

IMMEDIATE

No.5/3/2015-CS.I(U)  
Government of India  
Ministry of Personnel, Public Grievances & Pension  
Department of Personnel & Training

2<sup>nd</sup> Floor, LokNayakBhawan,  
Khan Market, New Delhi-3

Dated the 18<sup>th</sup> March, 2016

OFFICE MEMORANDUM

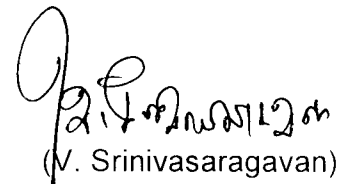
Subject: Posting of regular USs and posting on promotion to US grade on ad-hoc basis – seeking options – reg.

The undersigned is directed to say that one US who has returned from long leave is to be given posting. Further, it is also proposed to promote 21 SOs to US grade from the approved panel.

2. The vacancies proposed to be filled up and the officers who are to be considered for posting are given in the **Annexures** to this OM. The vacancies include the chain vacancies on account of impending promotion from US to DS grade and the retirement vacancies arising on 31.3.2016. Ministries/ Departments are requested to verify the vacancy position and in case of any discrepancy the same may be brought to the notice of this Department immediately.

3. **The officers are requested to exercise option by 5.30 PM on 21.3.2016.** The options should be submitted at the e-mail address given below as per enclosed proforma. Posting of officers will be decided in terms of RTP.

4. **Web Based Cadre Management System**: The officers concerned should also ensure that their data is complete in all respects in the web based cadre management system at [cscms.nic.in](http://cscms.nic.in) If the data is not complete it should be first got updated through the nodal officer of the Ministry/ Department / CS.I Division before submitting option. **If the data is not complete in the web based system, the officer concerned will not be considered for promotion/ posting.**



(V. Srinivasaragavan)  
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To: Officers concerned (through website of this Department)

Vacancies in Ministries/Departments

Ministries/Departments	Group	Total vacancy	Retention if any	To be filled through options
DSIR	A	1		1
UPSC	A	1		1
Home	A*	1	1	0
ARPG	A*	1		1
Central Bureau of Investigation	A*	1		1
Defence	A*	2	2	0
Expenditure	A*	2		2
Corporate Affairs	B	1		1
Economic Affairs	B	1		1
FPI	B	1		1
Health	B	1	1	0
HRD	B	1	1	0
I&B	B	1		1
Skill Development & Entrepreneurship	B	6		6
Supply	B	1	1	0
<b>Total</b>		<b>22</b>	<b>6</b>	<b>16</b>

**Annexure-II**

**Officers to be posted and promoted on adhoc basis**

Sl. No.	CSL No.	Name (S/Shri/Smt./Ms.)	Cat. In case of promotion	Date of Birth (DD/MM/YY)	Present posting	Group	Date since working in the current Min/Department	Option to be exercised for posting in vacancies in
1	6436A	G.S. Chitra		21-Jun-68	Panchayati Raj (Returned from long leave from 04.03.2013 to 11.3.2016)	A	01-Nov-12	Group A or Group B
2	9086	Alka Sharma	Gen	03-Apr-69	Culture	B	04-Nov-11	Group A
3	9088	Sunil Kumar Gupta	Gen	01-Jun-75	Minority Affairs	A	01-Jul-11	Group A or Group B
4	9090	Deepak Kochhar	Gen	14-Jun-74	Union Public Service Commission	A	01-Nov-11	Group A or Group B
5	9092	Vibhuti Panjiyar	Gen	29-Jul-79	Telecommunications	B	01-Dec-11	Group A
6	9094	Shambhu Sharan Prasad Sinha	Gen	03-Aug-71	Urban Development	B	01-Nov-11	Group A
7	9096	Vijay Kumar Patnayak	Gen	03-Jan-73	Road Transport & Highways	B	19-Jul-11	Group A
8	9098	Madan Kumar Jaiswal	Gen	15-Sep-69	Revenue	B	17-Nov-11	Group A
9	9100	Rajendra Kumar Dutta	Gen	01-Mar-71	Commerce	B	13-Dec-11	Group A
10	9102	Akhilesh Kumar Singh	Gen	15-Dec-69	Home Affairs	A*	01-Dec-11	To be retained against an existing vacancy. Not to exercise option.
11	9104	Pawan Kumar	Gen	10-Oct-66	Defence	A*	04-Nov-11	To be retained against an existing vacancy. Not to exercise option.
12	9106	K. Rajan	Gen	15-Aug-68	Higher Education	B	01-Dec-11	To be retained against an existing vacancy. Not to exercise option.
13	9108	Sonu Bhatia	Gen	21-Aug-71	Posts	A	25-Nov-11	Group A or Group B
14	9110	Virender Kumar	Gen	13-May-71	Shipping	B	16-Nov-11	Group A

15	9114	Aloke Kumar Nandy	Gen	02-Jan-73	Supply	B	30-Nov-11	To be retained against an existing vacancy. Not to exercise option.
16	9138	Sobeer Singh	SC	05-Jan-72	Petroleum & Natural Gas	B	16-Nov-11	Group A
17	9140	Shiv Nandan Kumar	SC	15-Feb-66	Micro, Small & Medium Enterprises	B	16-Nov-11	Group A
18	9142	Amarjeet Sroa	SC	06-Oct-71	Health & Family Welfare	B	13-Dec-11	To be retained against an existing vacancy. Not to exercise option.
19	9144	Nar Singh Chauhan	SC	03-Jul-58	Urban Development	B	11-Nov-11	Group A
20	9145	V.K. Khuttan	SC	14/04/1957	Personnel & Training	A*	13-Oct-10	Group A or Group B
21	9146	Sunil Kumar Bhardwaj	SC	10/12/1962	Defence	A*	01-Dec-11	To be retained against an existing vacancy. Not to exercise option.
22	9148	Puran Chand	SC	10/12/1957	Labour & Employment	A	18-Nov-11	Group A or Group B

CSL No. \_\_\_\_\_

1.	Name	
2.	Designation	
3.	Date of Birth	
4.	Present Ministry/Department	
5.	Personal contact number	
6.	Office contact number	

7. Preferences for posting (Maximum three choices):

S.No.	Ministry/Department
I.	
II.	
III.	

**Certified that I have verified the data in respect of me in the web based cadre management system and the data available therein is correct and up to date.**

(Signature of the officer)

Date: \_\_\_\_\_