

F.No-21/1/2016-CS.I (P)
Government of India
Ministry of personnel, Public Grievances & Pension
Department of Personnel & Training

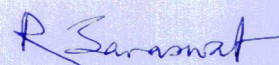
Lok Nayak Bhawan, New Delhi
Dated 15th November, 2016

Office Memorandum

Subject:-Filling up of vacant posts in the National Commission for Women by deputation on 'Foreign Service terms' basis -regarding.

Vacancy Circular No.-1/2(2)/2015-NCW (A)-Pt. dated 09.11.2016 received from National Commission for Women on the subject cited above is circulated for information of all CSS officers.

2. It may be noted that Cadre clearance from CS.I Division will be required in case of Under Secretary and above level officers of CSS applying for deputation.



(Raju Saraswat)

Under Secretary to the Government of India

Tel: 24629412

To

All Ministries/Departments (through Website of DOP&T)

No. 1/2(2)/2015-NCW(A)-Pt.
National Commission for Women
Plot No. 21, Jasola Institutional Area
New Delhi -- 110 025.

9th November, 2016.

To
The Director (CS), Department of Personnel & Training
Lok Nayak Bhawan, New Delhi 110003.

The Deputy Secretary (Ww), Ministry of WCD, Shastri Bhavan, New Delhi.

The Deputy Secretary (Admin), Ministry of Law & Justice, Shastri Bhavan, New Delhi.

The Deputy Secretary (Admin.), Ministry of Home Affairs, New Delhi, ^{North Block,}

Sub: Filling up the vacant posts in the National Commission for Women
by deputation on 'Foreign service terms' basis - reg.

Sir,

National Commission for Women was constituted as per the NCW Act, 1990 and has been functioning as per the mandate bestowed on it by the NCW Act, 1990. The Commission has been looking after the safety and welfare of the women. NCW invite applications from eligible persons for the posts of:

Sl No.	Name of the post	No of post	Eligibility condition
1.	Under Secretary Level - II Pre-revised scale of pay Rs.15600-39100+ 6600 (GP)	01 (one)	Qualifications and Experience: (i) Holding analogous posts on regular basis in the parent Cadre or Department; or (ii) with five years' service in the pre-revised scale of pay of Rs.15,600-39,100+Grade Pay 5400/- OR (iii) with six years' service in the grade rendered after appointment thereto on a regular basis in the pre-revised scale of pay of Rs.9300-34800+ GP Rs.4800/- Possessing Graduate/Post Graduate degree in any discipline from a recognised University; and Possessing knowledge of administrative/publicity matters.
2.	Law Officer Level-II Pre-revised scale of pay Rs.15600-39100+ 6600 (GP)	01 (One)	Holding analogous post on regular basis OR With five years of regular service in the pre-revised pay scale Rs.9300-34800/+ 5400 GP) or equivalent OR With six years of regular service in post in the pre-revised scale of Rs.9300-34800/+ 4800 GP) or equivalent. OR With seven years of regular service in the pre-revised scale of Rs.9300-34800/+ 4600 GP) or equivalent. qualifications and experience :- Degree in Law (LLB/BL) of a recognized university or equivalent 5 years experience in handling service and other legal matters including those in the Courts of Tribunals.
3.	Senior Research Officer Level-II Pre-revised scale of pay Rs.15600-39100+ 6600 (GP)	01 (One)	Qualifications and Experience: (i) Holding analogous posts on regular basis in the parent Cadre or Department; or (ii) with five years' service in the pre-revised scale of pay of Rs.15,600-39,100+Grade Pay 5400/- OR (iii) with six years' service in the grade rendered after

