

MOST IMMEDIATE

No.5/3/2011-CS-II(C)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi-110003.
Date the 5th August, 2011.

OFFICE MEMORANDUM

Subject: Promotion of Steno Grade 'D' of CSSS to the Personal Assistant (PA)
Grade of CSSS on ad-hoc basis.

The undersigned is directed to refer to this Department's O.M. of even number dated 4.5.2011 on the above subject and to say that the Competent Authority has approved promotion of the Steno Grade 'D' whose names are given in the **Annexure-I and Annexure-II** to this O.M. to the grade of Personal Assistant of CSSS on ad-hoc basis upto 31.12.2011 or till the regular PAs become available, whichever is earlier. The details of Steno Grade 'D' who are to be promoted as PA on adhoc basis and be retained temporarily in their present Cadre Units are in **Annexure-I** and the details of Steno Grade 'D' having relatively maximum residency in their Cadre Units are being nominated outside their present Cadre Units keeping in view the overall strength of CSSS personnel in the Cadre Units are in **Annexure-II**.

2. The adhoc appointment of these officials shall take effect from the date they assume charge of the post of PA in the Cadre Units where they have been nominated as PA. The ad-hoc appointment shall not confer on the appointees any right to continue in the grade indefinitely or for inclusion in the Select List of PA for regular appointment or to claim seniority in the PA Grade of CSSS.

3. All the Cadre Units are requested that the Steno Grade 'D' who have been nominated to other Cadre Units on their adhoc promotion to the PA Grade may be relieved immediately. A copy of the relieving/promotion orders issued by the Cadre Units concerned may be forwarded to this Department immediately.



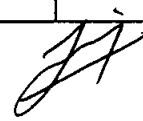
(J. Minz)
Under Secretary to the Govt. of India
Telefax: 24623157

To

The Under Secretary(Admn) of all Cadre Units of CSSS.

ANNEXURE-I TO O.M. No.5/3/2011-CS-II(C) DATED 5.8.2011

S.No.	CSL No.	Name (Shri/Smt./Ms.)	Cadre Unit	SL Year
1	847	S.S. Kubal	I P & P	1988
2	1021	N. Ramakrishnan *	I & B	1990
3	1319	Asha Rani Sharma *	Posts	1992
4	1363	Anju Devi *	Water Resources	1993
5	1457	Sujatha Devidasan *	Posts	1993
6	1531	Rajnish Kumar	Science & Tech.	1994
7	1532	Babita Saini	Science & Tech.	1994
8	1534	Ram Pal Singh	Personnel & Trg.	1994
9	1536	Sudheer D.	Home Affairs (Cab. Sectt.)	1994
10	1549	Sushila Deswal	Posts	1994
11	1550	Pamposh Pokhriyal	Posts	1994
12	1555	Ravi Kanta	Posts	1994
13	1559	Rajesh Kumar	Supply	1995
14	1560	Jatinder Pal Singh	Health & F.W.	1995
15	1561	G. Sreenivasulu	I & B	1995
16	1563	Prem Chandra Kr. Verma	Agri. & Coopn.	1995
17	1566	Sandip Kumar	Defence	1995
18	1570	Anand Kumar Thapa	I & B	1995
19	1572	Ramesh Kumar	Agri. & Coopn.	1995
20	1573	P.C. Biswal	Posts	1995
21	1574	Balram Pal	Expenditure	1995
22	1578	Rajendra Kumar Singh	Home Affairs	1995
23	1581	Devendra Singh Yadav	Labour & Empl.	1995
24	1584	Purnima Chugh	Commerce	1995
25	1586	N. Soma Sekhar	Defence	1995
26	1588	Devinder Anand	I P & P	1995
27	1592	Ramkaran	Health & F.W.	1995
28	1595	Neelam Rani Sharma	I P & P	1995
29	1599	Ekta Chopra	Posts	1995
30	1603	Babita Rawat	I P & P	1995
31	1604	Naresh Kumar Sharma	Education	1995
32	1605	R. Tushar	Education	1995
33	1610	Sukhdeep Kaur	Home Affairs	1995
34	1612	S.V. Dhole	Water Resources	1995
35	1613	S. Vimali	Posts	1995
36	1614	Ch. Balakrishna	I & B	1995
37	1617	P.N. Yadav	Water Resources	1995
38	1618	M. Kannan	Defence	1995
39	1619	Rajappan K.R	Education	1995
40	1620	Tara Yadav	MSME	1995
41	1629	Subha S. Raman	I & B	1995
42	1630	Jagat Roy	I & B	1995
43	1631	Akash Singh	Home Affairs	1995
44	1632	Sanjeev Arora	Home Affairs	1995



