Government of India
Ministry of Finance
(Department of Expenditure)

22 MAY 1979

New Delhi, the 18 Vaisakha, 1901 (Saka).

OFFICE MEMORANDUM dated 8th May, 1979


The undersigned is directed to refer to Department of Personnel and Administrative Reforms O.M. No. 31011/4/78-Estt.A, dated the 1st September, 1978 in which it has been decided that a Government servant can draw advance in respect of the journey to be performed under the Leave Travel Concession Scheme, by himself and/or by the member of his family sixty days before the proposed date of the outward journey by rail. He should, however, produce railway cash receipts within ten days of the travel of advance to the competent authority to show that he has actually utilised the amount to purchase the tickets.

2. The Government employees who propose to travel by road and wish to avail the leave travel concession shall continue to get the advance in this connection thirty days in advance.

3. In view of the position stated in para 1 above, it has become necessary to amend rules 235(1) and 235(2)(v) of the General Financial Rules, 1963. Accordingly, the necessary amendments are enclosed.

4. In so far as persons serving in the Indian Audit and Accounts Department are concerned, these instructions issue in consultation with the Comptroller and Auditor General of India.

5. Hindi version of this Office Memorandum is enclosed.

(S. K. DAS)
UNDER SECRETARY TO THE GOVT. OF INDIA.
Phone: 373159.

To

All the Ministries/Departments of the Government of India, etc. etc.

No.F.11(2)-E.II(A)/78.

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24. The Secretary, Central Govt. Clerks' Union, Ministry of Finance, Room No. 260, North Block, New Delhi.

(S.K. Das)

Under Secretary to the Govt. of India