F.No. 34/11/2007-EO(F)
Government of India
Ministry of Personnel, P.G. and Pensions
(Department of Personnel and Training)

New Delhi, the March, 2008.

Subject: A Seminar on Epidemiology and Control Measures of Vaccine Preventable Diseases – Polio end Game to be held in Japan from 9th June, 2008 to 20th July, 2008.

The undersigned is directed to state that the Japan International Cooperation Agency (JICA) under the Technical Cooperation Programme of the Government of Japan has invited applications for a Seminar on Epidemiology and Control Measures of Vaccine Preventable Diseases – Polio end Game to be held in Japan from 9th June, 2008 to 20th July, 2008. The details of the programme and the application form may be drawn from Ministry of Personnel, Public Grievances and Pensions website (www.persmin.nic.in).

2. The course is meant for Middle Level or High Level managers of the health services. The candidates should be medical doctors or master of public health and also be managers for national or regional EPI programme or of equivalent position, not be over fifty years of age, be proficient in English, be in good health both physically and mentally, to under go the training, and not be serving in the military.

3. The purpose of this seminar is to provide participants from countries reporting polio with an ample opportunity to review and discuss their national programmes from the viewpoint of newly developed strategies of Global Immunization Vision and Strategy (2006-2015).

4. The fellowship award covers a Round-trip air ticket between an international airport designated by JICA and Japan, Allowances for (accommodation, living, outfit, books and shipping), expenses for JICA study tours, free medical care for participants who may fall ill after reaching Japan. The participants are not allowed to take any family member during the training course.

5. The nomination details should be submitted in the JICA's prescribed proforma(A2A3) duly authenticated by the Department concerned. The application forms should be routed through the concerned Ministries/Departments/State Governments and it should also be certified by the Competent Authority that the institution is a Government institution.

6. The applications should reach the Department not later than 2nd April, 2008. Nominations received after the prescribed date will not be considered. The circular inviting applications for training course is available on this Department's website (www.persmin.nic.in).

(Trishaljit Sethi)
Director

1. Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi.
2. Ministry of Women and Child Development, Shastri Bhavan, N. Delhi.
3. All the State Governments/Union Territories.
4. Director(Technical), NIC with the request to post the circular along with the JICA's circular on the Department's website.

For a better tomorrow for all.
Japan International Cooperation Agency
(Government of Japan)

No. 10/GT-CP/2008

28th February, 2008

Dear Ms. Arun Prabha,

A Seminar on Epidemiology and Control Measures of Vaccine Preventable Diseases – Polio end Game - will be held in Japan from 9th June, 2008 to 20th July, 2008 under the Technical Cooperation Programme of the Government of Japan.

We are forwarding herewith six copies of the General Information Booklet on the above offer. It is requested that the following documents of the selected candidate may please be submitted to this office by **9th April, 2008**:-

(1) The Nomination Form A2A3 together with the medical history questionnaire
(2) The desired Job Report
(3) The filled in Questionnaire

Further details are available in the General Information Booklet. It may be noted that the completed Job Report and Questionnaire are essential for screening of applications.

It is further informed that 8 slots are available globally for the above course and it would be much appreciated if you could take further necessary action and submit the nomination(s) of suitable candidate(s) to this office by the designated date.

With regards,

Yours sincerely,

(Yumiko Asakuma)
Deputy Resident Representative

271/PMU&TRG/08
5/3

Encl: As stated above.

For DOPT
@ 31/3/08

Ms. Arun Prabha
Under Secretary (PMU and Trg.)
Department of Economic Affairs
Ministry of Finance
North Block
New Delhi.

Copy to:-

Mr. R.K. Kharb, Section Officer, Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions, North Block, New Delhi.