45	1633	Dimple Pahwa	I & B	1995
46	1635	Jaswinder Singh Mann	Home Affairs	1995
47	1637	L. Kannan	Earth Sciences	1995
48	1638	K.T.Prasad	Home Affairs	1995
49	1639	Namabala Radha Krishna	I & B	1995
50	1646	S. Balasubramaniam	Agri. & Coopn.	1995
51	1647	Sunita R.Dua	Health & F.W.	1995
52	1655	Anjana Grover	Labour & Empl.	1996
53	1656	Prem Kr. Baranwal	Agri. & Coopn.	1996
54	1657	Shalini Gupta	Agri. & Coopn.	1996
55	1658	Prem Kumar	Home Affairs	1996
56	1659	Raj Kishore Pathak	Expenditure	1996
57	1660	Poonam Negi	I & B	1996
58	1662	Ravi Kumar Kansal	I & B	1996
59	1664	Ashutosh Kumar Nigam	Civil Aviation	1996
60	1665	Sanjeev Kumar Sharma	Agri. & Coopn.	1996
61	1666	Jay Prakash Yadav	Expenditure	1996
62	1668	Satya Narain Maurya	Power	1996
63	1670	Kamlesh Singh	I & B	1996
64	1671	M.V. Krishna Reddy	Corp. Affairs	1996
65	1672	Harish Chander Singh	Health & F.W.	1996
66	1673	Ranjeet Kumar	Mines	1996
67	1674	Meena Paudel	Power	1996
68	1676	Seema Rauthan	Supply	1996
69	1678	Deepa Taneja	I & B	1996
70	1679	Vimal Kant Kaushik	Agri. & Coopn.	1996
71	1680	Parveen Bajaj	I & B	1996
72	1681	Ajay Kumar Jha	Power	1996
73	1684	Sanjeev Khurana	Civil Aviation	1996
74	1685	Balmiki Mahato	Expenditure	1996
75	1686	Ramakrushna Behera	Education	1996
76	1687	Poonam Chhabra	Personnel & Trg.	1996
77	1690	Shailesh Kumar Chauragade	Agri. & Coopn.	1996
78	1693	Manju Sharma	Telecommunications	1996
79	1695	Ruchika Garg	Defence	1996
80	1697	P.C. Maurya	Water Resources	1996
81	1698	Sonia Sharma	Power	1996
82	1699	Kamla Bisht	I & B	1996
83	1700	Anita Anand	Personnel & Trg.	1996
84	1701	Rekha Narang	Telecommunications	1996
85	1703	Pratibha Rakheja	YA & Sports	1996
86	1705	Shweta Gupta	Education	1996
87	1707	Sanjeev Kumar	Labour & Empl.	1996
88	1708	Amit Sardana	UPSC	1996
89	1709	Santoshi Rawat	Health & F.W.	1996
90	1711	Babita Pant	Earth Sciences	1996
91	1712	Shivpuram Shankar	Agri. & Coopn.	1996
92	1713	Indu Malhotra	I & B	1996

