

**Most Immediate**

**No. 12/5/2020-EO (MM-I)  
Government of India  
Department of Personnel & Training  
(Office of the Establishment Officer)**


North Block, New Delhi  
Dated: 21<sup>st</sup> August, 2020

**OFFICE MEMORANDUM**

Ms. Sharmistha Maitra, IDES(2005), who was recommended for Central deputation by the M/o Defence, has been selected for appointment as Director in the M/o Defence, Delhi under the Central Staffing Scheme for a period of five years from the date of taking over charge of the post or until further orders, whichever event takes place earlier. She may kindly be relieved of her duties immediately with instructions to take up her new assignment in the M/o Defence.

2. It may be noted that as per ACC's directions conveyed in DoP&T's Circular No. 3/4/2004-EO(MM-I) dated 17<sup>th</sup> August, 2005, an officer should join the post within three weeks from the date of issue of DoP&T's appointment order, failing which the process of debarment from the Central Staffing Scheme shall be initiated.

3. Hindi version will follow.



**(Chhatra Mani)**

**Under Secretary to the Govt. of India**

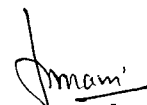
**M/o Defence,  
(Shri Ajay Kumar, Secretary),  
New Delhi.**

No. 12/5/2020-EO(MM-I)

Dated: 21<sup>st</sup> August, 2020

Copy forwarded for information & necessary action:-

1. M/o Defence (Shri Ajay Kumar Gaur, Under Secretary), Sena Bhawan, New Delhi with reference to O.M. No. A-12011/01/2019-D(Estt.I/Gp.I) dated 14.08.2020 **with the request to forward a copy of notification of appointment in respect of Ms. Sharmistha Maitra, IDES(2005) as and when the same is issued.**
2. PS to MOS (PP)/PSO to Secretary (P)
3. PPS to EO/Dir(MM)/US(FA-UN)/SO(MM-I)/Guard file.
4. Ms. Sharmistha Maitra, IDES(2005), through Secretary, M/o Defence.
5. Joint Director (OL) for providing Hindi version.



**(Chhatra Mani)**

**Under Secretary to the Govt. of India**