JICA India Office
3A, (3rd Floor), Lotus Towers,
Community Centre, New Friends Colony,
New Delhi-110025. INDIA

TEL: +91-11-41672580~5
FAX: +91-11-41672586
URL: http://www.jica.go.jp/

JICA
ジャイカ

TRAINING AND DIALOGUE PROGRAMS

GENERAL INFORMATION ON

SEMINAR ON EPIDEMIOLOGY AND CONTROL MEASURES OF VACCINE PREVENTABLE DISEASES
-Polio End Game-

集団研修「ワクチン予防可能疾患の疫学及び対策セミナー」
-ポリオ、麻疹、B 型肝炎対策及び新ワクチン導入-

JFY 2008

<Type: Leaders Training/ 中核人材育成型>

NO. J08-00638

From June 9, 2008 to July 20, 2008

This information pertains to one of the Training and Dialogue Programs of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

Preface

The Japanese Government extends official development assistance (ODA) to developing countries to support self-help efforts that will lead to economic progress and a better life for the citizens of those countries.

Since its foundation in 1974, the Japan International Cooperation Agency (JICA) has implemented Japan's technical cooperation under the ODA programme.

Currently, JICA conducts such activities as training, dispatch of experts, provision of equipment, project-type technical cooperation, development study, dispatch of cooperation volunteers (JOCV), survey and administration of capital grant aid programmes.

The training programme for overseas participants is one of JICA's fundamental technical cooperation activities for developing countries. Participants come from overseas in order to obtain knowledge and technology in a wide variety of fields.

The objectives of the JICA training programme are:

(1) to contribute to the development of human resources who will promote the advancement of developing countries, and

(2) to contribute to the promotion of mutual understanding and friendship.

Kyushu International Centre (JICA Kyushu) is one of JICA domestic centres located in Kitakyushu City to conduct various JICA schemes of training programmes and others in Kyushu area. JICA Kyushu's training programmes cover a wide variety of specialities from agriculture to mechatronics with special priorities on 1) industrial technology, 2) environmental issues, 3) health and medicine.

JICA Kyushu also conducts briefing, general orientation of Japanese life and culture, Japanese language training and programme orientation.

Seminar on Epidemiology and Control Measures of Vaccine Preventable Diseases is designed to provide participants from countries reporting polio or having reported polio until recently with an ample opportunity to review and discuss their national programmes from the viewpoint of newly developed strategies of Global Immunization Vision and Strategy (2006-2015). The seminar is also to contribute to the global eradication of poliomyelitis, and to other vaccine preventable diseases of epidemiological importance, including measles, rubella, hepatitis B and any diseases for which now vaccine may be available in the near future.

I. ESSENTIAL FACTS

Course Title (No.)	Seminar on Epidemiology and Control Measures of Vaccine Preventable Diseases - Polio End Game - (Course No.: J-08-00638 , Project No.: 08-80880)
Duration	June 9, 2008 – July 20, 2008
Deadline for Application	April 9, 2008 *for acceptance of JICA office (or the Embassy of Japan)
Number of Participants	8
Language	English
Target Group	Middle level or high level managers of the health services
Course Objectives	Participants will be provided with the knowledge and techniques to improve their ability to solve existing problems in the above-titled area of their countries through: (1) analysis and establishment of practical eradication or control methodology and management of field programmes (surveillance, diagnosis, vaccination, mop-up operation, and so on), (2) discussion on building up innovative strategy as to how to accelerate its stoppage in countries where persistent spread is continuing despite their considerable containment efforts, (3) new vaccine introduction in the programmes, and (4) relationship between vaccination programme for special disease and that of eradication (or elimination).
Training Institution	**Agency for Cooperation in International Health (ACIH)** Address: 4-11-1 Higashi-machi, Kumamoto-shi, Kumamoto, 862-0901 Japan TEL: 81-96-367-8899 FAX: 81-96-367-9001 (81: country code for Japan, 96: area code) URL: http://www.acih.com E-mail: info@acih.com
Accommodations	**1. Kyushu International Center (JICA KYUSHU), JICA (for the first 2 weeks)** Address: 2-2-1 Hirano, Yahata Higashi-ku, Kitakyushu-shi, Fukuoka, 805-8505 Japan TEL: 81-93-671-6311 FAX: 81-93-671-0979 URL : http://www.jica.go.jp/english/contact/domestic.html Please check the information about JICA KYUSHU through the homepage. E-mail: kictp2-05@jica.go.jp If no room is available at JICA KYUSHU, JICA will arrange accommodations for participants at other appropriate places. **2. Education and training Institute (ETI), National Hospital Organization Kumamoto Medical Center** Address: 1-5, Ninomaru, Kumamoto city, Kumamoto, 860-0008 Japan TEL: 81-96-353-6501 FAX: 81-96-326-0763
Allowances & Expenses	The Government of Japan provides the following allowances and covers the following expenses through JICA in accordance with relevant laws and regulations. Details: Round-trip air ticket between an international airport designated by JICA and Japan, accommodation allowance, living allowance, outfit allowance, shipping allowance, expenses for JICA study tours, free medical care for participants who become ill after arrival in Japan (costs related to pre-existing illness, pregnancy and dental treatment are not included), etc.

