

No. 13018/6/86-Estt(L)
Government of India
Ministry of Personnel, P.G. & Pensions
Department of Personnel & Training

New Delhi, the 28 Feb, 88

OFFICE MEMORANDUM

Subject:- Grant of leave to ad-hoc employees working in
Vacation Department.

The undersigned is directed to invite a reference to this Department's U.O. No 13018/1/82-Estt(L) dated 24th July, 1986 under which the leave terms to ad-hoc employees who do not hold any regular post under Government were circulated to all Ministries/ Departments etc.. The question of allowing some leave to ad-hoc teachers, Principals, Headmasters, Librarians, Laboratory Assistants, Watchmen and other Staff categorised as 'Vacation Staff' who do not hold any regular post has been under consideration of this Department.

2. The President is now pleased to decide that employees whose appointment is treated as ad-hoc for purely technical reasons, may be extended the benefit of leave as admissible to temporary employees of the Vacation Department under the CCS(Leave) Rules, 1972. In other cases of ad-hoc appointment of staff categorised as 'Vacation Staff' which are of brief periods, if vacation is allowed with usual pay & allowances/leave salary, no leave shall be admissible. In case they are not allowed such vacation, they may be allowed earned leave @ 2½ days per month of service, as allowed to similar employees in non-vacation Department, subject to the conditions that:-

- (a) Their services are utilised by the Administration on which they are borne during the period of Vacation;
- (b) If their services cannot be utilised during vacation for any reason their services should be terminated on the commencement of vacation; and
- (c) While granting the leave it should be in terms of full days and not half a day. They will also not be entitled to the benefit of encashment of earned leave on termination of their service.

3. Where the ad-hoc appointments made for brief periods initially, however, for some reasons, continue beyond a period of three years without break such ad-hoc employees may be extended the benefits of all kinds of leave as admissible to temporary employees of the vacation department, under CCS(Leave) Rules, 1972, from the date of their initial appointment.

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4. The other ad-hoc employees of the vacation Departments not categorised as 'Vacation Staff' may continue to be governed in accordance with the provisions contained in this department's OM.No.13018/1/82-Estt(L) dated 24.7.1986, in the matter of entitlement of leave.

5. These orders issue in consultation with the Ministry of Finance vide their UO NO. 40-EV/88 dated 20-1-88.

6. In so far as persons serving in the Indian Audit and Accounts Department are concerned, this issues with the concurrent of the Comptroller and Auditor General of India.


7. These orders will come into force from the date of their issue.


(E.K. SREEDHARAN)
UNDER SECRETARY TO THE GOVT. OF INDIA

To
All Ministries/Departments of the Govt. of India etc.

Copy to:-

1. All State Gpvt./Union Territories.
2. All Attached/Subordinate Offices of the Govt. of India.
3. Ministry of Human Resources Development (with 50 spare copies)
4. University Grants Commission, New Delhi.
5. Secretary, Kendriya Vidyalyaya Sangathan, New Delhi.
6. 200 Spare Copies.


(E.K. SREEDHARAN)
UNDER SECRETARY TO THE GOVT. OF INDIA