

**Time Bound**

No. 3/2/2013-CS.II(A)  
Government of India  
Ministry of Personnel, PG and Pensions  
(Department of Personnel & Training)

3<sup>rd</sup> Floor, Lok Nayak Bhavan, New Delhi-110003

Dated the 19<sup>th</sup> November, 2013

**Office Memorandum**


Subject: Promotion of Private Secretary of CSSS to the Grade of Principal Private Secretary of CSSS for the SL Year 2013-reg.

The undersigned is directed to say that this Department is in the process of bringing out Select List in the grade of Principal Private Secretary for the Select List Year 2013 in consultation with UPSC. Private Secretary upto SL Year 2007 are eligible for promotion against the existing vacancies of UR-62, SC- 39 and ST-42. The list of such officers who are in the zone of consideration is enclosed at Annexure to this OM. The concerned Cadre Units are requested to provide the following information/documents:-

- (i) (a.) APAR dossiers of the officers of General category for the year 2011-12.  
(b.) Complete APAR dossiers upto year 2011-12 for candidates (PSs- SLY/2007) belonging to SC & ST category.
- (ii) Vigilance Clearance as on date.
- (iii) Major/Minor Penalty certificate for the last 10 years.
- (iv) Certificate in accordance with Deptt.'s OM No. 21011/1/2005-Estt.(A) (Pt.II) dated 14/05/2009.

2. The concerned Cadre Units are also requested to ensure that the instructions as provided in this Deptt.'s OM No. 21011/1/2010-Estt(A) dated 13.4.2010 have been complied with. It may also be ensured that the IPR in respect of these officials have been forwarded to CS.II Division and Personal particulars of these officials have been uploaded in the Web Based Cadre Management Software for CSSS.

3. All the concerned Cadre Units are requested to provide the required information before **02/12/2013** positively to enable this Department to send a consolidated proposal to UPSC at the earliest.

  
19/11/13  
(Kameshwar Mishra)  
Under Secretary to the Government of India  
Telfax.24623157

All Ministries/ Departments of CSSS

Annexure

S.No.	Name Shri/Ms./Smt.	Date of Birth	Gen/SC/ST	SLY	Cadre where Presently working
1	Anupama P.	04/03/1965	Gen	2003	MHA
2	Sanjay Kumar	24/09/1970	Gen	2003	Rural Dev.
3	Satinder Singh Bist	02/07/1972	Gen	2003	I&B
4	N. Thulasi Hariharan	30/05/1964	Gen	2003	MHA
5	Ajit Singh Sarpal	01/08/1971	Gen	2003	Civil Aviation
6	H.Subair	04/02/1965	Gen	2003	Commerce
7	S. Lakshmi	30/01/1973	Gen	2003	Commerce
8	P.S. Prasanna Kumar	15/07/1961	Gen	2003	Rural Dev.
9	Neeru Chopra	17/01/1966	Gen	2003	MHA
10	Hemant Kumar Upreti	19/04/1967	Gen	2003	Agriculture
11	Raj Mohan Ahluwalia	27/02/1961	Gen	2003	RT&H
12	Uma Venkatesan	27/04/1968	Gen	2003	RT&H
13	Rajni Bachani	28/03/1965	Gen	2003	Expenditure
14	A.K. Seth	28/07/1967	Gen	2003	Expenditure
15	Ajay Nagpal	08/09/1969	Gen	2003	Expenditure
16	R.M.S. Thalor	20/06/1959	Gen	2003	Environment
17	N. Narayanan	15/06/1971	Gen	2003	Environment
18	Chandrika Dubey	09/08/1966	Gen	2003	RT&H
19	Kusum Arora	30/05/1968	Gen	2003	HRD
20	Rakesh Nigam	19/09/1953	Gen	2003	I&B
21	S. Sivarama Krishan	06/05/1967	Gen	2003	I&B
22	Sanjay Kumar Sharma	26/11/1961	Gen	2003	Urban Dev.
23	Seema Rustagi	01/01/1971	Gen	2003	Urban Dev.
24	Seema Sareen	25/03/1967	Gen	2003	Power
25	K. Chandru	01/07/1969	Gen	2003	Power
26	R. Thyagarajan	15/09/1974	Gen	2003	Expenditure
27	Anita Gianey	19/03/1969	Gen	2003	Expenditure
28	Kusum Aggarwal	21/09/1965	Gen	2003	Consumer Affairs
29	Gopi Chand	04/01/1955	Gen	2003	Telecom
30	Uma Bisht	21/12/1969	Gen	2003	Planning Comm.
31	C. K. Pal	14/07/1955	Gen	2003	Water Res.
32	Promila Marwaha	23/03/1954	Gen	2003	HRD
33	Praveen Dutta	07/11/1962	Gen	2003	DOP&T
34	Iqbal Krishan Chaudhary	29/08/1956	Gen	2003	HRD