II. CURRICULUM

Subject	Session (90 min. per 1 session)		
	L	F	P
A. Special Lecture on Polio and Measles 1) Global polio update - WHO policy on polio eradication 2) Integration of Polio Eradication and Control of Other Diseases - Global Immunization Vision and Strategy (GIVS) 3) Reduction of child deaths by vaccines 4) Infectious disease control and poverty reduction 5) The broader benefits of the polio eradication infrastructure 6) Assessment of the Programme in Individual Participating Countries 7) Group and Plenary Discussion 8) Discussion and Conclusion	8		12
B. Basic Lecture 1) Advantage and Disadvantages of OPV and IPV 2) Avian Influenza Pandemic: Epidemiology and Preparedness for the Control 3) Can Global Measles Eradication Programme be Achieved? 4) Control Measure in the Countries with Zero Case of Diphtheria 5) Disease Control and Information Management 6) Emerging and Re-emerging Diseases 7) Future Perspective of Eradication: Benefits and Difficulties 8) Immunization Plus 9) Infectious Disease Control and Vaccines 10) Infectious Disease Surveillance in Japan and World 11) International Cooperation in View Point of Malaria Control 12) Japanese Encephalitis - New Vaccine Development 13) Laboratory Diagnosis of Poliomyelitis 14) Manufacturing of Live and Killed Polio Vaccines 15) Measles Vaccine 16) Neurological and Neuropath logical Basis of Acute Flaccid Paralysis (AFP) and Polio 17) Poliovirus Recombination with Circulating Enterovirus 18) Problems of Campaign Stop TB from the Strategies in Japan and WHO 19) Vaccine Preventable Diseases - Pneumococcal Infection 20) Vaccine Supply Problems in Japan	30		10
D. Field Trips 1) Japan Poliomyelitis Research Institute 2) Kanonji Institute, The Research Foundation for Microbial Diseases of Osaka University 3) Kumamoto University Hospital 4) National Institute of Infectious Diseases		8	
E. Group Discussion and Study			8
F. Presentation and Discussion 1) Job report and presentation 2) Action Plan and presentation			6
Subtotal	38	8	36
Total	**82**		

The above curriculum may be subject to minor change, as necessary. The course schedule will be available in ACIH web page (http://www.acih.com), when it is ready.

III. REQUIREMENT FOR APPLICATION

Applicants should:

(1) be nominated by their governments in accordance with the procedures mentioned in IV-1 below,
(2) be medical doctors or master of public health and at the same time, managers responsible for the national or regional EPI programme or persons of the equivalent position,
(3) be 50 years of age or younger
(4) have sufficient command of spoken and written English since the **training will be conducted in English** – for example, TOEFL (Test of English as a Foreign Language) score 500 or above or the Cambridge First Certificate is considered equivalent (copy of the proof is preferable),
(5) be in good health, both physically and mentally, to undergo the training. (As the training, including study trips, may give risks to pregnant body, pregnancy is regarded as a disqualifying condition for participation in this training course),
(6) not be serving in any form of military services.

ATTENTION

Participants are required:

(1) not to change course subjects or extend the course period,
(2) not to bring any members of their family,
(3) to return to their home countries at the end of their course according to the international travel schedule designated by JICA,
(4) to refrain from engaging in political activities or any form of economic activities such as employment for profit or gain, and
(5) to observe the rules and regulations of their place of accommodation and not to change accommodations designated by JICA.

