

No.5/11/2014-CS.I(U)  
Government of India  
Ministry of Personnel, Public Grievances & Pension  
Department of Personnel & Training

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2<sup>nd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi

Dated the 26<sup>th</sup> December, 2014

**O R D E R**

Approval of the President is hereby conveyed for promotion of 18 Section Officers of Central Secretariat Service (CSS) to Grade-I (Under Secretary) of CSS in PB-3 (Rs.15600-39100) with Grade Pay of Rs.6600/- on purely on 'ad-hoc' basis for a period up to 31.05.2015 or till the posts are filled up on regular basis, or until further orders whichever is earlier. The allocation of officers on their promotion is as shown against their names in the Annexure to this OM. The 'ad-hoc' promotion is subject to the following conditions:

- (i) The ad-hoc promotion shall not confer any right to continue in the grade indefinitely or for inclusion in the Select List for regular appointment or to claim seniority in the Grade I of the CSS.
- (ii) Ad-hoc appointments may be terminated at any point of time without giving any reason therefor.
- (iii) The appointment on ad-hoc basis will take effect from the date of assuming the charge of the post of Under Secretary in the Ministry/ Department to which the officer has been allocated.
- (iv) The service rendered on ad-hoc basis in the Under Secretary grade would not count for the purpose of seniority in that grade or for promotion to the next higher grade.
- (v) **The appointment is subject to vigilance clearance in terms of DoPT's OM No.22034/4/2012-Estt.(D) dated 02.11.2012 and other relevant instructions on the subject.** The Ministry/ Department where the officer is working should relieve him/her or promote him/her only after verifying that no disciplinary proceedings are pending or contemplated against the officer.
- (vi) The Officers, who have not undergone mandatory Level 'D' Training as enjoined in Cadre Training Plan for the CSS, will have to undergo the aforesaid training as per nominations made by this Department.
- (vii) No request for retention of the Officers in the same Ministry/ Department would be entertained.
- (viii) The officers who fail to avail ad-hoc promotion would not be considered for ad-hoc promotion for a period of one year from the date of issue of promotion order.
- (ix) Officers undergoing any training will not be allowed proforma promotion and the officer has to join the post to avail promotion.

...2/-

2. As vacancies arising on account of retirement on 31.12.2014 have also been taken into account, promotion of officers included in this order should be effected on or after 01.01.2015 only. **Officers should avail promotion by 7.1.2015, failing which the orders of ad-hoc promotion in respect of such officers shall stand cancelled automatically.**

3. Notification appointing the officers will be issued by the Ministry/Department after the officer(s) have assumed charge of Under Secretary. A copy of the notification issued should be endorsed to this Department.

4. The willingness of the Officers on deputation as to whether they are willing to revert back to the cadre with a view to avail the promotion will be obtained by the Ministry/Department from where the Officer(s) have proceeded on deputation.

5. **Web Based Cadre Management System:** Promotion of officers have been reflected in the Web Based Cadre Management System. Accordingly, relieving/ joining of officers should be immediately updated in the Transfer module of the Web Based Cadre Management System hosted at **cscms.nic.in**. This is the responsibility of the nodal officers concerned.

6. This issues with the approval of the Competent Authority.



(V. Srinivasaragavan)

Under Secretary to the Government of India

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Copy to:

1. The Joint Secretaries (Admn./Estt.) of all Ministries / Departments concerned.
2. Officers concerned.
3. US(CS.I/Trg.) / US(CS.I/D) / US(CS.I/S&A)
4. Guard File.

## Annexure to Order No.5/11/2014-CS.I(U) dated 26.12.2014

Sl. No.	CSL No.	Name (S/Shri/ Smt./Ms.)	Cat.	Date of Birth (DD/MM/YY)	Present posting (Min./Deptt.)	On promotion posted to (Min./Deptt.)
1	8542	Rajesh Kumar	Gen	01/06/1971	Revenue	Social Justice & Empowerment
2	8544	Subhendu Hota	Gen	13/09/1973	Home Affairs	Home Affairs
3	8554	Pushkar Kumar Singh	Gen	15/02/1973	Fertilizers (D/o Pharmaceuticals)	Higher Education
4	8617	Sunil Kumar	Gen	09/01/1970	Commerce	Panchayati Raj
5	8618	Neelam Sharma	Gen	06/12/1975	Water Resources, River Development and Ganga Rejuvenation	Agriculture & Cooperation
6	8620	Brajesh Kumar Singh	Gen	04/02/1976	Environment, Forests & Climate Changes	Information & Broadcasting
7	8622	Sunil Kumar Swarnkar	Gen	08/06/1973	Commerce	Agriculture & Cooperation
8	8623	Biswjeet Mandhata Patnaik	Gen	20/06/1966	Labour & Employment	Agriculture & Cooperation
9	8624	Saumitra Sahar	Gen	22/08/1975	Health & Family Welfare	NATGRID
10	8626	Ranjit Kumar Singh	Gen	10/04/1970	Food & Public Distribution	NATGRID
11	8627	Awadhesh Kumar Singh	Gen	20/07/1967	Health & Family Welfare	Health & Family Welfare
12	8628	Ashesh Kumar	Gen	09/08/1977	Food & Public Distribution	NATGRID
13	8632	Manjushree Hore	Gen	11/04/1957	Information & Broadcasting	NATGRID
14	8634	Anjana	Gen	22/03/1973	Home Affairs	Home Affairs
15	8635	Sushanta Kumar Saha	Gen	05/08/1957	Higher Education	Higher Education
16	8636	Govind Rao Chesetty	Gen	01/01/1956	Urban Development	Urban Development
17	8638	Sanjay Gupta	Gen	01/01/1978	Fertilizers (D/o Pharmaceuticals)	NATGRID
18	8695	L.R. Pradhan	ST	30/07/1959	Staff Selection Commission	Disinvestment

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