35	C.H. Ramachandran	27/09/1966	Gen	2003	Power
36	Ashok Kumar	30/04/1965	Gen	2003	Power
37	Baljeet Kaur	16/12/1965	Gen	2003	Power
38	S.S. Rawat	23/03/1962	Gen	2003	Power
39	Siddhartha Dey	23/12/1957	Gen	2003	S&T
40	Geeta Sridharan	17/05/1961	Gen	2003	I&B
41	K.M. Hari Govindan	01/01/1965	Gen	2003	Fertilizers
42	Kiran Bala Luthra	01/08/1963	Gen	2003	Health & FW
43	Prasanna Rajan	05/01/1959	Gen	2003	HRD
44	Tamal Chatterjee	04/05/1965	Gen	2003	Coal
45	Jyoti Chopra	29/06/1968	Gen	2003	Water Res.
46	K.L. Kapoor	12/07/1964	Gen	2004	MHA
47	Manmohan Singh	03/07/1967	Gen	2004	Commerce
48	Savita Sen	04/06/1965	Gen	2004	P&NG
49	S.C. Kargeti	14/04/1969	Gen	2004	P&NG
50	Rajendra Prasad	04/03/1966	Gen	2004	Expenditure
51	Mukesh Kumar	05/10/1969	Gen	2004	P&NG
52	T.K. Gopinath	30/11/1954	Gen	2004	Civil Aviation
53	Pramod Pant	17/07/1974	Gen	2004	S&T
54	Neelam Madan	27/12/1963	Gen	2004	Agriculture
55	Ashish Kumar Banerjee	06/06/1964	Gen	2004	Agriculture
56	G.Venkatalakshmi	03/07/1973	Gen	2004	Civil Aviation
57	V.S. Narasimhan	29/01/1960	Gen	2004	DoP&T
58	Sunil Kumar	09/03/1965	Gen	2004	Expenditure
59	S.Nagarajan	14/06/1957	Gen	2004	Agriculture
60	Yati Raj Sehgal	29/05/1972	Gen	2004	RT&H
61	Madan Mohan	31/03/1967	Gen	2004	S&T
62	H.K.Jain	01/07/1968	Gen	2004	I&B
63	Ashok Kumar Sharma	07/05/1957	Gen	2004	Power
64	Dharmender Kumar	09/04/1966	Gen	2004	Power
65	Deepak Kumar Sharma	01/11/1967	Gen	2004	I&B
66	Rama Venkataraman	12/07/1968	Gen	2004	IP&P
67	Chandra K. Bawari	28/04/1969	Gen	2004	Agriculture
68	Rakesh	12/01/1962	Gen	2004	IP&P
69	Harshwardhan Singh Rawat	10/11/1967	Gen	2004	IP&P
70	P.K.Baral	19/08/1954	Gen	2004	Expenditure
71	P. Shankar	05/05/1965	Gen	2004	Planning Comm.
72	Aarti Choudhary	13/06/1968	Gen	2004	Agriculture
73	Kamal Singh	01/07/1962	Gen	2004	Shipping

