

F.No.14/2/2018-IR
Government of India
Ministry of Personnel, Public Grievance & Pension
Department of Personnel & Training

North Block, New Delhi
Dated the 14th March, 2018

To

The Pay & Accounts Officer
Pay & Accounts Office
Ministry of Personnel, PG & Pension
Department of Personnel & Training
Lok Nayak Bhavan,
Khan Market, New Delhi

Subject:- Annual Programme on 'Improving Transparency and Accountability in Government through Effective Implementation of RTI Act' – **Release of funds to Administrative Training Institute, Mizoram.**

Sir,

I am directed to convey the sanction of the President to make a total payment of **Rs. 7,00,000/- (Rupees Seven Lakh only)** to **Administrative Training Institute, Mizoram** towards Training material and administrative contingencies and Innovative Awareness.

2. The details of sum, being released, alongwith the conditions attached thereto are furnished in the Annexure.


3. The expenditure of **Rs. 7,00,000/-** would be met from Major Head 2070- Other Administrative Services, 41.01-Propagation of Right to Information Act, 41.01.31 – Grants-in-Aid under Demand No.70 for the year 2017-18.

4. The amount of **Rs. 7,00,000/-** may be released electronically through RTGS as per the Bank details mentioned below.

State Bank of India, Account No. 36576203293, IFSC Code: SBIN0013053

5. This issues with the concurrence of Integrated Finance Division vide their Dy. No. 3137718/209 dated the 12.03.2018.

Yours faithfully,


14/3
(Rajbir Singh)

Under Secretary to Government of India
Tel: 23092356

Copy to:-

1. The Drawing & Disbursing Officer, Department of Personnel and Training, New Delhi.
2. Dir (Finance) Pers, MHA
3. The Director General, Administrative Training Institute, Mizoram, PO Box No.93, New Secretariat Complex, Khatla, Aizawl-796001. **A confirmation may please be sent immediately after the receipt of the amount in your bank account.**
- ✓ 4. NIC, DOPT (To upload this Sanction letter on DOPT's website in the head of OMs & Orders - RTI)
5. Guard File (2017-18)

Annexure to Sanction Order No. 14/2/2018-IR
Dated 14th March, 2018

The fund of Rs. 7,00,000/- is subject to the following terms and conditions:

- (i) This grant is released for Training materials and administrative contingencies and Innovative Awareness;

RTI Activities	Amount (Rs.)
I. Support for Capacity Building	
(i) Awareness Campaign	Rs.4,00,000/-
(ii) Training materials (two times) and administrative contingencies.	Rs.3,00,000/-
Total	Rs. 7,00,000/-

- (ii) The General Financial Rules, 2017 should be followed while incurring the expenditure.
- (iii) Administrative Training Institute, Mizoram should furnish to this Department for record and audit, Utilization Certificate in GFR 12-A Form duly countersigned by the Head of the Institute along with Achievement-cum-Performance Report as required under Rule 238 of General Financial Rules, 2017.
- (iv) The unutilized amount of grant, if any, may be surrendered to this Department by a Demand Draft drawn in favour of "Under Secretary (Cash), DOPT payable at New Delhi.
- (v) There should not be any overlap of activities under any other Scheme.
- (vi) The Institute should use Expenditure, Advance and Transfer (EAT) module of Public Financial Management System (PFMS) to make further payments.


14/3

(Rajbir Singh)

Under Secretary to Government of India