officers concerned.
2. ISTM, (**Shri K. Govindarajulu - Deputy Director**), Administrative Block, Old JNU Campus, New Delhi-11067, w.r.t. their letter No. **A-33090/1/2005-ISTM (Coord)** dated **09th May, 2011**. **ER Sheets of the participants may also be got filled up, as already requested vide DOP&T Letter No.21/36/2006-CS.I(C) dated 2nd July 2009 . The list of officers, who report for training on 04th July, 2011 may please be furnished to this Department next day positively.**
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi.
4. PA to Director(CSI)
5. **US(U), CSI Section, DOP&T – For confirming the training status of the officers while considering their regularization.**
6. Guard file.
7. Web site of this Department (www.persmin.nic.in>CS Division>CSS/CSI-Training Circular - SO)



(**V Srinivasaragavan**)

Under Secretary to Government of India

Tele. : 24629412

Annexure I

**Level 'D' Training Programme to be held at ISTM
(04/07/2011 to 26/08/2011)**

S. No	CSL No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1	6778	Pawan Kumar	01/07/66	Food & Public Distribution
2	6819	Alexandar P. Thomas	25/05/64	HRD
3	6820	V.P. Madra	26/07/53	New & Renewable Energy
4	6821	Sudhir Kumar Samantaray	05/05/70	Economic Affairs
5	6822	Ananda Chandra Mallick	27/02/66	Revenue
6	6823	Lalit Kumar Sharma	13/04/56	Industrial Policy & Promotion
7	6824	Nand Kishore Kumar	08/01/67	Commerce
8	6825	Dharmender Kumar	15/02/71	Commerce
9	6826	Avinash Chandra	15/06/63	Personnel & Training
10	6827	Amarjit Singh	11/02/69	Health & Family Welfare
11	6829	Jyotsna Gupta	01/01/69	Economic Affairs
12	6831	Rampal Singh	15/07/67	Road Transport & Highways
13	6833	L. Madana Kumar R.	01/07/70	Prime Minister's Office
14	6842	B.K. Phungreingam Angam	15/04/67	Science & Technology
15	6845	Kabiraj Sabar	02/03/68	Commerce
16	6846	N. Khamchin Thang	07/03/66	Food Processing Industries
17	6847	Hans Raj Meena	11/12/68	Revenue
18	6848	Rajendra Singh	10/09/66	Power
19	6849	Raju Lal Meena	01/06/66	Minority Affairs

CURRICULAM VITAE

Annexure - II

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as **Section Officer**
Select List year _____

7. Whether the nominee is a member
of SC/ST. If yes, please specify Yes/No
SC/ST
8. Previous Training undergone
(a) ISTM _____
(b) Other Training Institute _____

9. (i) Office Address
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address
with Tele. No, _____
e-mail, if any. _____