

No.12040/41/2015-FTC/IR
Government of India
Ministry of Personnel, Personnel Grievances and Pensions
Department of Personnel and Training
[Training Division]

Block-4, Old JNU Campus
New Mehrauli Road, New Delhi-67

Dated: 31 August, 2015

CIRCULAR

Sub: One Year Masters Degree Course **in School of Government (Public Policy in the Central Government)** under Young Leaders' Programme (YLP) at the National Graduate Institute for Policy Studies, (GRIPS) Tokyo, Japan from October 2016-September, 2017.

Applications/nominations are invited for special scholarships of one year Masters Degree Programme in School of Government (Public Policy in the Central Government) under Young Leaders' Programme (YLP) to be held from October, 2016 to September, 2017 at the National Graduate Institute for Policy Studies, (GRIPS) Tokyo, Japan.

2. The programme is designed to train and cultivate national leaders in their respective fields of government who are seeking to take advantage of Japan's experiences of interaction with both Western and Asian countries and to establish a human network through various activities, such as special lectures, colloquium, independent study, field trips etc.

3. The programme is primarily geared for exceptionally promising young government officials who have already shown their dedication through work experience in public administration. It is open to young public administrators and government official who are expected to play active roles in the future as national leaders in their home countries.

4. Course Duration:

The course is for duration of one year from October, 2016 to September, 2017 resulting in the conferral of a Master's Degree in Public Administration/Public Policy by GRIPS.

5. Language Instruction:

All classes are conducted in English medium.

6. Qualifications:

- a. In principle the applicant should be under 40 years of age as on 1st October, 2016 (i.e. born on or after 2nd October, 1976);
- b. Must hold a Bachelor's degree or equivalent from a recognized/accredited university /college and have achieved shown excellent academic performance;
- c. Have at least 3 years of work experience in public administration (preferably 5 years or more);

...2/-

- d. Be proficient in English Language;
- e. Applicants must be in good health;
- f. Selected candidates will have to obtain a 'Student' visa prior to their arrival in Japan;
- g. Must not be serving in military service or civilians employed by military forces.

7. Each grantee will be provided monthly with 242000 yen during the term of scholarship. However, the amount of allowance will be subject to change depending upon the annual budget of the Japanese government for each fiscal year. The programme covers an economy class air ticket to/from Japan, accommodation, School Fees etc.

8. It is requested that the nomination of suitable candidates may please be forwarded to this Department in prescribed application format **along with vigilance clearance** of the candidate and other supporting documents in accordance with the eligibility criteria and terms & conditions stipulated in the programme brochure.

9. The applications **(in two copies)** should reach this Department through Administrative Ministry/Department/State Government not later than 29th September, 2015. Nominations received after the prescribed date will not be considered. The details of the programme and the application form may be drawn from Ministry of Personnel, Public Grievances and Pensions website (**persmin.nic.in**).



(P K Pattnaik)

Under Secretary to the Government of India

Tele.No.011-26109049

Copy to:

- a. The Secretaries of all Ministries/Department of Government of India.
- b. All Chief Secretaries of State Governments/Union Territories (with request to circulate it amongst their related organizations).
- c. NIC with the request to post the circular along with the enclosed application Proforma on this Department's website.

JAPANESE GOVERNMENT (MONBUKAGAKUSHO: MEXT) SCHOLARSHIP FOR 2016
YOUNG LEADERS PROGRAM (YLP) STUDENT (SCHOOL OF GOVERNMENT)

I OUTLINE

1. Objectives

The Young Leaders' Program (YLP) aims to cultivate national leaders of the future in Asia and around the world. In addition, while enhancing the participants' understanding about Japan, it should help form a network among national leaders, contributing to the establishment of friendly relations and improved policy planning activities between worldwide, including Japan.

The YLP is one of the Japanese Government (Monbukagakusho: MEXT*) Scholarship Student systems.

*MEXT= Ministry of Education, Culture, Sports, Science and Technology

2. Eligible Countries and Participants

Participants are selected from the countries listed below. They should be young public administrators and government officials who are expected to play active roles in the future as national leaders in their home countries.