93	1714	Poonam Bisht	Telecommunications	1996
94	1715	Subodh Kumar	Power	1996
95	1716	Rohit Gulati	I & B	1996
96	1718	Vandana Bali	I & B	1996
97	1719	Sunita Bahuguna	Agri. & Coopn.	1996
98	1720	Deepak Kumar	I & B	1996
99	1721	Ravi Kant	Food & PD	1996
100	1723	Babita Joshi	I P & P	1996
101	1729	Vandana Kohli	Labour & Empl.	1996
102	1730	Nirmal Virmani	Women & CD	1996
103	1732	Daisy Rani Gosain	Supply	1996
104	1733	Archana Bhatnagar	Telecommunications	1996
105	1734	Meenu Rawat	Planning Comn.	1996
106	1735	Shalu Rana	Agri. & Coopn.	1996
107	1737	U. Kameshwar Rao	Planning Comn.	1996
108	1739	Satyabhama Giri	Women & CD	1996
109	1740	Monika Masaun	Home Affairs	1996
110	1741	M. Sreelatha Anandan	Road Tpt. & High	1996
111	1742	Harpreet Singh	Agri. & Coopn.	1996
112	1743	Gayatri S Neelakantan	Science & Tech.	1996
113	1748	Rajinder Kaur	Personnel & Trg.	1996
114	1749	Deepika Rawat	Personnel & Trg.	1996
115	1750	Rashu Bhal	Labour & Empl.	1996
116	1751	Pramod Kohli	Road Tpt. & High	1996
117	1752	K. Neetu	Supply	1996
118	1753	Ajay Lohani	Road Tpt. & High	1996
119	1754	V. Unikrishnan	Legal Affairs	1996
120	1757	Sapna Rupesh	Telecommunications	1996
121	1761	Binita Pandey	Personnel & Trg.	1996
122	1764	Ritu Sridhar	Labour & Empl.	1996
123	1765	Lalita Tuteja	Agri. & Coopn.	1996
124	1766	S. Kalpana	Power	1996
125	1767	Manish Gupta	Water Resources	1996
126	1769	Seema Goyal	Commerce	1996
127	1772	Lalitha K	Personnel & Trg.	1996
128	1774	Anupama Sharma	Culture	1996
129	1776	M.N. Jaya Kumar	Water Resources	1996
130	1779	Ashish Dutt	Women & CD	1996
131	1784	Anju Bhandari	Science & Tech.	1996
132	1785	Amit Jain	Commerce	1996
133	1786	Renuka Bhatt	Expenditure	1996
134	1787	Anju Nair	Science & Tech.	1996
135	1789	Meenakshi Kamra	Civil Aviation	1996
136	1790	Rekha Nagpal	Science & Tech.	1996
137	1791	Sudhish Negi	Home Affairs	1996
138	1794	Anjana Patwal	Earth Sciences	1996
139	1797	Sunil Pappen	Home Affairs	1996
140	1798	Hitesh Sahi	I P & P	1996

141	1800	Gopal Dutt	Home Affairs	1996
142	1803	Neeta Saini	Power	1996
143	1807	Naveen Kumar	Telecommunications	1996
144	1808	Mamta Malik	Defence	1996
145	1811	Tajender Kumar	Defence	1996
146	1813	P. Venkataramani	MSME	1996
147	1815	Komal Sharma	Telecommunications	1996
148	1816	T. Jamuna Rani	Agri. & Coopn.	1996
149	1821	Basanta Kumar Nayak	UPSC	1996
150	1822	Sheela Manoj	Expenditure	1996
151	1825	C. Ponnamma	Telecommunications	1996
152	1831	Kamlesh Dutt	I & B	1996
153	1832	Kulvir Kaur	Power	1996
154	1836	Rashmi Unikrishnan	Legal Affairs	1996
155	1838	B.S. Naidu	Health & F.W.	1996
156	1848	KVV Murali Krishna	Planning Comn.	1996
157	1849	Dharambir	Health & F.W.	1996
158	1850	Dheeraj Bahri	Defence	1996
159	1851	P Santhi	Earth Sciences	1996
160	1857	Ambika Khuntia	Expenditure	1996
161	1859	Soumen Thakur	Defence	1996
162	1860	Rajnath Soni	I & B	1996
163	1863	Pradeep Rana	Science & Tech.	1996
164	1867	P. Jeethendra	Telecommunications	1996
165	1872	Sangeetha Kannan	Petroleum & NG	1996
166	1873	T. Jabili Raju	Road Tpt. & High	1996
167	1875	Santosh Jaiswal	Home Affairs	1996
168	1879	Jaya Ragesh	Expenditure	1996
169	1880	Jitender Kumar	Home Affairs	1996
170	1882	Vikas Saini	Supply	1996
171	1885	Md. Anis Ansari	Supply	1996
172	1887	Satish Kumar Sanger	Home Affairs	1996
173	1890	KVS Punnaiah	Water Resources	1996
174	1893	Yogesh Kumar Butta	Science & Tech.	1996
175	1895	Geetha C	Water Resources	1996
176	1899	Sonu Sehgal	Telecommunications	1996
177	1902	Katakam Sudhakara Rao	Science & Tech.	1996
178	1904	Ram Kunwar Yadav	Water Resources	1996
179	1911	Zaheer Ahmed	Power	1996
180	1912	Anil Dhiman	Education	1996
181	1915	Deepak Kumar Sah	Education	1996
182	1916	Murugan. U	Home Affairs	1996
183	1917	Chaman Bharti	Supply	1996
184	1918	Nirupma Das	Urban Development	1996
185	1920	Sanjay Kumar	Women & CD	1996
186	1921	Angadhan K.P	Education	1996
187	1925	Bhargavi A.S	Home Affairs	1996
188	1926	M. Senthil Rathinam	Education	1996

