Subject: Grant of advance increments to stenographers in Subordinate offices for acquiring higher speed in Short-hand.

In accordance with the provisions contained in the Ministry of Finance (Deptt. of Expenditure) O.M.No.7(31)-E.III(A)/75, dated the 4th October, 1975, Stenographers (Ordinary Grade) in Subordinate Offices in the pay scale of Rs.330-560 (Pre-revised) were granted one or two advance increments respectively on their qualifying at 100 or 120 w.p.m. in short-hand both at the recruitment stage and while in service, which were not to be absorbed in future increments and the date of next increment after the grant of advance increments, remained the same.

2. Consequent on the revision of pay scales from 1.1.1986 on the recommendations of the IV Pay Commission the matter relating to the revision of the rate of the advance increment in respect of those Central Govt. employees who had already qualified and were in receipt of advance increment(s) prior to 1.1.1986 has been under consideration of the Government. The President is now pleased to decide that the rate of increment(s) in respect of those Central Government employees who were already in receipt of advance increment(s) prior to 1.1.1986 in terms of the provisions contained in the Office Memorandum referred to above will be an amount equivalent to the lowest rate of increment in the revised scale corresponding to the pre-revised pay scale of Rs.330-560.

3. It is clarified that where increments have been allowed as part of the pre-revised scale instead of as an addition to the scale of the post, the advantage of the increments given would have been duly taken into account at the time of.
revising the pay-scales of the officials concerned, and hence in these cases, there should be no question of granting any advance increments in the revised scale as well.

4. While past cases decided otherwise will not be re-opened, the increments granted on or after 1.1.1906 in the revised scales will be treated as a separate element and will be only additional increments over and above the pay in the prescribed scale and not part of the scale. If the additional increment granted prior to 1.1.1906 were taken into account as part of "existing emoluments" for fixation in the revised scales, any further increments granted in the revised scales should be discontinued and payments, if any, already made recovered.

5. It is also clarified that these additional increments will not count as pay for allowances and as emoluments for pension/gratuity.

6. These orders take effect from the date an employee draws pay in the revised scale of pay under the Central Civil Services (Revised Pay) Rules, 1986.

7. In so far as the persons serving in the Indian Audit and Accounts Departments are concerned, these orders issue after consultation with the Comptroller and Auditor General of India.

(S. HARIKARAN)

UNDER SECRETARY TO THE GOVERNMENT OF INDIA

To

All Ministries/Departments of the Government of India, etc.

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