

No.4/8/2013-CS-II (A)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

Lok Nayak Bhavan, New Delhi-3.
Dated the 31st December 2013.

OFFICE MEMORANDUM

Subject:- Fixation of range of seniority for promotion from PA to PS Grade of CSSS - Select List Year - 2012 -regarding.

The undersigned is directed to say that it has been decided to fix the range of seniority (zone of consideration for promotion) for making addition to the select list of PS Grade (Seniority Quota) of CSSS for the Select List Year 2012, as follows:-

1	For General Category	All unabsorbed PAs of previous zones and PAs upto CSL.No.1270 (SL Year 2003) of Common Seniority List of PAs issued by this Department's vide O.M. No.4/7/2011-CS.II(A) dated 13.7.2012 and who have 5 years of 'Approved service' as on 01.07.2012.
2	For SC & ST Category	All unabsorbed PAs of previous zone and PAs who have completed 5 years of 'Approved Service' as on 01.07.2012.

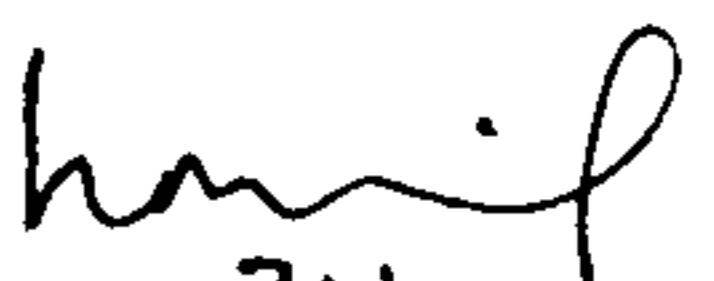
3. All the Cadre Units of CSSS are requested to place the cases of all the eligible PAs of CSSS who are covered within the 'zone' prescribed and who have not yet been included in the Select List of PS Grade of CSSS, before the Departmental Promotion Committee, to assess their fitness or otherwise for promotion to the PS Grade of CSSS. It is further requested that the recommendations of the Departmental Promotion Committee along with vigilance clearance in respect of all the eligible officer(s) concerned who are working in their cadres, including those who have been transferred from other cadres to their cadre on their adhoc promotion to PS Grade of CSSS, may be furnished to this Department in the prescribed proforma (**Annexure-I,II& III**).

4. Cadre Units are also requested to furnish a list of officers, if any, figuring in the 'zone' who have already been promoted/debarred through earlier Select List(s), as in **Annexure-IV**. They may also ensure that data in respect of these officers in the Web based Cadre Management System is updated.

5. Incumbency position in the PS grade and options of posting, as per the provisions of RTP issued vide this Department O.M. No.13/1/2009-CS.II dated 15.7.2011, may also be furnished to this Department in the **Annexure- V & VI** respectively. In case, no option for preference for posting is received from the official, the nomination/transfer shall be made keeping in view the number of vacancies in Cadre Units of CSSS.

6. The above information may be furnished to this Department in the prescribed proforme latest by **31.1.2014**.

Encl: **As above**


31/12/13
(Kameshwar Mishra)
Under Secretary to the Government of India
Tel.No. 24623157

To

All the Cadre Units of CSSS.
US (Admn) by name

Copy to :-

- 1.Guard file
2. Hindi Section, DOPT, North Block, New Delhi(for Hindi version)

ANNEXURE-I TO O.M.NO. 4/8/2013-CS.II (A) DATED 31.12.2013

PARTICULARS OF PA BELONGING TO GENERAL CATEGORY FOR MAKING ADDITIONS TO THE SELECT LIST OF PS OF CSSS THROUGH SENIORITY QUOTA FOR THE YEAR 2012.

Sl. No.	Name of the officer	Date of Birth	Select List year of the PA of CSSS	S. No. in the in O.M. No.4/7/2011-CS.II(A) dated 13.7.2012.	Whether considered suitable for inclusion in the Select List of PS of CSSS	Whether clear from Vigilance Angle	Period of stay (in years) in the present cadre	Parent Cadre of transferred Officer(s), wherever applicable
1	2	3	4	5	6.	7.	8.	9.