Eligible Countries:

P. R. China, Rep. of Korea, Indonesia, Malaysia, Philippines, Singapore, Thailand, Brunei, Viet Nam, Laos, Myanmar, Cambodia, Mongolia, Kazakhstan, Kyrgyz Republic, Turkmenistan, Uzbekistan, Bangladesh, India, Pakistan, Sri Lanka, Australia, Hungary, Czech Republic, Slovakia, Poland, Bulgaria, Romania, Turkey

(29 Countries)

3. Host University

National Graduate Institute for Policy Studies (GRIPS)

4. Number of Students

Approximately 20 students

5. Recruitment and Selection

(1) Method of Recruitment

Recruitment will be conducted through the recommending authorities of each eligible country. Please ask the Japanese Embassy for further information.

(2) Screening Procedure

- ① First screening by the recommending authorities
- ② Second screening by GRIPS
- ③ Final screening by the YLP committee organized by MEXT

6. Curriculum (Please refer to the "Curriculum Guidelines" on pages 6 and 7.)

(1) Basic Concepts

The curriculum is designed to train and cultivate national leaders in their respective fields of government, who are seeking to take advantage of Japan's experiences of interaction with both Western and Asian countries and also to establish a human network through various activities, such as special lectures, colloquium, independent study, field trips, etc.

(2) Course Duration and Qualification

Course duration is one year, resulting in the conferral of a Master's Degree in Public Administration/Public Policy by GRIPS.

(3) Language

All lectures are conducted in English.

7. Commencement of the Program

October 2016

II INFORMATION FOR APPLICANTS

MEXT will offer scholarships to foreign students who wish to study at GRIPS as YLP students in public administration/public policy for the academic year 2016 under the MEXT Scholarship Program. The conditions are as follows:

1. Field of Study

Public Administration/Public Policy

2. Qualifications

(1)Nationality: Applicant must be nationals of countries eligible for the YLP (School of Government).An applicant who has Japanese nationality at the time of application is not eligible.

(2)Age: Applicants must be, in principle, under 40 years of age, as at 1 October,2016(i.e. born on or after 2 October 1976).

(3)Academic Background: Applicants must hold a Bachelor's degree or equivalent from a recognized/accredited university or college, and have achieved shown excellent academic performance.

(4)Work Experience: At least 3 years of full-time work experience in public administration (preferably 5 years or more).

(5)English Proficiency: A minimum TOEFL-iBT score of 79 (TOEFL-PBT score of 550), IELTS 6.0 or equivalent.

(6)Health: Applicants must be in good health.

(7)Date of Departure:The departure date, specified by the accepting university, will be two weeks or so before or after the first day of the course conducted by the accepting university.(8)Visa Requirement: In principle, selected applicants must acquire "Student" (ryuugaku留学) visas before entering Japan. The visas should be issued at the Japanese legation, located in the country of applicants' nationality. Applicants who change their resident status to any status other than "Student" after their arrival in Japan will immediately lose their status as a Japanese government scholarship student.

(9)Applicants who meet any or all of following conditions are not eligible. If identified after acceptance of the scholarship grantees, the applicants will be required to withdraw from the scholarship:

- ① If an applicant is a service member or a civilian employee registered on the active military list at the time of his/her arrival in Japan;
- ② Those who cannot arrive in Japan during the period designated by accepting university;
- ③ If an applicant is, in principle, currently enrolled in a Japanese university or other type of school with the resident status of "Student", or will be enrolled in a Japanese university, etc. as another source or self-financed international student between the time of application for this scholarship in his/her country and the time the scholarship period is due to begin; or
- ④ Those who will lose their status as public administrators or government officials following the time of application or before completion of the program.

3. Term of Scholarship

One year, from October 2016 to September 2017

4. Scholarship Benefits

(1)Allowance: Each grantee will be provided monthly with 242,000 yen during the term of the scholarship. However, the amount of allowance will be subject to change depending upon the annual budget of the Japanese government for each fiscal year. The scholarship will not be paid to a grantee who takes a leave of absence or is long absent from the assigned university.

The scholarships will be cancelled for a grantee in the following cases. Furthermore, if scholarship payments were made during the period the following cases applied, the grantees may be ordered to return scholarship payments received during that period:

- ① If any of his/her application documents is found to be falsely stated;
- ② If he/she is in breach of his/her pledge made to the Minister of MEXT;

- ③ If it becomes definitive that the grantee will not be able to graduate (or complete his/her course) within the standard course term because of his/her poor academic achievement or suspension;
- ④ If his/her resident status of "Student" as provided for in Paragraph 1-4 of Appendix to the Immigration Control and Refugee Recognition Act changes to any other status;
- ⑤ If he/she is provided with another scholarship (except for a scholarship designated for research expenses); or
- ⑥ If the grantee's government and/or other state institutions request such cancellation.