189	1927	A.G. Prakash	Culture	1996
190	1934	Anil Kumar	Defence	1996
191	1935	Manoj Kumar Singh	I & B	1996
192	1936	Diwan Singh Rautela	Telecommunications	1996
193	1937	Pawan Kumar	Agri. & Coopn.	1996
194	1938	Gita Chakravarthy	Expenditure	1997
195	1940	Anju Mohan	UPSC	1997
196	1941	Bhawana Sharma	Labour & Empl.	1997
197	1942	Ramesh Mittal	Home Affairs	1997
198	1945	Leena Regi	UPSC	1997
199	1946	Azazuddin	I P & P	1997
200	1947	Satyavir	Home Affairs	1997
201	1948	Rajesh Gupta	Civil Aviation	1997
202	1949	Vandana Aggarwal	Civil Aviation	1997
203	1952	Manvendra Singh Patwal	SJ & Empmt.	1997
204	1953	Nutan Singhal	Food & PD	1997
205	1954	Goldy Kaur Ghatore	I P & P	1997
206	1955	Jameel Ahmed	Water Resources	1997
207	1957	S. Anandan	Road Tpt. & High	1997
208	1958	C. Lingappa	Road Tpt. & High	1997
209	1959	Varinder Sharma	Health & F.W.	1998
210	1961	Kusum Sehgal	Power	1998
211	1962	Sunita Sharma	Power	1998
212	1964	Hazari Lal Bhutani	Home Affairs	1998
213	1966	Naresh Kumar	UPSC	1998
214	1968	Suman Sukheja	Commerce	1998
215	1970	Vishal Katyal	Urban Development	1998
216	1971	Sushil Kumar	Telecommunications	1998
217	1974	Sanjeev Kumar Jha	Civil Aviation	1998
218	1976	Rashtraratna Surya Bh. Sinha	Agri. & Coopn.	1999
219	1978	Aditya Nath Jha	Agri. & Coopn.	1999
220	1979	Arvind Jha	I & B	1999
221	1980	Diviya Makkar	Telecommunications	1999
222	1984	Neeraj Singh	Agri. & Coopn.	1999
223	1985	Prakash Mahto	Agri. & Coopn.	1999
224	1986	Anil Kumar Sinha	Agri. & Coopn.	1999
225	1987	Raj Kumar Awasthi	I & B	1999
226	1988	Rashmi Kumari	Science & Tech.	1999
227	1989	Alka Sharma	Expenditure	1999
228	1990	Rajeev Ranjan	Power	1999
229	1991	Rama Vishal Malhotra	Telecommunications	1999
230	1992	Bipin Kumar	Agri. & Coopn.	1999
231	1993	Vinod Kumar Sharma	Agri. & Coopn.	1999
232	1996	Anindita Paul	Urban Development	1999
233	1999	Mamta Rani Manchanda	Telecommunications	1999
234	2000	Sahdev Rawat	Expenditure	1999
235	2001	Shalini Sachdeva	Planning Comn.	1999
236	2003	K. Mahendra Reddy	Telecommunications	1999