74	M.Ganeshwari	16/03/1956	Gen	2004	Health & FW
75	Nishakar Panda	18/08/1955	Gen	2004	P&NG
76	Rajalakshmi Sridhar	26/07/1966	Gen	2004	Urban Dev.
77	Radha Sankaran	27/05/1965	Gen	2004	HRD
78	Devender Kumar	19/03/1966	Gen	2004	Health & FW
79	Sarabjit Singh Sandhu	20/07/1964	Gen	2005	Civil Aviation
80	K.Dakshayani	19/08/1966	Gen	2005	RT&H
81	Yash Pal	01/12/1973	Gen	2005	Consumer Affairs
82	Ravi Kanta Behl	23/08/1953	Gen	2005	Health & FW
83	Daulat Singh Tariyal	12/07/1970	Gen	2005	UPSC
84	Deepak Kukerja	04/12/1964	Gen	2005	Health & FW
85	Monica Malhotra	31/12/1973	Gen	2005	HRD
86	Neeru Kapoor	15/05/1965	Gen	2005	Coal
87	Rekha Gupta	16/08/1969	Gen	2005	Expenditure
88	Chitra Bhaskaran	07/03/1969	Gen	2005	Agriculture
89	Mukhta Makar	03/05/1968	Gen	2005	UPSC
90	Vishwajit Kalyani	09/09/1962	Gen	2005	Telecom
91	Sarita Rani	23/06/1963	Gen	2005	Power
92	Lalit Kumar	06/03/1974	Gen	2005	Expenditure
93	Tarun Kumar	21/03/1965	Gen	2005	Expenditure
94	Atul Khurana	28/08/1973	Gen	2005	Shipping
95	Prodip Mukherjee	02/01/1959	Gen	2005	Legal Affairs
96	Hans Raj	09/04/1969	Gen	2005	HRD
97	N.K.Grover	23/11/1965	Gen	2005	Legal Affairs
98	Kitty	04/01/1972	Gen	2005	Health & FW
99	Ganesh Chandra Rao Sahu	15/08/1967	Gen	2005	MSME
100	Kakani Sarma	02/02/1969	Gen	2005	Food & PD
101	V.A. Venkata Chalam	27/06/1964	Gen	2005	Commerce
102	C.M.Singh	03/09/1966	Gen	2005	Planning Comm.
103	Sangita Srivastava	11/03/1966	Gen	2005	Expenditure
104	M.V.K. Suresh	26/11/1974	Gen	2005	Water Res.
105	Jatinder Kumar Bhutani	09/05/1972	Gen	2005	Water Res.
106	Kulvinder Kaur	18/12/1968	Gen	2005	Labour
107	Neeraja Jayaraman	01/05/1958	Gen	2005	Expenditure
108	Surendra Gosain	19/06/1957	Gen	2005	Rural Dev.
109	Rakesh Kumar	13/05/1977	Gen	2005	Legal Affairs
110	Krishna Mathur	11/04/1954	Gen	2005	Earth Sciences
111	Manish Wadhera	05/08/1970	Gen	2005	Supply
112	R. Subramanian	05/04/1961	Gen	2005	Health & FW

113	Rajiv Anand	18/02/1972	Gen	2005	Mines
114	Jatinder Prabhakar	13/04/1963	Gen	2005	Environment
115	S. Giridhar	27/10/1962	Gen	2005	Steel
116	T.P.S.Sehrawat	05/03/1968	Gen	2005	UPSC
117	Neera Bhatnagar	11/07/1954	Gen	2005	Water Res.
118	Sanjay Bora	31/08/1974	Gen	2005	Urban Dev.
119	Bhikam Singh Rawat	05/10/1971	Gen	2005	Shipping
120	Manohar Lal	07/10/1963	Gen	2005	HRD
121	Rakesh Gupta	01/11/1967	Gen	2005	HRD
122	Sanjeev Kumar	23/10/1972	Gen	2005	P&NG
123	V. Sundar	06/05/1966	Gen	2005	MHA
124	R.K.Sethi	12/04/1966	Gen	2005	Environment
125	Sathianathan C.K.	01/06/1964	Gen	2005	HRD
126	R.S.Rana	25/06/1961	Gen	2005	Rural Dev.
127	V. Ramasubramanian	15/12/1967	Gen	2005	Legal Affairs
128	N.S.Negi	29/09/1966	Gen	2005	Rural Dev.
129	Baldish Singh	08/03/1970	Gen	2005	Posts
130	Praveen Singh	23/07/1967	Gen	2005	Expenditure
131	Vinod Kumar	11/05/1972	Gen	2005	Rural Dev.
132	Anil Kukreti	03/03/1962	Gen	2005	RT&H
133	Rajendran A R	10/09/1958	Gen	2005	Commerce
134	Smt .Madhu Surya	30/06/1969	Gen	2005	Environment
135	N. Sampath Kumar	01/03/1964	Gen	2005	Health & FW
136	Ramesh Chander	02/03/1964	Gen	2005	Expenditure
137	Laxmi Venkataraman	14/03/1966	Gen	2005	Agriculture
138	Rajesh Chandwani	06/09/1968	Gen	2005	UPSC
139	Amudavalli Venkatesan	02/07/1968	Gen	2005	RT&H
140	A. Mohideen Abdul Khader	10/05/1956	Gen	2005	Fertilizers
141	Surdeep Singh	15/03/1972	Gen	2005	MHA
142	Sukhdev Sharma	04/12/1955	Gen	2005	Consumer Affairs
143	Surender Singh Rawat	19/12/1967	Gen	2005	P&NG
144	Hemant Kohli	22/12/1964	Gen	2005	Urban Dev.
145	Sandeep Awasthi	07/12/1968	Gen	2005	Defence
146	Om Prakash Sharma	12/05/1957	Gen	2005	Legal Affairs
147	Tarun Kumar	21/04/1970	Gen	2005	SJ&E
148	Harishikesh Srivastav	13/11/1974	Gen	2005	Corporate Affairs
149	Shanker Lal	23/02/1962	Gen	2005	Steel
150	V.R.D.Namboodiripad	14/11/1953	Gen	2005	Legal Affairs
151	Lallan Prasad Maurya	12/07/1969	Gen	2005	Expenditure

