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No.31011/16/84-Estt(A)
Government of India/Bharat Sarkar
Ministry of Personnel & Training, Admn.Reforms
And Public Grievances & Pension
(Karmik Aur Prasikshan, Prashasnik Sadhar
Aur Lok Shikayat Tatha Pension Mantralaya)
Department of Personnel & Training
(Karmik Aur Prasikshan Vibhag)

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New Delhi, the 11 June, 1985.

OFFICE MEMORANDUM

Subject:- LTC - Admissibility of claims where
the journey commences/terminates at
the place of residence of the Govern-
ment servant and not the place of duty
- clarifications regarding.

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The undersigned is directed to say that according to the definition contained in S.R.2(8), "family" includes the wife of the government servant residing with him and his children and others residing with and wholly dependent on him and this definition is applicable for Leave Travel Concession purposes. When a government servant and his family stay together at the place of his duty, which is normally the case, the journey under the Leave Travel Concession undertaken by the government servant and his family commences from and terminates at his headquarters station and the claim under Leave Travel Concession is regulated accordingly.

2. Situations do arise when the government servant is forced to reside with his family at a place away from his headquarters for his own reasons generally under the following circumstances:-

- (i) The government servant on his transfer from one station to another continues to reside with his family at the old station even after joining duty at the new station.
- (ii) Due to non-availability on his suitable accommodation at reasonable rent in a metropolitan city or a costly place, where he has to work, he prefers to live with his family away from his place of duty and commutes daily from his residence to perform his duties.

3. The question has arisen whether in cases referred to in para 2 above, the Leave Travel Concession should be allowed only from the duty station or from the place of residence of the government servant and his family. This has been considered in consultation with the Ministry of Finance and it has been decided that (where the government servant and family live away from the place of duty for any reason, Leave Travel Concession may be allowed from the place of residence (to the place of visit/home town and back to the place of residence. subject to the condition that the claim is restricted to the rail fare by the shortest direct route between the duty station and the Home Town or declared place of visit as the case may be. In such cases, the government servant should furnish the reasons for residing at a place other than place of duty and the controlling authority should also satisfy itself regarding the genuineness of those reasons before admitting the claim with reference to the place of residence.]

4. In so far as the persons serving in the Indian Audit and Accounts Department are concerned, these orders issue in consultation with the Comptroller and Auditor General of India.

A Jayaraman
(A Jayaraman)
Director

To

All Ministries and Departments of the Govt. of India etc. (as per standard list).

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