237	2005	Khondakar Abul Basar	Expenditure	1999
238	2006	Annu Gera	Commerce	1999
239	2008	Birendra Prasad Guddu	Agri. & Coopn.	1999
240	2010	Amit	I & B	1999
241	2011	Rajesh Kumar Chakraborty	Legal Affairs	1999
242	2012	Rohit Sehgal	Telecommunications	1999
243	2016	Anu Das	Civil Aviation	1999
244	2019	Sandeep Kumar Ambastha	Corp. Affairs	1999
245	2020	Uday Kumar	Defence	1999
246	2025	Sarika Soin	Planning Comn.	1999
247	2026	S. Rama Prasad	Posts	1999
248	2027	Juhi Menon	Civil Aviation	1999
249	2029	Sachin Kumar	Health & F.W.	1999
250	2031	Pramod Kumar Ghildayal	Science & Tech.	1999
251	2032	Nalini Ranjan Jena	Science & Tech.	1999
252	2041	Pooja Kohli	SJ & Empmt.	1999
253	2042	Gaya Prasad	Urban Development	2000
254	2043	Rakesh Kumar Singh	Personnel & Trg.	2000
255	2044	Kamal Kumar Singh	Defence	2000
256	2045	Mukesh Kumar Khetan	Home Affairs	2000
257	2046	Ajay Kumar Singh	Urban Development	2000
258	2049	Parveen Kumar	Personnel & Trg.	2000
259	2050	Anand Bhushan	UPSC	2000
260	2051	Deepak Kumar	Expenditure	2000
261	2052	Babita Sharma	I & B	2000
262	2053	Naresh Kr. Golani	Planning Comn.	2000
263	2055	Sanjay Kumar Sharma	SJ & Empmt.	2000
264	2056	Renu Kumar	Commerce	2000
265	2057	Ganga Parshad	SJ & Empmt.	2000
266	2058	Sanjay Kumar	Home Affairs	2000
267	2059	K. Reguram	Personnel & Trg.	2000
268	2064	Punam Sehgal	Commerce	2000
269	2065	Manjeet Singh	Planning Comn.	2000
270	2066	Anjana Grover	Expenditure	2000
271	2067	Akhilesh Kr. Srivastava	Telecommunications	2000
272	2068	Satyendra Kumar	Civil Aviation	2000
273	2070	Vidya Charan Prasad	Home Affairs	2000
274	2071	Ravish Kumar Thakur	Posts	2000
275	2072	Gauri Shankar	Home Affairs	2000
276	2073	Vijay Kumar	Expenditure	2000
277	2074	Vishwajeet Kumar	Rural Dev.	2000
278	2075	Tripti Dhupar	Home Affairs	2000
279	2076	Rashmi P. Panda	Science & Tech.	2000
280	CSL No. yet to be allotted	Rajesh Kumar	Civil Aviation	1997

* Their promotion is subject to the condition that they had not refused their adhoc promotion offered earlier.