IV. PROCEDURES FOR APPLICATIONS

1. Government desiring to nominate applicants for the course should fill in and forward one (1) original and three (3) copies of the Nomination Form (Form A2A3) for each applicant, to JICA office (or the Embassy of Japan) **by April 9, 2008.**

2. JICA office (or the Embassy of Japan) will inform the applying government whether or not the nominee's application has been accepted **no later than May 9, 2008.**

3. **Job Report**

   Applicants are required to submit Job Report with the Nomination Form. The contents should include the items mentioned in Annex-I. The report will serve basic agenda for discussion on common and particular problems among participants, and each participant is required to present his/her Job Report in 60 minutes at the early stage of the training.

   The reports should be typewritten in English, between pages of 3 to 7 (12-point font, double spaced, A4 size paper). The contents of Job Report will be referred to during our selection process, and **Application without Job Report will not be accepted.**

   Note: The participants are requested to submit the electric file(s) (e.g. Word file, Excel file) of their Job Report to the Training Institution (ACIH) after the arrival at Kumamoto.

4. **Questionnaire**

   Applicants are required to submit Questionnaire with the Nomination Form (format attached in Annex-II). **Application without filled-in Questionnaire will not be accepted.**

V. OTHER MATTERS

1. Pre-departure Information

Pre-departure orientation is held at JICA overseas offices (or the Embassy of Japan) to provide the selected candidates with details on travel to Japan, conditions of training, and other matters. Participants will see a video, "TRAINING IN JAPAN", and will receive a textbook and cassette tape, "SIMPLE CONVERSATION IN JAPANESE". A brochure, "GUIDE TO TRAINING IN JAPAN" will be handed to each selected candidate before (or at the time of) the orientation.

2. Reports and Presentation

(1) Job Report

As written in the previous page, each applicant is required to submit his/her own Job Report following the instruction in page 5-6. Participants will have a presentation of his/her Job Report in 60 minutes at the early stage of the training in order to share knowledge and background with other participants as well as instructors. Visual materials such as Power Point and pictures may be helpful for your presentation if you bring them with you.

(2) Action Plan

Participants are required to make an Action Plan at the end of the training to express your idea, action plan and recommendation as well as what you learned and thought during the training. Each person will have 20 minutes for presentation.

3. Certification

Participants who have successfully completed the course will be awarded a certificate by JICA.

4. International Exchange Programme with Local Communities

JICA encourages international exchange between JICA participants and local communities. Participants will have a chance to visit elementary schools or junior high schools. Therefore, participants are recommended to bring their national costumes or crafts and materials such as cassette tapes and photographs that will make the exchange programme more fruitful.

5. Remarks

JICA training is implemented for the purpose of development of human resources who will promote the advancement of the countries, but not for the enrichment of individuals nor private companies. Matters of a trade secret and patent techniques will remain confidential and inaccessible during the training.

Annex-I

Seminar on Epidemiology and Control Measures of Vaccine Preventable Diseases
(JFY 2008)

Job Report

Name:
Country:
Organization and present post:
E-mail:
FAX:

Remarks 1: The Report should be typewritten in English (12-point font, A4 size paper), and total pages of the report must be between pages of 3 to 7 (not including figures and tables).
Remarks 2: Each participant is required to have presentation in 60 minutes based on this Job Report at the early stage of the training for the purpose of making the training more effective and fruitful by comprehending the situations and problems of the participants each other.
Remarks 3: Figures and tables can be attached separately.
Remarks 4: Each participant is required to submit the electric file(s) of Job Report to the Training Institution (ACIH) after arriving at Kumamoto

1. Organizational structure dealing with EPI (or routine vaccination programme) as well as national poliomyelitis eradication programme in the applicant's country
   (1) Structure and professional personnel (polio and /or EPI) assigned to the each level
   (2) Professional personnel assigned for polio eradication and /or EPI by international organization like WHO, JICA, etc.