(2) Traveling Costs:

① Transportation to Japan: Each grantee will be supplied in general, accounting to his/her itinerary and route as designated by MEXT, with an economy-class airplane ticket from the international airport nearest to his/her home address* to Narita or Haneda International Airport. Expenses such as domestic transportation from his/her home address to the international airport, airport tax, airport usage fees, special taxes on travel, or inland transportation within Japan will NOT be supplied.*The address in the country of the grantee's nationality stated in the application form is in principle regarded as the recipient's "home address".

② Transportation from Japan: The grantee who returns to his/her home country within the fixed period after the expiration of his/her scholarship will be supplied, in general, upon application, with an economy-class airplane ticket for the travel from Narita or Haneda International Airport to the international airport nearest to his/her home address.

* Insurance premiums for travel to/ from Japan shall be borne by the grantee.

(3) School Fees: Fees for matriculation and tuition will be paid by the Japanese government.

(4) Accommodations:

① In principle, grantees may reside at residence halls provided by GRIPS.

② Private Boarding Houses or Apartment Houses:

Those who cannot accommodate in the facilities described above will be arranged at private boarding houses or apartments recommended by the GRIPS Student Office.

5. Selection

(1) Based on the recommendation of authorities, GRIPS will select initial candidates from among applicants by means of an interview, and a review of the submitted documents. If it is not possible to hold an interview in the applicant's home country, an interview may be conducted by telephone or the Internet.

(2) Those who have been selected initially by GRIPS will be put forward to the YLP committee established by MEXT for the final selection.

6. Education at GRIPS

All lectures and practical training are conducted in English.

7. Application Procedure

Applicants must submit the following documents to their recommending authorities by the designated date. Documents submitted will not be returned.

	Item	Number of Originals	Number of Photocopies	Remarks
(1)	① Application for Admission	1	4	Prescribed form
(2)	Photographs	5	—	6 x 4 cm, taken within the past 6 months, should be affixed to each of the 5 application forms
(3)	② Official transcripts from all undergraduate and graduate institutions attended	1	4	

(4)	③Recommendation Letter from the recommending authority	1	4	
(5)	③Recommendation Letter from the applicant's direct superior at work	1	4	Prescribed form
	③Recommendation Letter from the applicant's superior at work, or supervising professor of the university	1	4	
(6)	④Certificate of Health	1	4	Prescribed form, to be issued by the medical institution designated by Japanese Embassy; all items must be completed, and all comments must be written in English in block letters
(7)	⑤Official degree certificates or certified copies of diplomas from all undergraduate and graduate institutions attended	1	4	
(8)	⑥Essay explaining applicant's aspirations and future plans following program completion	1	4	3-page essay describing the applicant's reason/motivation for applying; future plans and expectations from the program as well as future career goals
(9)	⑦Certificate of Citizenship	1	4	Any of these
	⑦Family Register	1	4	
	⑦Copy of the Passport	—	5	
(10)	⑧English Proficiency Certificate	—	5	TOEFL/IELTS or other equivalent test score.
(11)	⑨Answer to the Essay Questions	1	4	

*Attention

- All documents should use A4 paper and should be typed. If documents are handwritten, please print clearly.
- All documents must be in English. Documents in languages other than English must be accompanied by an official translation. To be official, the translation must have been done by the organization issuing the document or by an accredited translator. We will not accept your own translations. We must emphasize that applications are considered incomplete until *all* documents, including recommendation letters and diplomas, are submitted in English or come with English translations.
- You must submit all your official transcripts from all undergraduate and graduate institutions attended in sealed, unopened envelopes signed or stamped across the flap by the school authorities. Official transcripts are transcripts issued by the university and bear the seal or signature of the registrar.
- Recommendation letters should be written separately in the designated format by an immediate superior at your workplace or an academic advisor from your university. At least one and preferably two should be written by immediate superiors at the workplace.
- You must submit all your degree certificates or certified copies of diplomas from all undergraduate and graduate institutions attended in sealed, unopened envelopes signed or stamped across the flap by the school authorities. An official degree certificate is a certificate issued by the university and bears the official seal of the university. You should request and receive your official degree certificate OR a certified copy of your diploma from your university.
- Please note that English test scores are valid for two years from the test date, and therefore tests must have been taken within two years of the date of admission. If you submit the results of a different test of English proficiency, please submit a conversion of the score to TOEFL or IELTS. Applicants who have completed an undergraduate or graduate degree at an institution located and accredited in the USA, the UK, Canada, Australia, New Zealand, and Ireland will be automatically exempted from submitting an English test score. Applicants who have completed an undergraduate or graduate degree at an institution where the language of instruction was English may request a

waiver of the English language proficiency requirement. If you wish to apply for a waiver, you will need to enclose a letter with supporting documents outlining the reasons why you should be exempted.

