

(Taken from the Hand Book on Recruitment Rules, published in 1996)

DP&AR O.M. No. 28/15/Pension Unit/84 dated 25/27-8-1984.

Subject :—Benefit of added years of Service under Rule 30 of the CCS (Pension) Rules, 1972  
—incorporation/amendment to the Recruitment Rules.

Briefly speaking the administrative Ministries/Departments concerned are required to identify the Services or posts to which a candidate possessing qualifications, experience and age, as referred to in Rule 30, *ibid*, may have to be appointed. After the Services or posts have been provisionally identified, the administrative Ministry/Department is required, in the first instance, to refer the proposal to the Pension Unit of this Department [formerly Ministry of Finance (Department of Exp)] and after their views have been obtained, refer the proposal to the UPSC for obtaining their concurrence. A number of cases have come to the notice of this Department where the prescribed procedure has not been followed by the administrative Ministry/Department. In some cases, such a provision has been considered by the administrative Ministry/Department only after the Legislative Department of the Ministry of Law, Justice and Company Affairs have pointed it out to them, when the draft recruitment rules approved by the Establishment Division of this Department and the UPSC were referred to that Department for vetting from the legal angle. In such cases, but for the Legislative Department, the concession envisaged in Rule 30 of the Pension Rules which ought to have been given to the incumbent of a particular Service or post, would have gone by default.

2. With the transfer of work relating to administration of Pension Rules from the Ministry of Finance (Department of Expenditure) to this Department, it has now been decided that the following procedure may be followed for including provision relating to the admissibility of the benefit of added years of service under Rule 30 of the CCS (Pension) Rules, 1972 :—

(i) Where recruitment rules exist

Where the proposal is to include a provision in column 6 of the schedule by amending the existing recruitment rules, the administrative Ministry concerned may examine the admissibility of this benefit and refer the file to the Pension Unit of the DP & AR with specific recommendation. If the proposal is approved by the Pension Unit, the Ministry may take up the case for formal amendment of the Recruitment Rules (in Annexure III) direct with the UPSC. Reference to Estt (RR) Section of DP & AR is not required.

(ii) Where new Rules are being framed

In other cases where recruitment rules are being framed for the first time, the administrative Ministry may examine and make their recommendations in regard to the entry to be made in column 6 alongwith other columns of the draft rules. Such cases should be referred to, as usual to the Estt (RR) Section of the DP & AR. After examining the draft rules, that Section may refer to Pension Unit for approval of the recommendation for grant of the benefit of added years of service, whichever this has been made. Thereafter, the approval of the DP & AR will be conveyed to the draft rules, as a whole. The Ministry may then take up the draft rules with UPSC for their concurrence in the draft rules, as a whole, including the entry in column 6.

All the Ministries/Departments are requested to follow the above procedure in processing the cases relating to framing/amending recruitment rules for granting the benefit of added years of service under Rule 30 of the CCS (Pension) Rules, 1972.