2. Current status of vaccination programme for priority diseases: (1) polio, (2) measles, (3) rubella, and (4) others
   (1) Incidence and epidemiological surveillance including information of last 3 cases which occurred in the applicant's country before his departure, case, sex, address, vaccination history, date of onset of paralysis and results of laboratory diagnosis (if available)
   (2) Clinical diagnosis of the disease (including surveillance of acute flaccid paralysis, for polio)
   (3) Laboratory diagnosis of the disease and its network
   (4) Vaccine supply and its quality control

3. Safety of vaccine: Any complications over the last three months

4. Current status of other vaccination programme

5. For those nations reporting polio over the last 12 months:
   (1) Number of cases, age, sex, vaccination histories
   (2) Measure to contain
   (3) Future prediction - when will be eliminated

6. Any other remarks

Annex-II

Seminar on Epidemiology and Control Measures of Vaccine Preventable Diseases
(JFY 2008)

Questionnaire

Name:
Country:
Organization and present post:
E-mail:
FAX:

1. Describe your past experience, regarding the activity related to the subjects of this training seminar.

2. Describe your special interest to learn from this training seminar.

3. Describe the major issues to be solved urgently to improve the activities in your country, related to the subjects of this training seminar.

4. Describe major responsibilities of yours expected on your return.

5. Give a list of your publications and research activities with the appropriate reference, if any.

Japan International Cooperation Agency (JICA)
Kyushu International Center (JICA KYUSHU)

Address: 2-2-1, Hirano, Yahata Higashi-ku, Kitakyushu-shi, Fukuoka,
805-8505 Japan
Tel : 81(*) -93(**) -671-6311
Fax : 81(*) -93(**) -671-0979
URL http://www.jica.go.jp/english/contact/domestic.html
E-mail : kictp2-05@jica.go.jp

[* : country code for Japan
** : area code for Kitakyushu]

Form A2A3

Technical Cooperation by The Government of Japan

Training Award of Japan International Cooperation Agency (JICA)

Application by the Government of

.....

for a training course in the field of

.....

Please provide one original and three copies.
Please print or type.

(FOR JAPANESE OFFICIAL USE)

☐ Ordinary Group Course(集団コース) Course No. .....

☐ Special Group Course(一般特設) Course No. .....

☐ Country-focused Group Course(国別特設) Course No. .....

☐ Counterpart(カウンターパート) 専門家名 .....

プロジェクト名 .....

☐ Ordinary Individual Course(個別一般)

☐ Others(C.S, 特別案件等)

Recent photo

PART A To be completed by the nominee.

1 FULL NAME (as in Passport, underline Family Name)
(Family) (First) (Middle)

2 ADDRESS FOR CORRESPONDENCE

Telephone :
E-mail :

3 NAME AND ADDRESS OF PERSON TO BE NOTIFIED IN CASE OF EMERGENCY

Relationship to you:
Telephone:

4 DATE OF BIRTH

Month	Date	Year

5 AGE

6 SEX ☐MALE ☐FEMALE

7 MARITAL STATUS ☐SINGLE ☐MARRIED

8 NATIONALITY

9 RELIGION

10 EDUCATIONAL RECORD

Institution	City/Country	Years Attended		Qualification Obtained	Subject
		From	To		

11 TRAINING OR STUDY IN FOREIGN COUNTRIES (in relation to professional interests.)

Institution	City/Country	Period		Certificate/ Degree Awarded	Field of Study
		From	To		

12 EMPLOYMENT RECORD

1) Present Place of Employment

Name	Title of Present Job
	Date of Taking Up Post
Address Telephone: Telex/Fax:	Type of Organization ☐ Governmental/Public ☐ Private ☐ International ☐ Others

2) Previous Job

Name and Address of Organization Previous Title/Post and Dates(from/to)	Description of Your Previous Job

3) Describe briefly the work of your organization and the service it provides.

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4) Describe your own job.

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5) Explain how the proposed training will be of benefit to you in the work you will be doing on your return.

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13 LANGUAGE PROFICIENCY

1. English				
Listening	☐ excellent	☐ good	☐ fair	☐ poor
Speaking	☐ excellent	☐ good	☐ fair	☐ poor
Writing/Reading	☐ excellent	☐ good	☐ fair	☐ poor
2. Mother Tongue				
3. Other Language				
	☐ excellent	☐ good	☐ fair	☐ poor

14 NOMINEE'S DECLARATION To be signed by the nominee.

I certify that the statements made by me in this form are true and correct to the best of my knowledge.

