

No. **36/01/2020-EO(SM-I)**  
Government of India  
Secretariat of the  
Appointments Committee of the Cabinet  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training

New Delhi, **30.12.2020**

The Competent Authority has approved assignment of **additional charge** of the posts of **Secretary, Department of Higher Education**, Ministry of Human Resource Development and **Secretary, Ministry of Information & Broadcasting** to **Shri Ajay Prakash Sawhney, IAS (AP:1984)**, Secretary, Ministry of Electronics and Information Technology from 31.12.2020 to 08.01.2021 during the period of absence on leave of Shri Amit Khare, IAS (JH: 1985).

  
(**Srinivas R. Katikithala**)  
Secretary

Appointments Committee of the Cabinet  
& Establishment Officer

To

1. Cabinet Secretary.
2. Principal Secretary to PM
3. Principal Advisor to PM.
4. Secretary to President of India.
5. Secretary to Vice President of India.
6. Secretary General, Rajya Sabha Secretariat.
7. Secretary General, Lok Sabha Secretariat.
8. Secretary, Department of Personnel & Training.
9. Secretary (Coordination & PG), Cabinet Secretariat.
10. All Secretaries to the Government of India (As per standard list).
11. PS to Home Minister.
12. PS to all Union Ministers.
13. PS to MOS (PP).
14. Officer concerned
15. Chief Secretaries of all States.
16. Cabinet Secretariat (**Shri Amandeep Garg, Joint Secretary**) w.r.t. their Dy. No.1/2/2020-CS(A) dated 30.12.2020.
17. DG (M&C), PIB.
18. Editor, Civil Services News and Deputy Secretary, D/o Administrative Reforms and Public Grievances.
19. PSO to Secretary (P)/PPS to EO/EO(CM)/Guard File.
20. NIC, DoPT.

  
(**Srinivas R. Katikithala**)  
Secretary

Appointments Committee of the Cabinet  
& Establishment Officer