

**TIME BOUND**

No. 3/3/2016-CS.II(A)  
Government of India  
Ministry of Personnel, Public Grievances and Pension  
(Department of Personnel & Training)  
(CS.II Division)

3rd Floor, Lok Nayak Bhavan,  
Khan Market, New Delhi -110 003,

Dated: 18<sup>th</sup> September, 2018

**OFFICE MEMORANDUM**

**Subject:** Preparation of panel of Principal Private Secretaries (PPS) of CSSS for SLY 2016 - reg.

The undersigned is directed to refer to this Department's OM of even number dated the 11<sup>th</sup> September, 2018 on the subject mentioned above and to say that this Department has sought Vigilance Clearance and major/minor penalty certificate for the last 10 years of the eligible Private Secretaries for promotion to the grade of Principal Private Secretaries (PPS) of CSSS (SLY 2016).

2. All the concerned cadre units are once again requested to provide the required information latest by the deadline indicated in this Department's OM *ibid*, positively for further necessary action. The same may also be sent via email: [chirabrata.sarkar@nic.in](mailto:chirabrata.sarkar@nic.in) and [sumit.k13@nic.in](mailto:sumit.k13@nic.in).

3. Cadre units may also ensure that ACR/APAR grading of the officers concerned have been sent to this Division, if not, the same may be made available immediately, otherwise in the absence of ACR/APAR, it would be difficult to consider their names for promotion.

  
18/09/2018

(Chirabrata Sarkar)

Under Secretary to the Government of India  
☎ 24623157

To

1. All concerned Ministries/Departments.
2. The officials concerned.