

**Immediate**

**No. 6/14/2014-EO (MM-I)**  
Government of India  
Department of Personnel & Training  
(Office of the Establishment Officer)

North Block, New Delhi  
31<sup>st</sup> August, 2018

**OFFICE MEMORANDUM**

**Sub:- Curtailment of tenure of Shri M. Saravanan, IAS (BH:2002) as Private Secretary to Minister of State for Personnel, Public Grievances and Pensions (Dr. Jitendra Singh)-reg.**

The Appointments Committee of the Cabinet has approved the proposal for curtailment of tenure of Shri M. Saravanan, IAS (BH:2002), Private Secretary to the Minister of State for Personnel, Public Grievances and Pensions (Dr. Jitendra Singh) allowing him to be appointed as Director in the Department of Commerce under the Central Staffing Scheme.

2. Shri M. Saravanan, IAS (BH:2002) may be relieved of his duties to join as Director in the Department of Commerce under the Central Staffing Scheme for the remaining period of his 5 year tenure.
3. He counts his central deputation tenure w.e.f. 22.07.2014.
4. Hindi version will follow.

*Kavitha*  
31/8/18

**(Kavitha V. Padmanabhan)**  
Deputy Secretary to the Govt. of India

**Department of Personnel & Training,  
(Dr. C. Chandramouli, Secretary)  
New Delhi.**

**No. 6/14/2014-EO (MM-I)**

**New Delhi, dated 31<sup>st</sup> August, 2018**

Copy for information to:-

1. Prime Minister's Office (Ms. Nandini Paliwal, Director), South Block, New Delhi.
2. Cabinet Secretariat (Ms. V. Vidyavathi, Joint Secretary), New Delhi.
3. Department of Commerce (Dr. Anup Wadhawan, Secretary), New Delhi.
4. Shri M. Saravanan, IAS (BH:2002) through Department of Personnel & Training.
5. PS to MOS (PP)/PSO to Secretary (P).
6. PPS to EO/Director (MM)/US(FA-UN)/Guard file.
7. AD (OL) for providing Hindi version.

*Kavitha*  
31/8/18

**(Kavitha V. Padmanabhan)**  
Deputy Secretary to the Govt. of India