

No. AB.14017/11/2004-Estt. (RR)
Government of India
Ministry of Personnel, PG and Pensions
Department of Personnel and Training
New Delhi

Dated the 25th October 2004

OFFICE MEMORANDUM

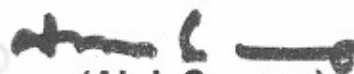
Subject: Composition of Search/Selection Committees for Secretary level posts in Autonomous/Statutory Bodies

This Department's OM No. AB.14017/11/2004-Estt. (RR) dated 02 April 2004 stipulated that the Search/Selection Committees or similar Committees constituted for making recommendations for appointments to posts, excluding those at Secretary level, in autonomous/statutory bodies shall comprise officers/members at least one level above the post for which the selection is to be made. The said OM also indicated that similar instructions regarding appointment to Secretary level posts in such bodies would follow separately.

2. The matter has since been examined. It is noted that in case of Secretary level posts in Autonomous/Statutory Bodies, it would be difficult to locate officers above the level of Secretary for being nominated as Chairmen/Members of Search/Selection Committees in accordance with the instructions dated 02 April 2004. It has, therefore, been decided that the composition of Search/Selection Committees in each such case shall be decided keeping in view the guidelines issued vide this Department's OM No. AB. 14017/36/94-Estt. (RR) dated 25.10.94 (reiterated vide OM No.AB.14017/56/2003-Estt.(RR) dated 5.12.03, a copy attached) regarding the composition of Search Committees. These guidelines, inter alia, prescribe that when Search Committees are to be constituted for selecting incumbents for a Secretary level post, a senior and distinguished academician

may be invited to Chair the Committee. Considering that the occasions for constituting Search/Selection Committees for appointment to Secretary level posts in Autonomous/Statutory Bodies will be very limited, it has been decided that the Committees for such posts may be constituted keeping in view the guidelines as above.

3. Hindi version will follow.



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16. Senior Technical Director, NIC, DoPT, North Block for posting a copy of this OM on DoPT's website.