

No.11059/18/2002-AIS-III
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

New Delhi dated the 21st February, 2012.

OFFICE MEMORANDUM

Subject: The All India Services (PAR) Rules, 2007 –annual medical check up for IAS officers.

The undersigned is directed to invite attention to this Department's Office Memorandum of even number dated the 14th March, 2011 enclosing therewith a copy of the modalities of health check up for IAS officers issued by the Dr. Ram Manohar Lohia Hospital during the year 2011.

2. Dr. Ram Manohar Lohia Hospital has now issued the fresh instructions and duty roster of medical and para-medical staff posted for health check- up of the IAS Officers for the year 2012. A copy of their letter dated 16.02.2012 is enclosed herewith, with the request that it may please be brought to the notice of all IAS officers working in the Ministries/Departments on central deputation for reporting for medical check-up accordingly. Time schedule for the health check-up in other authorised hospitals prescribed in this Department's O.M. dated 11th January, 2008, except Kalyani hospital, Gurgaon (they have withdrawn the facility of health check up since Sep., 2009) will remain unchanged.

Deepti
(Deepti Umashankar)
Director (Services)

All the Ministries/Departments Government of India.

Copy to:

1. The Dte. General, Health Services, Department of Health, Nirman Bhavan, New Delhi for information.

✓ 2. NIC,DOPT for putting in the web-site <Circulars<Services and Vigilance<the All India Services (Performance Appraisal Report) Rules,2007



GOVERNMENT OF INDIA

DR. RAM MANOHAR LOHIA HOSPITAL, NEW DELHI

Dr. M.K.Gill
Addl. Medical Supdt.
Tele: 23404451/23346441
Fax: 23346441

File No. ADDLMS (MKG)/ RMLH/2012/633
Dated, the 18th February 2012

Sub: Health Check-up of IAS Officer.

This year also Health Check-up of IAS officer will start from 21st February to April 2012 in the same pattern as it was done in the previous year, as indicated below:

1. The Health Check up will be done twice a week on working Tuesdays and Fridays.
 2. The officers coming for health check up will report to Room No-7B. Nursing Home Complex to meet the physician at 9:00 A.M.
 3. The officers who will come for health check up on Tuesday at 9:00 A.M should get the medical report on Friday and vice-versa.
 4. Only four officers will be given appointment for each Tuesday & Friday at 15 mts interval i.e. 9AM, 9:15AM, 9:30 AM & 9:45 AM.
 5. The concerned department/ ministry to contact Sh. V.C Shankaran PS to the Medical Superintendent for prior appointment in Tel No. 23747027/23404470.
 6. The medical report will be prepared in duplicate by the physician, one to be given to the officers concerned and the part 'c' only will be sent to his office.
- A fifteen days roster to be prepared for the doctors & para medical staff by HOD Medicine/ Pathology/ Radiology/Gynae./ I/C Nursing Home for E.C.G./ Nursing Supdt. for nursing personnel.
- i. A copy of the roster to be sent to the office of Medical Superintendent & Additional Medical Superintendent (MKG).
 8. The health check will be done as per the proforma supplied by the department of personnel.
 9. The physician in charge will ensure that adequate number of proforma and various investigation forms are available with them, previously filled in, investigation proforma to be handed over to the officer coming for health check up.

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10. The PS to MS will inform the concerned HODs one day prior regarding the number of senior officers coming for health check up, so as to get them prepared.
11. All the officers coming for health check up should come on fasting and full bladder.
12. Dy. Director(Admn)/Sanitary Supdt. will provide two extra group 'D' Staff for accompanying the senior officers for various investigations.
13. The consultant I/C Nursing Home should ensure the availability of E.C.G technician on every Tuesday & Friday at 9:00 A.M.
14. Nursing Superintendent to post one staff nurse in the examination room on Tuesday & Friday to assist the physician.
15. HOD (Gynae) to be informed if lady officer takes appointment.

This issues with the approval of the Medical Superintendent.

(DR. M.K.GILL)
Additional Medical Superintendent

14/2/12

Copy for information:

- All Addl. Med. Supdts.
- HOD (Med/ Gynae & Obst/ Labs/ Radiology) with request to send the names at the earliest.
- I/C (Nursing Home)
- Officer Incharge(Accident & Emergency)
- Dy. Director (Admn.)
- Nursing Supdt.
- Sanitary Supdt.
- Director (Services), Deptt. of Personnel Training, Govt. of India - with the request that all ministries may kindly be informed accordingly.
- I/C Conference Room
- PS to MS
- Dr. A.K. Varshney -- for information.