152	R.V.S.Bhanu Prasad	15/07/1968	Gen	2005	Legal Affairs
153	Tarun Kumar Pahwa	04/04/1976	Gen	2005	HRD
154	Rajiv Sharma	07/03/1969	Gen	2005	Health & FW
155	Preeti Bhatia	02/06/1969	Gen	2005	RT&H
156	Vasanthi Ramesh	20/07/1962	Gen	2005	Health & FW
157	Srividhya Nagesh	14/05/1968	Gen	2005	IP&P
158	Hari Om Sharma	01/01/1970	Gen	2005	MHA
159	Shri Reji Mathews	12/02/1963	Gen	2005	Agriculture
160	Lalit Narayani	30/01/1974	Gen	2005	Power
161	Chanchal Ghosh	31/03/1958	Gen	2005	RT&H
162	B.Jayakumar	05/09/1954	Gen	2005	IP&P
163	Anil Kumar Khosla	13/09/1966	Gen	2005	IP&P
164	Harcharan Singh	10/03/1975	Gen	2005	Fertilizers
165	K.Patait	23/10/1968	Gen	2005	Power
166	Manoj Singh Chauhan	25/04/1977	Gen	2005	Urban Dev.
167	M. Ravichandran	10/07/1967	Gen	2005	Urban Dev.
168	Ashok Kumar Rawat	08/06/1973	Gen	2005	IP&P
169	Sangeeta Chopra	16/11/1969	Gen	2005	RT&H
170	D.S.Rawat	01/10/1959	Gen	2005	Urban Dev.
171	J M P Nath	31/08/1972	Gen	2005	Expenditure
172	Dimple Kapoor	06/09/1968	Gen	2005	RT&H
173	V.S.Bhandari	06/11/1960	Gen	2005	MHA
174	Kailash Nath Yadav	01/04/1968	Gen	2005	MHA
175	Madhu Budhwar	12/06/1955	Gen	2005	DoP&T
176	Ashok Kumar Khurana	12/02/1966	Gen	2005	HRD
177	Mani Kandan Nair	30/05/1962	Gen	2005	MHA
178	Amar Singh Chauhan	15/07/1968	Gen	2005	Fertilizers
179	Ms. Vibha Atri	05/10/1966	Gen	2005	Coal
180	Padma Kumari Menon	20/11/1956	Gen	2005	Youth Affairs
181	M. Vamsi Krishna	25/05/1974	Gen	2005	Defence
182	Prem Lata Sharma	23/04/1960	Gen	2005	Urban Dev.
183	Manjeet Gupta	10/05/1964	Gen	2005	Corporate Affairs
184	Kamal Kishore	01/07/1970	Gen	2005	Coal
185	Poonam Bajaj	16/03/1964	Gen	2005	HRD
186	Balram	28/06/1963	Gen	2005	Agriculture
187	Rajni Sharma	06/11/1966	Gen	2005	HRD
188	Jaswant Singh Chauhan	10/05/1971	Gen	2005	IP&P
189	Nikita Jathar	23/04/1970	Gen	2005	Urban Dev.

