No.5/8/2012-CS.I(U)
Government of India
Ministry of Personnel, Public Grievances and Pensions,
Department of Personnel & Training
CS.I Division
****

2nd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi,
Dated: 4th April, 2012.

OFFICE MEMORANDUM

Subject: Rotational Transfer of Under Secretaries with more than seven years service in the same Ministry/Department.
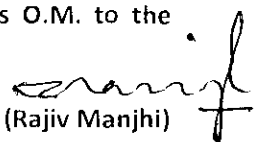
***

The undersigned is to refer to this Department's O.M. No.4/12/2011-CS.I (D) dated 2nd March 2012 and to say that as per the schedule prescribed in the OM for rotational transfer of CSS officers during the year 2012, Under Secretaries who have completed 7 years or more in a Ministry/Department as on 1.1.2012 are to be transferred in the month of April, 2012.

2.   It is accordingly proposed to transfer Under Secretaries whose names figure in Annexure-I and who have completed more than 7 years or more in the same Ministry/ Department as on 1.1.2012. The list does not include officers due for superannuation till 31.12.2013 as officers within two years of superannuation are excluded from the purview of Rotational Transfer Policy of this Department.

3.   Ministries/ Departments and officers concerned may check the information in the Annexure-I and bring to the notice of this Department urgently if any other Under Secretary with more than 7 years of service has been left out or if there is any other error/ omission in the list.

4.   The Officers indicated in the list are also requested to indicate their preferences for posting in the enclosed format (Annexure-II) which should reach CS.I Division by 16.4.2012. It may be noted that seeking option is only for the purpose of assisting this Department in deciding the posting and this should not in any way be construed as right for claiming posting of choice.

5.   Ministries/ Departments are requested to serve a copy of this O.M. to the officers concerned.

(Rajiv Manjhi)
Deputy Secretary to the Govt. of India
Tele.: 24622365

To

Joint Secretary (Admn./Estt.)
As per list attached.

S.No	Sub-Cadre	Name	DOB	CSL No	Date since working in the Min/ Department
	**List of US covered under rotational transfer policy during April 2012 (Tenure calculated as on 1.1.2012)**				
1	ANIMAL HUSBANDARY DAIRYING & FISHERIES	M R SHARMA	15/10/1954	4864	16-09-2004
2	ANIMAL HUSBANDARY DAIRYING & FISHERIES	S C LATHER	15/07/1954	4852	20-09-2004
3	ANIMAL HUSBANDARY DAIRYING & FISHERIES	GOPAL SADHWANI	04/05/1964	4847	24-09-2004
4	DEFENCE	K. C. SINGHA	12/04/1965	5885	14-07-2004
5	DEFENCE	T P KERKETTA	24/12/1956	5922	22-07-2004
6	DEFENCE	N. K. KASHMIRA	20/10/1960	4839	16-09-2004
7	DONER	L. B. TUOLTE	02/10/1958	5728	31-08-2004
8	EXPENDITURE	MERCY EPAO	04/10/1969	4433A	22-09-2004
9	HEALTH & F.W.	ASHIN KHATTIYYA DEORI	02/04/1966	4441A	20-09-2004
10	HEALTH & F.W.	ARVIND KUMAR	09/04/1965	4390A	23-09-2004
11	LABOUR & EMPLOYMENT	SHERSHA	18/10/1965	4398A	22-09-2004
12	LABOUR & EMPLOYMENT	P K TAMRAKAR	26/06/1965	4420A	22-09-2004
13	LEGAL AFFAIRS	D CHOUDHARY	13/07/1956	4707	05-08-2004
14	MINES	C. K. RAWAT	02/07/1955	4858	27-09-2004
15	MINES	H M MEENA	14/11/1962	4437A	30-09-2004
16	POWER	MADHUKAR SOOD	22/04/1956	4849	01-10-2004
17	REVENUE	T KUNDHAVI	12/04/1957	4850	20-09-2004
18	TELECOMMUNICATION	SYED EKRAM RIZVI	20/10/1972	4366A	20-09-2004
19	TELECOMMUNICATION	S. P. SHARMA	14/05/1954	4862	30-09-2004
20	TEXTILES	SANGEETA B RAO	02/07/1963	4424A	23-11-2004
21	TRIBALS AFFAIRS	ITALIA MOHAN	23/02/1956	5176	20-09-2004
22	UNION PUBLIC SERVICE COMMISSION	MALAY MUKHOPADHYAY	27/08/1954	4840	12-10-2004

PERSONAL INFORMATION

1.	Name	
2.	Designation	
3.	Date of Birth	
4.	Present Ministry/Department	
5.	Contact Number	
6.	Educational Qualification	

7. Experience

S. No.	Grade	Ministry/Department	Period	Subjects Dealt (in brief)
1.	Assistant/ PA			
2.	Section Officer			
3.	Under Secretary			
4.	Deputy Secretary			
5.	Director			

8. Details of Training

S. No.	Name of the Training	Institute	Course Content
1.			
2.			
3.			
4.			

9. Preferences for posting

S. No.	Ministry/Department	Reason(s)
1.		
2.		
3.		
4.		
5.		