7. Your application may not be accepted if any of the documents are incomplete, inaccurate, or missing.
8. Number the documents from ① to ⑨(the items numbered in the list above) in the upper right corner of each document.

8. Notes

- (1)Each recipient is advised to learn some basic Japanese language and to acquire basic information on Japanese climate, geography, customs, university education, and social conditions in Japan, as well as about the differences between the Japanese legal system and that of his/herhome country before departing for Japan.
- (2)The recipient should bring approximately US \$2,000 or the equivalent to cover immediate needs after arrival in Japan since the scholarship will be paid a while later.
- (3)More detailed information on the YLP scholarship program is available at the Japanese diplomatic mission in yourcountry.

Young Leaders' Program (School of Government)
Curriculum Guidelines

I Basic Concepts

1. Each subject will deal with theories based not only on the experiences of the so-called modern Western World, but also on those concerned with the historical experiences of Japan and other non-Western countries. While analyzing commonalities in the modernization process along with its various possibilities, the courses seek to find the most desirable method for each country's modernization. (Comparative Approach)

2. Through modernization, our thoughts and ideas undergo deep transformations. However, the curriculum will not be concerned with modern ideas alone, but will also incorporate basic premises from the classical civilizations and ideas of the great thinkers. (Emphasis on liberal arts education aiming at self-relativization and critical thinking)

3. Going beyond instruction that is related to skills and knowledge, the curriculum will emphasize the fostering of students' ideas; identifying problems; and developing the ability to arrive at their own solutions. (Emphasis on discussion and self-study)

4. Through encounters with leading figures from all areas (including other promising young students), the curriculum aims to create human networks and further understanding about Japan.

5. By offering a broad range of courses, the curriculum encourages students to establish policymaking abilities required of national leaders who are knowledgeable in a broad range of areas.

II Students

The course is designed for young public administrators and government officials, who are expected to play active roles in Asia and Central Europe as future national leaders.

III Courses (in alphabetical order; courses offered are subject to change)

1. Required Courses (5 credits)

- Global Governance: Leadership and Negotiation
- Introduction to Japan
- Introduction to Public Policy Studies

2. Recommended Courses (At least 8 credits)

- Comparative Politics
- Contemporary Japanese Economy
- Economic Development of Japan
- Essential Microeconomics
- Government and Politics in Japan
- International Political Economy
- International Relations
- International Security Studies
- Japanese Economy
- Microeconomics I
- Structure and Process of Government

3. Elective Courses (Credits for the graduation requirement)

- Development Economics
- Global Development Agendas and Japan's ODA
- Government and Market

- Innovation, Sustainability and Uncertainty
- International Trade
- Japanese Financial System
- Japanese Foreign Policy
- Local Governance in the Changing World
- Local Government Finance
- Local Government System
- Macroeconomics I
- Public Economics
- Social Science Questions and Methodologies

4. Colloquium (2credits) (Required Course)

This course will provide an opportunity to listen and discuss various issues with young government leaders and frontrunners in various fields. The colloquia will be organized five times in each of the fall and spring terms.

5. Independent Study (6credits) (Required Course)

Students will produce a research paper on a topic of their choice, under the guidance of designated advisors. Students are allowed to conduct related fieldworks upon request.

6. Field Trip (2credits) (Required Course)

Field Trips to a variety of places, such as regional offices of the central government, local governments, industrial facilities, historical heritage, and cultural assets in the different regions of Japan will be arranged during the fall and spring terms.

7. Other Educational Activities

Japanese Language Class

All lectures are conducted in English, making it unnecessary for students to master Japanese. However, Japanese language courses will be offered to students who wish to further their knowledge of Japanese language and culture.