			<p>appointment thereto on a regular basis in the pre-revised scale of pay of Rs.9300-34800+ GP Rs.4800/- OR</p> <p>(iv) with seven years service in the pre-revised scale of pay of Rs.9300-34800+4600GP</p> <p>Possessing Post Graduate degree in Sociology MSW/Women's studies from a recognised University; and</p> <p>Experience of at least five years in conducting/facilitating research studies through academic institutions/other organisations.</p>
4.	<p>Private Secretary Level-8</p> <p>Pre-revised scale of Rs.9300-34800 + GP 4800/-</p>	04 (Four)	<p>Essential :-</p> <p>(i) holding analogous posts on regular basis in the parent Cadre/Department ; or</p> <p>(ii) With three years' service in the pre-revised scale of pay of Rs.9,300-34,800+4600 GP; or</p> <p>(iii) six years' regular service as Stenographer Grade 'C' in the old scale of pay of Rs.5500-175-9000 (pre-revised) Revised pay-scale of Rs.9,300-34800+ 4200 GP.</p>
5.	<p>Research Assistant Level-6</p> <p>Pre-revised scale of pay of Rs.9,300-34,800+GP Rs.4200/-</p>	04 (Four)	<p>(i) holding analogous posts on regular basis in the parent Cadre or Department; or</p> <p>(ii) With eight years regular service in posts in the pre-revised scale of pay of Rs.5,200-20,200 with Rs.2800 GP or equivalent in the parent cadre or department</p> <p>Possessing master degree in sociology/MSW of a recognized university or equivalent.</p> <p>Having three years experience of Research on Women issues.</p> <p>Having sound knowledge of computer.</p>
6.	<p>Assistant Level-6</p> <p>Pre-revised scale of pay of Rs. 9300-34800 + Rs.4200/-(GP) (PB-2)</p>	04 (Four)	<p>(i) holding analogous posts on regular basis in the parent Cadre or Department; or</p> <p>(ii) With eight years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.5,200-20,200+2800 GP or equivalent in the parent cadre or department .or</p> <p>With ten years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.5,200-20,200+2400 GP or equivalent in the parent cadre or department</p> <p>(b) (i) Possessing bachelor's degree from recognized University or Institute or equivalent; and</p> <p>(ii) five years experience in administrative/Legal matters.</p>
7.	<p>Junior Hindi Translator Level-6</p> <p>Pre-revised scale of pay of Rs.9,300-34800+ Rs.4200(GP)</p>	1	<p>Essential:</p> <p>Central Government officers holding analogous post on regular basis or officers having 5 years regular service in a post. In the old scale of pay of Rs.3050-4590(Revised pay scale 5200-20200+1900 Grade Pay or equivalent.</p> <p>Essential Educational qualification :- Masters degree of a recognized university or equivalent in Hindi with English as subject at the degree level OR</p> <p>Masters degree of a recognized University or equivalent in English with Hindi as subject at the degree level</p> <p>OR Master's degree of recognized University or equivalent in any subject with Hindi medium and English as a subject at the degree level</p> <p>OR Master's degree of a recognized University or equivalent in any subject with English medium and Hindi as a subject at degree level and one year translation course from a recognized institute.</p>
8.	<p>Jr. Accountant Level-4</p> <p>Pre-revised scale of pay of Rs.5200-20200+2400 GP</p>	02 (Two)	<p>(i) holding analogous posts on regular basis or</p> <p>(ii) Lower Division Clerk with 5 years of service in the grade with experience in cash. Having knowledge of Tally.</p>


9.	Personal Assistant Level-6 Pre-revised scale of pay of Rs.9300- 34,800+ Rs.4200 (GP)	01 (One)	Holding analogous posts or having six year's regular service as Steno Grade 'D' in the Scale of pay of Rs. 5200-20200+ Rs. 2400 GP (Old scale Rs.4000-100- 6000) 2) Intermediate or equivalent 3) Should possess a speed of 100 words per minute in English Shorthand and 40 words per minute in English Typewriting.
10.	Stenographer Grade 'D' Level-4 Pre-revised scale of pay of Rs.5200- 20200+ Rs.2400 (GP)	04 (Four)	(i)Holding analogous posts on regular basis in the parent cadre/Department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.5200-20200+GP 1900/- or equivalent in the parent cadre or Department; or (b) and have passed skill test on computer with 10 minutes having a speed of 80 w.p.m. in stenography and transcription 50 minutes English/65 minutes Hindi.

Note:

1. Advance copy can be sent by the candidates in the prescribed proforma. The department is required to forward the application of the candidate alongwith attested copies of ACRs for the last 5 years and vigilance clearance certificate.
2. The Commission reserves the right to reject any of the application or all the applications without assigning any reason whatsoever.
3. The candidates who had applied in response to NCW earlier notification/advertisement need not apply again.

It is requested that the vacancy of the above posts may please be placed on DoPT website for wide circulation. Suitable CSS officer having the required eligibility condition may please be sponsored alongwith their application accompanied by the Vigilance Clearance and Photo copies of ACRs/APARs duly attested be forwarded to the undersigned for further necessary action at this end.

Yours faithfully,


(V.V.B. Raju) 9/11/2016
Deputy Secretary

Copy forwarded with a request for similar action to: