

F. No. 4/2/2017-CS.I(D)
Government of India
Ministry of Personnel, P.G. and Pensions
(Department of Personnel & Training)

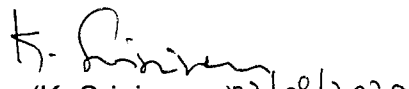
2nd Floor, Lok Nayak Bhawan,
New Delhi – 110003.
Dated the 2nd September, 2020

OFFICE MEMORANDUM

Subject: Filling up of the post of **Registrar in Debts Recovery Tribunal-1, Chennai**, a cadre post of the Central Secretariat Service at the level of DS / Director – reg..

It is proposed to fill up **one** vacant post of Registrar in Debts Recovery Tribunal (DRT)-1, Chennai under the Department of Financial Services, a Cadre post of the Central Secretariat Service (CSS) at the level of Deputy Secretary / Director.

2. Application from willing Deputy Secretaries / Directors of the CSS to be considered for the above mentioned post may be forwarded to this Division along with the personal information in the format annexed, latest by **25.09.2020** through proper channel.
3. While forwarding the application, the vigilance status of the officer concerned may also be intimated. It should also be ensured that the data in respect of officer applying for the post is complete in all respects in the web based cadre management system at cscms.nic.in.
4. After selection of the officer, no request for retention of the officer or cancellation of the transfer order will be entertained.


(K. Srinivasan) 02/09/2020

Under Secretary to the Government of India
Tele: 24629413

To:
All Ministries / Departments having officers of CSS cadre – through the website of this Department.

PROFORMA

Application for the post of.....

1.	Name CSL No.	
2.	Designation	
3.	Date of Birth	
4.	Present Ministry/Department	
5.	Personal Contact Number	

6. Experience (including deputation details):\

S.No.	Grade	Ministry/Department	Period	Subject dealt (in brief)
(a)	Assistant/PA			
(b)	Section Officer			
(c)	Under Secretary			
(d)	Deputy Secretary			
(e)	Director			

7. Reasons for seeking posting in.....

8. Certified that I have verified my data in web based cadre management system and the data available therein is complete, correct and up to date.

Date:.....

(Signature of the applicant)

(For Admn. Division of Ministry/Department)

Forwarded

it is certified that the details of the officer in the web based cadre management system is complete, correct and up to date.

Date:.....

Signature:

Name: