

New Delhi, the 13<sup>th</sup> August, 2003

Office Memorandum

Subject: Treatment of period of leave towards minimum residency period for in situ promotions under the FCS.

In this Department's O.M. No. 2/41/97-PIC dated 15.11.2000, it was *inter alia* clarified that the period of study leave/any other leave granted for improving the academic accomplishments of the Scientists shall count towards the minimum residency period required to be put in the lower grade for promotion to the next higher grade, and the period spent on deputation/foreign service to a non-scientific post and the period of leave including leave on medical grounds, Extra-ordinary leave, etc availed on personal grounds shall not count towards the minimum residency period. These clarifications were in the context that only scientists/technologists holding scientific/technical posts in scientific/technological departments and who are actually engaged in scientific activity/service are only given in situ promotions under the FCS, after a thorough examination of their performance. During their absence on leave availed of on personal grounds, etc the scientists do not perform any scientific activity/research work and as such inclusion of such period while computing the minimum residency period will be against the general principles of FCS.

2. The question whether period of maternity leave and other kinds of leave sanctioned in continuation thereof to women scientists and Earned Leave, Leave on Medical grounds, etc sanctioned to scientists shall be taken into account while computing the minimum residency period has been further examined in this Department in the light of clarifications sought by the Scientific Ministries/Departments in this regard and it has been decided in partial medication of this Department's O.M. No. 2/41/97-PIC dated 15.11-2000 that:

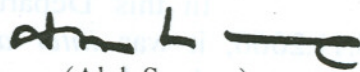
- i) Maternity Leave sanctioned as per Leave Rules shall be treated as duty while counting the minimum residency period for promotions under FCS;
- ii) Leave of a maximum period of one year sanctioned in continuation of Maternity Leave as per Leave Rules may also be treated on par with maternity Leave and this period may consequently be taken into account while counting the minimum residency period;



- iii) Earned Leave sanctioned for a period not exceeding 180 days at a time (the ceiling under Leave Rules) as per Leave Rules shall also be taken into account while computing minimum residency period; and
- iv) So far as the remaining kinds of leave such as EOL, Leave on Medical grounds, etc are concerned, the provisions contained in this Department's instructions of 15.11.2000 will continue.

3. These instructions will take effect from the date of issue of these orders. Pending cases may also be decided based on these instructions but past cases already decided may not be re-opened.

4. Hindi version will follow.



(Alok Saxena)  
Director

To

- (i) Ministry of Science and Technology
- (ii) Department of Biotechnology
- (iii) Ministry of Communications and Information Technology
- (iv) Ministry of Environment, Forests & Wild Life
- (v) Ministry of Non-Conventional Energy Sources
- (vi) Department of Ocean Development,
- (vii) Ministry of Home Affairs
- (viii) Ministry of Water Resources
- (ix) Ministry of Health and Family Welfare
- (x) Department of Consumer Affairs
- (xi) All other Ministries/Departments of the Govt. of India

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(Alok Saxena)  
Director