

**Most Immediate**

**No.08/02/2011-CS.I(Trg)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
CS.I Training**

Lok Nayak Bhawan, New Delhi  
Dated the 17<sup>th</sup> June, 2011

**OFFICE MEMORANDUM**

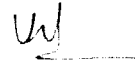
**Subject : Level 'A' Training Programme at ISTM for U.D.Cs with 5 years' approved service in the grade (04/07/2011 to 29/07/2011).**

The undersigned is directed to inform that UDCs/adhoc Assistants, whose names are given in **Annexure I**, have been nominated for the Level 'A' Training Programme conducted by ISTM w.e.f. **04/07/2011 to 29/07/2011**. It is requested that these officials may be relieved of their duties, subject to vigilance clearance and advised to report to Smt. Namita Malik, Assistant Director(Co-ordinator) ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 4<sup>th</sup> July, 2011**.

2. **The performance of the officials in the training, as evaluated and reported by ISTM thereof, may be added in their APARs.** No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute. As the training of the officials and successful completion is necessary for promotion/regularization, the Cadre Units are requested to ensure that the officials nominated to the above programme are relieved in time.

3. As the aforesaid training includes study tour, officers nominated above may be advised to draw necessary TA/DA advance of Rs. 12,000/- each from their respective Ministry/Department. This amount may be released in **Cash** only and the same shall be collected by ISTM from the participating officials.

4. Confirmation with regard to the participation of the officials along with their respective bio-data (**Annexure-II**) may please be sent by **24<sup>th</sup> June, 2011** to Smt. Namita Malik, Assistant Director (Co-ordinator), ISTM, New Delhi, with a copy to the undersigned. Smt. Namita Malik, Assistant Director(Co-ordinator) ISTM is accessible on phone No. 26185311 (O).



( **Vidyadhar Jha** )

Under Secretary to the Government of India  
Tele. : 24624046

To

**Min/Dept.of  
Joint Secretary(Estt./Admn.)  
New Delhi.**

Copy forwarded to :-

1. Officers concerned.
2. ISTM, (Sh. K. Govindarajulu- Dy. Director(Coord), Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their letter No. A-33090/1/2005-ISTM(Coord) dated 5<sup>th</sup> January, 2011.
3. ISTM, (Smt. Namita Malik, Asstt. Director) Administrative Block, Old JNU Campus, New Delhi-110067. It is requested that a list of officers who report for training on **4<sup>th</sup> July, 2011** may please be furnished to this Department next day positively.
4. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi for information.
5. CSII(B) Section, DOP&T, LN Bhawan, New Delhi
6. Guard File.
7. Web site of this Department (**[www.persmin.nic.in](http://www.persmin.nic.in)**<CS Division<CSS<Training Circulars<U.D.C.)



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**Level 'A' CSS Cadre Training Programme for UDCs  
with 5 years approved service in the Grade at ISTM  
(04/07/2011 to 29/07/2011)**

S. No	NAME OF THE OFFICER Sh./Smt./Ms.	DATE OF BIRTH	CADRE WHERE WORKING Ministry/Department
1.	Ajitha Kumari M.N.	20/03/1968	Earth Sciences
2.	Ranjan Gupta	26/12/1969	Home Affairs
3.	Anil Kumar	03/02/1971	Home Affairs
4.	Paritosh Mandal	23/10/1965	Urban Development
5.	Ashoke Das	20/08/1962	Urban Development
6.	Pankaj Kumar Jha	03/01/1972	Urban Development
7.	Amal Chandra Das	17/04/1955	Urban Development
8.	N.S. Rawat	15/06/1959	Home Affairs
9.	Subhash Chander	08/03/1970	Home Affairs
10.	Shankar Bali	25/07/1958	Home Affairs
11.	Ramesh Kumar	01/04/1967	Posts
12.	Asit Baran Sarkar	28/08/1962	UPSC
13.	Shyam Saxena	09/02/1963	UPSC
14.	Gautam Bhakta	06/05/1957	Expenditure
15.	Fauladi Chauhan	27/10/1962	Agriculture & Cooperation
16.	Vinod Kumar - I	01/10/1959	UPSC
17.	Krishan Kumar	30/05/1956	Commerce
18.	Narendra Bellani	15/08/1964	Commerce
19.	Dinesh Kumar Gupta	30/03/1967	Commerce
20.	Shiv Shankar Kumar	19/01/1961	Coal
21.	R D Nagrare	18/06/1965	Agriculture & Cooperation
22.	Kamal Kapoor	27/12/1967	Agriculture & Cooperation
23.	Rajbir Singh	15/07/1956	Agriculture & Cooperation
24.	Yogender Das	04/03/1960	Expenditure
25.	Balam Singh	14/03/1957	Expenditure
26.	Ram Kishan	20/07/1953	Expenditure
27.	Uttam Singh	18/07/1961	Expenditure
28.	Birendra Prasad	15/05/1966	Planning Commission
29.	Rajinder Kumar	12/01/1969	Law & Justice
30.	Pawan Sharma	03/07/1968	Planning Commission
31.	Surendra Kumar Patnaik	23/06/1968	Planning Commission
32.	Darshan Singh	05/01/1958	Pet. & Natural Gas
33.	Bhupal Singh	21/04/1955	DOP&T
34.	A. J. Mahapatra	08/10/1958	Supply
35.	Dinesh Chander	22/05/1969	Pet. & Natural Gas

**CURRICULAM VITAE**

1.	Name of the Officer Nominated	_____
2.	Date of Birth	_____
3.	Designation & Scale of Pay	_____
4.	Office in which employed	_____ _____ _____ _____
5.	Academic Qualification	_____ _____
6.	Date of joining as <b>UDC</b> Select List year	_____ _____
7.	Whether the nominee is a member of SC/ST. If yes, please specify	Yes/No SC/ST
8.	Previous Training undergone	
(i)	ISTM	_____
(ii)	Other Training Instt.	_____
9.	(i) Office Address	_____
	Ministry/Department	_____
	Name of Building & Room No.	_____
	Place of Office, Tele. No.	_____
	(ii) Residential Address	_____
	with Tele. No,	_____
	e-mail, if any.	_____