File No. 18/3/2019-EO(SM-I)
Government of India
Secretariat of the
Appointment Committee of the Cabinet
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

New Delhi, the 23rd August, 2019

To

1. The Chief Secretaries of all the State Governments
2. The Secretaries of all the Ministries/Departments of Government of India

Subject: Filling up of the post of **Minister (Economic)** in the **Economic Wing Embassy of India, Washington DC** (JS level), under the Department of Economic Affairs.

Sir/Madam,

It is proposed to fill up the post of **Minister (Economic)** in the **Economic Wing Embassy of India, Washington DC** (JS level), under the Department of Economic Affairs *vice* Shri Arunish Chawla, IAS (BH:92). The following eligibility criteria have been laid down for making selection to the post:

Mandatory Qualifications:

(i) The officer must have been empanelled to hold Joint Secretary or equivalent posts at the Centre.
(ii) The officer must not be senior enough to be empanelled as Additional Secretary in the next three years.
(iii) The officer must have worked for at least two years at the Centre under Central Staffing Scheme.
(iv) The officer should not presently be on study leave or foreign assignment or training or likely to proceed on foreign training during the next one year.
(v) The officer must be below 54 years as on the date of vacancy.
(vi) The officer should not have been on an assignment to foreign/captive post of Government of India earlier.
(vii) The officer should not be under debarment from Central Deputation.
(viii) The officer should be clear from vigilance angle and the integrity certified.
(ix) The officer should have prior work experience in Trade, Commerce, Industry, Finance, Foreign Investment, Export Promotion, International Development Cooperation etc.

2. The post may be circulated amongst officers, eligible to be appointed at the level of Joint Secretary in the Government of India. Name of willing and eligible officers may be sent to this Department along with (i) detailed bio-data (ii) A write up of 250 words indicating why the candidate feels he/she is suitable for the position (iii) CR dossiers (iv) Vigilance clearance and integrity certificate. The Competent Authority may relax any of the conditions of eligibility in deserving cases.

3. It is requested that the applications of the eligible candidates may please be forwarded so as to reach this Department by **27.09.2019**.

Yours faithfully,

(S. Basu)
Under Secretary to the Government of India
Tel. No. 011-2309 4195

Copy to:

1. Department of Economic Affairs (**Shri Atanu Chakraborty, Secretary**), New Delhi w.r.t. their OM No. A-19011/5/2019-Admn.III dated 16.08.2019.
2. Technical Director, NIC, Computer Cell, DoPT, North Block, New Delhi for uploading this vacancy circular on the official website of this Department immediately.
3. PA to DS(SM), DoPT, New Delhi with a request to arrange to upload this vacancy circular through bulk e-mailing system of officers.