If accepted for a training award, I agree:

(a) not to bring any member of my family.
(b) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of this course of training.
(c) to follow the course of study or training, and abide by the rules of the institution or establishments with which I undertake to study or train.
(d) to refrain from engaging in political activities, or any form of employment for profit or gain.
(e) to submit any progress report or evaluation questionnaires which may be prescribed.
(f) to return to my home country at the end of my course of study or training.

I also fully understand that if granted a training award it may be subsequently withdrawn if I fail to make adequate progress, or for other sufficient cause including physical conditions determined by the Government of Japan.

Date: ..... Signature: .....

PART B To be completed by nominee's Director or Head of Department.

OBSERVATIONS OF NOMINATING ORGANIZATION

1 Describe what work the nominee will be expected to do on his return.

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.....

2 Explain how the proposed training will be of benefit to the work of your organization.

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.....

.....

3 (For Non-Group Training only)

Describe:

1) Subject area of the training required.

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2) Special subjects which are particularly important and should be included in the training program (continue on an additional sheet if necessary).

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.....

3) Period of training required (from/to).

.....

4) Notice required before nominee can be released from present post.

.....

PART C To be completed and signed by a responsible government official.

OFFICIAL NOMINATION

I certify that:

I have examined the documents in this form and I am satisfied that they are authentic and relate to the nominee.

I accordingly nominate this person on behalf of the Government of .....

Date: ..... Signature: .....

Position: ..... Name:.....

Official stamp

Organization: .....

MEDICAL HISTORY AND EXAMINATION FOR JICA TRAINING AWARD

MEDICAL HISTORY TO BE COMPLETED BY NOMINEE			
1 NAME OF NOMINEE(last name, first name, middle name)			
2 DATE OF BIRTH (mo/day/yr)	**3 NATIONALITY**	**4 SEX** _____ male _____ female	**5 ADDRESS FOR CONTACT**
6 NAME OF TRAINING COURSE/SEMINAR			
7 LENGTH OF TRAINING COURSE/SEMINAR (weeks, months)			

8 IMPORTANT NOTICE

Before you complete the Medical History Questionnaire, you are hereby notified that:

A medical condition resulting from an undisclosed pre-existing condition may not be financially compen sated for by JICA and may result in termination of your training program.

I understand and accept the terms of this notice. _____ Yes _____ No

9 NOMINEE WILL CHECK "YES" OR "NO" AND EXPLAIN

	YES	NO		EXPLANATION
a.			Have you had any significant or serious illness or injury? (If hospitalized, give place & dates.)	
b.			Have you had any operations or advice by a physician to have an operation? (Give place & dates.)	
c.			Do you currently use any drugs for treatment of a medial condition? (Give name & dose.)	
d.			Have you ever been a patient in a mental hospital or sanitarium or treated by a Psychiatrist? (Give place & dates.)	

10 NOMINEE WILL INDICATE "YES" OR "NO" TO EACH ITEM

DO YOU NOW HAVE OR HAVE YOU EVER HAD THE CONDITIONS LISTED BELOW?

(Check each item, if yes, enclose the relevant condition with a circle.)

	YES	NO	CONDITION
a.			Asthma, emphysema, or other lung conditions
b.			Tuberculosis or live with anyone who has tuberculosis
c.			High blood pressure, heart disease
d.			Stomach, liver (hepatitis), gall bladder disease
e.			Kidney or bladder disease, stone or blood in urine
f.			Diabetes (sugar in the urine)
g.			Depression, excess worry, attempted suicide, or other psychological symptoms
h.			Acquired Immune Deficiency Syndrome (AIDS)
i.			Tumor, abnormal growth, cyst, or cancer
j.			Bleeding disorder, blood disease (sickle cell anemia)

I CERTIFY THAT I HAVE READ THE ABOVE INSTRUCTIONS AND ANSWERED ALL QUESTIONS TRULY AND COMPLETELY TO THE BEST OF MY KNOWLEDGE.

11 PRINTED NAME OF NOMINEE	12 DATE	13 SIGNATURE OF NOMINEE