

No. 6/36/2019-EO(SM-I)  
Government of India  
Secretariat of the  
Appointments Committee of the Cabinet  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training  
\*\*\*\*\*

North Block, New Delhi, the 22<sup>nd</sup> November, 2019

Reference Note dated 09.10.2019 contained in DOPT (Training Division) File No. 20015/8/2019-Trg. (ISTM).

The Competent Authority has approved the proposal of DoPT (Training Division) for trustment of **additional charge** of the post of **Director, Institute of Secretariat Training and Management (ISTM)** to **Ms. Rashmi Chowdhary, IRPS (1989)**, Joint Secretary, Department of Personnel & Training for a period of three months w.e.f. 09.10.2019 or until further orders, whichever earlier.

  
(Smita Sarangi)

Deputy Secretary to the Government of India  
Tel: 2309 2187

To ✓  
**Department of Personnel & Training**  
(**Shri C. Chandramouli**, Secretary)  
New Delhi

Copy to:-

1. Prime Minister's Office (**Ms. Kavitha V. Padmanabhan**, Deputy Secretary).
2. PS to Home Minister/ PS to MOS(PP).
3. Cabinet Secretariat (**Shri Amandeep Garg**, Joint Secretary).
4. Secretary, Ministry of Railways.
5. Department of Personnel & Training (**Shri K. Srinivas**, Additional Secretary), New Delhi along with the above referred file of DoPT (Training Division).
6. Officer concerned.
7. PSO to Secretary(P)/PPS to EO/PS to Director(MM).
8. Sr. Technical Director, NIC, DoPT.
9. Guard File.

  
(Smita Sarangi)

Deputy Secretary to the Government of India