Signature of Under Secretary:

Name :

Stamp:

ANNEXURE-II TO O.M. NO. 4/8/2013-C.II (A) DATED 31.12.2013

PARTICULARS OF PA BELONGING TO SC CATEGORY FOR MAKING ADDITIONS TO THE SELECT LIST OF PS OF CSSS THROUGH SENIORITY QUOTA FOR THE YEAR 2012.

Sl. No.	Name of the officer	Date of Birth	Select List year of the PA of CSSS	S. No. in the in O.M. No.4/7/2011-CS.II(A) dated 13.7.2012.	Whether considered suitable for inclusion in the Select List of PS of CSSS	Whether clear from Vigilance Angle	Period of stay (in years) in the present cadre	Parent Cadre of transferred Officer(s), wherever applicable
1	2	3	4	5	6.	7.	8.	9.

Signature of Under Secretary:

Name :

Stamp:

ANNEXURE III TO O.M.NO.4/8/2013-CS.II (A) DATED 31.12.2013

PARTICULARS OF PA OF CSSS BELONGING TO ST CATEGORY FOR MAKING ADDITIONS TO THE SELECT LIST OF PS OF CSSS THROUGH SENIORITY QUOTA FOR THE YEAR 2012.

Sl. No.	Name of the officer	Date of Birth	Select List year of the PA of CSSS	S. No. in the in O.M. No.4/7/2011-CS.II(A) dated 13.7.2012.	Whether considered suitable for inclusion in the Select List of PS of CSSS	Whether clear from Vigilance Angle	Period of stay (in years) in the present cadre	Parent Cadre of transferred Officer(s), wherever applicable
1	2	3	4	5	6.	7.	8.	9.

Signature of Under Secretary:

Name :

Stamp:

ANNEXURE IV TO O.M. NO.4/8/2013-CS.II(A) DATED 31.12.2013

LIST OF OFFICERS FIGURING IN THE EARLIER ZONES BUT COULD NOT BE PROMOTED

S.No.	Name of the Officer	Year of Select List (SQ/DE to be specified)	Reasons (debarred, non relieving etc.)

Signature of Under Secretary:

Name :

Stamp:

Annexure V to O.M. No. 4/8/2013-CS.II(A) dated 31.12.2013

INCUMBENCY POSITION OF PSs AS ON DATE OF FILLING UP OF ANNEXURE

S.No.	Subject	Number of Posts
1	Sanctioned strength of PS as fixed vide DOPT's O.M. No. 20/51/2009-CS.II (A) (Vo.II)dated 25.2.2011	
2.	Number of Posts en-cadred in CSSS with the approval of DOPT subsequent to O.M. dated 25.2.2011 (encl copy of DOP&T approval)	
3.	Number of regular PS working in the Cadre Unit	
4.	Number of PAs working as PS on adhoc basis in the Cadre Unit .	

ANNEXURE-VI TO O.M. NO. 4/8/2013-CS-II(A) DATED 31.12.2013
PERSONAL INFORMATION FOR OPTIONS OF POSTING
TO BE FILLED BY THE CONCERNED OFFICIAL

SL YEAR:

1	Name	
2	Designation	
3	Date of Birth	
4	Present Cadre Unit with office address	
5	Name/Designation/Contact No. of the officer with whom posted at present	
6	Contact No./Mobile No.	
7	Educational Qualification	
8	Residential Address	

9 Previous posting(s)

Grade	Cadre Unit	Period		No. of Years
		From	To	
Steno 'D'				
PA				
PS				
Ad-hoc PS				

10 Preferences for posting without repetition (with reasons thereon)

S.No.	Cadre Unit	Reason(s)
(i)		
(ii)		
(iii)		

Signature of the official

**Signature of US(Admn.)
Stamp**