

No. **36/01/2020-EO(SM-I)**  
Government of India  
Secretariat of the  
Appointments Committee of the Cabinet  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training

.....  
New Delhi, **23.10.2020**

The Competent Authority has approved assignment of **additional charge** of the post of **Secretary, Department of School Education and Literacy** to **Shri Amit Khare, IAS (JH:1985)**, Secretary, Department of Higher Education from 24.10.2020 to 01.11.2020 during the period of absence on leave of Ms Anita Karwal, IAS (GJ:1988).

  
(**Srinivas R. Katikithala**)  
Secretary

Appointments Committee of the Cabinet  
& Establishment Officer

To

1. Cabinet Secretary.
2. Principal Secretary to PM
3. Principal Advisor to PM.
4. Secretary to President of India.
5. Secretary to Vice President of India.
6. Secretary General, Rajya Sabha Secretariat.
7. Secretary General, Lok Sabha Secretariat.
8. Secretary, Department of Personnel & Training.
9. Secretary (Coordination & PG), Cabinet Secretariat.
10. All Secretaries to the Government of India (As per standard list).
11. PS to Home Minister.
12. PS to all Union Ministers.
13. PS to MOS (PP).
14. Officer concerned
15. Chief Secretaries of all States.
16. Cabinet Secretariat (**Shri Amandeep Garg, Joint Secretary**) w.r.t. their Dy. No.1/2/2020-CS(A) dated 23.10.2020.
17. DG (M&C), PIB.
18. Editor, Civil Services News and Deputy Secretary, D/o Administrative Reforms and Public Grievances.
19. PSO to Secretary (P)/PPS to EO/EO(CM)/Guard File.
20. NIC, DoPT.

  
(**Srinivas R. Katikithala**)  
Secretary

Appointments Committee of the Cabinet  
& Establishment Officer