

F.No.136/1/2016-AVD.I/D
Government of India
Ministry of Personnel, P.G. & Pensions
Department of Personnel & Training

North Block, New Delhi
Dated 8th March, 2016

OFFICE MEMORANDUM

Subject: Suspension of Group 'A' Officers of CSS/CSSS – reg.

The undersigned is directed to say that recently it has come to the notice of this Department that Ministries / Departments have placed Group 'A' Officers of Central Secretariat Service and Central Secretariat Stenographer Service under suspension without referring the matter to D/o Personnel & Training.

The powers of Appointing Authority in respect of Group 'A' CSS/ CSSS Officers are exercised by Minister-in-charge of Department of Personnel & Training being the Cadre Controlling Authority. Further, for a cadre post of CSS, the power to take disciplinary action including suspension lies with the Cadre Controlling Authority i.e. D/o Personnel & Training. Accordingly attention is drawn to entry no. 41 (e) of Govt. of India (Allocation of Business) Rules, 1961 read with Rule 12 of CCS(CCA) Rules, 1965 whereby the DoP&T was made Disciplinary Authority in respect of the officers belonging to centralised cadres of CSS (Grade 'A' and above). Therefore, any Group 'A' CSS/ CSSS Officer may be placed under suspension with the approval of the Minister-in-charge of Department of Personnel & Training.

All the Ministries/ Departments are, therefore, requested to forward the proposals, if any, for placing Group 'A' Officers of CSS/CSSS under suspension with the approval of their concerned Minister-in-charge to this Department in conformity to the guidelines mentioned in this Department's OM No. 134/9/93 –AVD.I dated 15/11/1993.



(Sher Bahadur)

Under Secretary to Govt. of India

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To

All Ministries/ Departments of Govt. of India.

Copy to :

1. All CVOs with the request to instruct all organisations for compliance with these guidelines.
2. Joint Director (Policy and coordination), CBI, North Block, New Delhi.
3. ✓ NIC, DOPT with the request to upload the office memorandum on the website of the Department.



(Sher Bahadur)

Under Secretary to Govt. of India