190	Aruna Upadhyay	15/05/1961	Gen	2005	DoP&T
191	Padma Neelakantan	29/12/1965	Gen	2005	I&B
192	Girish Kumar Ahuja	16/02/1969	Gen	2005	MHA
193	Kusum Lata Rajora	17/01/1973	Gen	2005	HRD
194	Tilak Raj Arora	02/09/1954	Gen	2005	Mines
195	Meenu Jaswal	03/05/1968	Gen	2005	Shipping
196	S.Ramakrishnan	30/01/1966	Gen	2005	RT&H
197	Pooja Duggal	12/09/1969	Gen	2005	DoP&T
198	Neera Dogra	01/09/1965	Gen	2005	Commerce
199	Sushil Kumar	11/05/1959	Gen	2005	Urban Dev.
200	N.Ajay Babu	22/12/1968	Gen	2005	Commerce
201	Ram Bhagat Yadav	13/04/1963	Gen	2005	S&T
202	Rajesh Dhingra	26/12/1967	Gen	2005	Defence
203	R.K.Das	29/03/1955	Gen	2005	Commerce
204	Sushil Kumar Sachdeva	04/11/1965	Gen	2005	MHA
205	P. Shankara Kumar	17/02/1956	Gen	2005	Power
206	Tarun Khera	28/02/1970	Gen	2005	DoP&T
207	Chikkala Sundar Raj	05/05/1968	Gen	2005	MHA
208	Jayaraman K.	18/10/1964	Gen	2005	MHA
209	Sushma Narang	21/01/1972	Gen	2005	MHA
210	G. Rajesh	05/03/1967	Gen	2005	Power
211	Sushma Sikri	02/04/1960	Gen	2005	Corporate Affairs
212	Alok Kumar	10/04/1970	Gen	2005	MHA
213	R.Sajlani	11/10/1969	Gen	2005	Environment
214	Harjeet Kaur	22/06/1961	Gen	2005	Power
215	Smt Sunita Kohli	28/09/1953	Gen	2005	Defence
216	V.V.Narayanan Kutty	30/11/1954	Gen	2005	Defence
217	Veena Mehta	15/09/1955	Gen	2005	RT&H
218	S.K. Sharma	20/04/1954	Gen	2005	SJ&E
219	Janak Chopra	20/07/1955	Gen	2005	RT&H
220	H.R.Dhiman	13/05/2009	Gen	2005	UPSC
221	Chander Kanta Kalra	01/07/2009	Gen	2005	Urban Dev.
222	R.S.Shukla	19/12/2008	Gen	2005	Urban Dev.
223	Kalvinder Kaur	02/12/2008	Gen	2005	Shipping
224	Darshan Bajaj	05/11/2008	Gen	2005	Health & FW
225	H.K.Arora	15/02/1961	Gen	2005	MHA
226	Manjit Kaur	29/08/1965	Gen	2005	MHA
227	V.K.Nayar	18/10/1955	Gen	2005	Telecom
228	Savita Mathur	03/06/1966	Gen	2005	SJ&E

229	Rajinder Singh	28/04/1962	Gen	2005	MHA
230	K.A.Syed	22/03/1968	Gen	2005	MHA
231	Gopal Rajwaney	07/04/1958	SC	2007	Fertilizers
232	Santosh Jayant	08/05/1963	SC	2007	I&B
233	Dharam Vir	24/05/1962	SC	2007	Urban Dev.
234	Shakuntla Makhija	01/07/1965	SC	2007	Mines
235	Krishna Kain	01/05/1958	SC	2007	DoP&T
236	V.P.Ranga	04/05/1964	SC	2007	MHA
237	Shashi Prabha Premi	20/12/1960	SC	2007	Environment
238	Rajwati Dungdung	24/01/1973	ST	2007	Civil Aviation