

Most Immediate

**No. 2/7/2020-EO (MM-I)
Government of India
Department of Personnel & Training
(Office of the Establishment Officer)**

North Block, New Delhi
Dated: 19/11/2020

OFFICE MEMORANDUM

Shri Kapil Verma, IDSE(2004), who was recommended for Central deputation by the Ministry of Defence, has been selected for appointment as Deputy Secretary in the M/o Petroleum & Natural Gas, Delhi under the Central Staffing Scheme for a period of four years from the date of taking over charge of the post or until further orders, whichever event takes place earlier. He may kindly be relieved of his duties immediately with instructions to take up his new assignment in the M/o Petroleum & Natural Gas.

2. It may be noted that as per ACC's directions conveyed in DoP&T's Circular No. 3/4/2004-EO(MM-I) dated 17th August, 2005, an officer should join the post within three weeks from the date of issue of DoP&T's appointment order, failing which the process of debarment from the Central Staffing Scheme shall be initiated.

3. Hindi version will follow.


(Khushboo Goel Chowdhary)
Deputy Secretary to the Government of India


**M/o Defence,
(Shri Ajay Kumar, Secretary),
New Delhi.**

No. 2/7/2020-EO (MM-I)

Dated: November, 2020

Copy forwarded for information & necessary action:-

1. M/o Petroleum & Natural Gas, (Shri Tarun Kapoor, Secretary) with reference to O.M. No. A-22012/01/2018-Estt. dated 18.11.2020 **with the request to forward a copy of notification of appointment in respect of Shri Kapil Verma, IDSE(2004), as and when the same is issued.**
2. PS to MOS (PP)/PSO to Secretary (P)
3. PPS to EO/DS(MM)/US(FA-UN)/SO(MM-I)/Guard file.
4. Shri Kapil Verma, IDSE(2004), through Secretary, M/o Defence.
5. Joint Director (OL) for providing Hindi version.


(Khushboo Goel Chowdhary)
Deputy Secretary to the Government of India