

No. 3/2/2012-CS-II(A)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training

3<sup>rd</sup> Floor, Lok Nayak Bhavan, New Delhi-110003,  
Dated 12<sup>th</sup> February, 2014

OFFICE MEMORANDUM

Subject: Promotion of PS to PPS grade of CSSS for Select List Year 2013 – calling for deficient ACR/APARs.

In continuation of this Department's OM of even number dated 19.11.2013 and subsequent reminders dated 01.01.2014, 10.01.2014, 17.01.2014, 27.01.2014 and 05.02.2014 wherein cadre units of CSSS were requested to furnish the deficient Vigilance Clearance, Major/Minor penalty certificate, APARs/ACRs and Disclosure certificate in respect of Private Secretaries for preparation of panel for PPS of SLY 2013.

2. The requisite information in respect of some PSs, whose names are mentioned in Annexure-I & II to this OM, has not been received in this Department so far. The concerned cadre units as well as the concerned officials are requested to expedite the requisite information.

3. In case the ACRs/APARs for any period is not available a "No Report Certificate" may please be forwarded **without any further delay**.

*Vandana Sharma*  
(Vandana Sharma)  
Director (CS-II)  
Telefax: 24622365

To

The Director/DS (Admn.) of concerned cadre units of CSSS as per list.

S.No.	Name Shri/Ms./Smt.	Date of Birth	ACR/APAR available for the year										
			Cadre Units	SLY	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12		
1	Janak Chopra(VRS 31.7.13)	20/07/1955	RT&H	2005		V	V	V	V	V	V	V	NA
2	K.A.Syed	22/03/1968	MHA/PMO	2005	V	V	V	NA	NA	NA	NA	NA	NA
3	Krishna Kain(SC)	01/05/1958	DoP&T	2007		V	V	V	V	15/10/09- 3/10-NA	4/10-14/7/10 NA	V	V

Annexure -II

S.No.	Name Shri/Ms./Smt.	Date of Birth	Category	SLY	Cadre Unit	Vigilance cl.	Major/Minor penalty	Disclosure Certificate
1	Ashok Kumar Sharma	07/05/1957	Gen	2004	Power	√	√	NA
2	Janak Chopra(VRS 31.7.13)	20/07/1955	Gen	2005	RT&H	NA	NA	NA
3	R.D. Pathak	10/09/1954	Gen	1983	Urban	NA	NA	√