ANNEXURE-II TO O.M. No.5/3/2011-CS-II(C) DATED 5.8.2011

S.No.	CSL No.	Name (Shri/Smt./Ms.)	Cadre where working	Cadre where nominated
1	1522	K.V.S. Sailaja Vishwanadham	Home Affairs	Personnel & Trg.
2	1525	Randhir Singh	Home Affairs	IP & P
3	1530	S.Vijaya Malini	Power	Defence
4	1533	S. Durga Bhavani	Planning Comn.	Posts
5	1535	Sanjay Kumar Karwal	Home Affairs	Health & FW
6	1551	Lalit Kumar Chawla	Home Affairs	IP & P
7	1552	P.K. Sethi	Urban Dev.	SJ & Empowerment
8	1556	Savitri Devi	Agriculture & Coop.	I & B
9	1557	Anitha Santosh	Power	Labour & Empmt.
10	1558	N.K. Chawdhary	Urban Dev.	MSME
11	1564	Sunni T.A.	Expenditure	Culture
12	1568	Harjinder Kaur Mann	Women & CD	Food & PD
13	1569	Rakesh Kumar	YA & Sports	Corporate Affairs
14	1579	Vinod Singh	Petroleum & NG	Science & Tech.
15	1580	Pradeep Kumar Mishra	Expenditure	Personnel & Trg.
16	1583	Sunita Pahwa	Expenditure	Defence
17	1587	Darshani Rawat	Planning Comn.	Supply
18	1589	Raj Kumar Dhir	Envn. & Forests	Rd. Tpt. & Highways
19	1596	Jaya Ghildiyal	Education	I & B
20	1597	Vipan Kumar	Petroleum & NG	UPSC
21	1598	Suresh Mediseety	Urban Dev.	MSME
22	1601	Neelam Goel	Expenditure	Personnel & Trg.
23	1602	Babita Gauba	Education	Food & PD
24	1607	N. Karunakaran	Rural Dev.	Defence
25	1609	V. Syam Prasad	Telecom.	Personnel & Trg.
26	1616	S. Mohammad Safi	Power	UPSC
27	1634	Y.V.Jayalakshmi	Earth Sciences	IP & P
28	1643	Dibyendu Barua	Expenditure	Personnel & Trg.
29	1644	Arvinder Chernalia	Home Affairs	IP & P
30	1645	Vipin Kumar	Expenditure	I & B
31	1650	N.V. Subramanian	Home Affairs	Rd. Tpt. & Highways
32	1652	Trilok Chand	Urban Dev.	Posts
33	1653	Arun Kumar Gupta	Expenditure	Personnel & Trg.
34	1669	Gulshan Kumar	Legal Affairs	Coal
35	1683	Rekha S Nair	Power	UPSC
36	1692	A.Vijaya Lakshmi	Expenditure	Personnel & Trg.
37	1694	Sanjeet Kumar	Envn. & Forests	Personnel & Trg.
38	1702	Sunita Panjanani	Expenditure	Food & PD



39	1706	K Ravi Shanker	Expenditure	I & B
40	1724	Manju	Planning Comn.	Posts
41	1728	Sonia Kapoor	Rural Dev.	IP & P
42	1745	Dinesh Chander	Petroleum & NG	UPSC
43	1746	Amarjeet R. Mistry	Legal Affairs	I & B
44	1756	Priyanka Kapoor	Expenditure	Personnel & Trg.
45	1758	Monika Narula	Expenditure	Rd. Tpt. & Highways
46	1759	Gurvinder Kaur	Urban Dev.	UPSC
47	1760	Payal Verma	Expenditure	Rd. Tpt. & Highways
48	1763	L.V.N. Durga Prasad	Envn. & Forests	Personnel & Trg.
49	1771	K. Madhavi Latha	Urban Dev.	Defence
50	1775	Sanjay Sharma	Expenditure	Personnel & Trg.
51	1777	Zarina John Manwal	Envn. & Forests	UPSC
52	1778	Ranjan Giri	Expenditure	Personnel & Trg.
53	1792	Ritu Kochar	Expenditure	Personnel & Trg.
54	1795	Promod Pant	Expenditure	Defence
55	1799	Bhuvana Aiyar	Expenditure	Personnel & Trg.
56	1802	Sarla Sharma	Expenditure	IP & P
57	1812	K. Suresh Babu	Legal Affairs	I & B
58	1820	Renu Bala	Expenditure	Personnel & Trg.
59	1830	Ritu Saluja	Legal Affairs	IP & P
60	1833	Ashwani N. Getam	Legal Affairs	Personnel & Trg.
61	1835	D. Sateesh	Planning Comn.	MSME
62	1839	Ajitha. A	Expenditure	Defence
63	1852	Satish Kumar	Legal Affairs	IP & P
64	1856	Rajendra Kumar	Planning Comn.	Science & Tech.
65	1862	Mukesh Kumar	Planning Comn.	I & B
66	1892	Radhey Shyam	Expenditure	Defence
67	1939	Amita Sharma	Fertilizers	Defence
68	1943	Anu Kapur Makkar	Power	Defence
69	1950	S.M. Jha	Legal Affairs	Food & PD
70	1956	Sanjay L.	Legal Affairs	Steel
71	1963	Deepak Sharma	Legal Affairs	I & B
72	1965	Baleshwar Bhargava	Fertilizers	Supply
73	1967	Sanjay Kr. Srivastava	Legal Affairs	IP & P
74	1969	Sanjay Sharma	Fertilizers	Defence
75	1972	Bijendra Kumar	Fertilizers	Food & PD
76	1973	Veena Bisht	Fertilizers	Minority Affairs
77	2063	Sanjay Kumar Ojha	Rural Dev.	Supply