IV Further information

For more information on GRIPS, please visit: <http://www.grips.ac.jp/en/>

日本政府（文部科学省）奨学金留学生申請書

Young Leaders' Program Student for 2016 (School of Government)
ヤング・リーダーズ・プログラム留学生（行政コース）

INSTRUCTIONS (記入上の注意)

- The application must be typewritten if possible, or neatly handwritten in block letters. (明瞭に記入すること。)
- Numbers should be in Arabic figures. (数字は算用数字を用いること。)
- Year should be written in the Anno Domini system. (年号はすべて西暦とすること。)
- Proper nouns should be written in full, and not be abbreviated. (固有名詞はすべて正式な名称とし、一切省略しないこと。)

*Personal data entered in this application will only be used for scholarship selection purposes, and contact information such as e-mail addresses will only be used for forming related human networks after the student returns home and for sending of information by the Japanese Government.

(本申請書に記載された個人情報については、本奨学金の選考のために使用するほかは、特にE-mail アドレス等の連絡先については、帰国後における関係者のネットワークを作ること、及び必要に応じ日本政府より各種情報を送信する以外には使用しない。)

1. Name in full in your native language (Sex)
(姓名 (自国語)) Male (男)
 Female (女)
- (Family Name/Surname) _____, _____
(First Name) (Middle Name)

In Roman Block Capital Letters (if written in the passport, follow that form) (Marital Status)
(ローマ字、パスポート表記がある場合は、それに合わせる) Single (未婚)
 Married (既婚)

(Family Name/Surname) _____, _____
(First Name) (Middle Name)

2. Nationality (国 籍) 2-2. Possession of Japanese nationality Yes, I have. (はい)
 No, I don't have. (いいえ)
- (日本国籍を有する者)

3. Date of Birth (生年月日)

19 _____
Year (年) Month (月) Day (日) Age (年齢) : as of October 1, 2016
(2016年10月1日現在の年齢)

Paste your photograph taken within the past 6 months. Write your name and nationality in block letters on the back of the photo.

(写真 (6×4 cm))

4. Present Status: with the organization address, ZIP/postal code, and telephone number, facsimile number, E-mail address
現職、勤務先名、住所、電話番号、ファックス番号又はEメールアドレスを記入すること。

Present Position _____ Division/Section _____ Organization _____

Address (Organization) _____ ZIP/Postal Code _____

Phone _____ Fax _____ E-mail _____

5. Present home address, ZIP/postal code, and telephone number, facsimile number, E-mail address
(現住所、郵便番号及び電話番号、ファックス番号又はEメールアドレス)

Address (Home) _____ ZIP/Postal Code _____

Phone _____ Fax _____ E-mail _____

* If possible, write an E-mail address where you can be contacted for periods that include the time before you come to Japan, your stay in Japan and the period after you return home.
(可能な限り、渡日前～日本留学中～帰国後にわたり使い続けることが予想されるEメールアドレスを記入すること。)

6. Field of Study Specialized in the Past (Be as detailed and concrete as possible.)
 (過去に専攻した専門分野 (できるだけ具体的に詳細に書くこと。))

7. Educational Background (学歴)

		Name and Location of School (学校名及び所在地)	Year and Month of Enrollment and Graduation (入学及び卒業年月)	Period of Schooling Attended (修学年数)	Diploma or Degree Awarded, Major Subject (学位・資格, 専攻科目)
Elementary Education (初等教育)	Name (学校名)		From (入学)	years (年)	
	Elementary School (小学校)	Location: City, Country (所在地: 都市、国)	To (卒業)	and months (月)	
Secondary Education (中等教育)	Lower Secondary School (中学)	Name (学校名) Location: City, Country (所在地: 都市、国)	From (入学) To (卒業)	years (年) and months (月)	
	Upper Secondary School (高校)	Name (学校名) Location: City, Country (所在地: 都市、国)	From (入学) To (卒業)	years (年) and months (月)	
Higher Education (高等教育)	Undergraduate Level (大学)	Name (学校名) Location: City, Country (所在地: 都市、国)	From (入学) To (卒業)	years (年) and months (月)	*-1
	Graduate Level (大学院)	Name (学校名) Location: City, Country (所在地: 都市、国)	From (入学) To (卒業)	years (年) and months (月)	
Total Years of Schooling Mentioned above (以上を通算した全学校教育修学年数)				years (年)	

*If the blank spaces above are not sufficient for information required, please attach a separate sheet.
 ((注) 上欄に書ききれない場合には、適当な別紙に記入して添付すること。)

- Notes: 1. Exclude kindergarten and/or nursery school education. (幼稚園・保育所教育は含まれない。)
2. Preparatory education for university admission is included in upper secondary school. (いわゆる「大学予備教育」は中等教育に含まれる。)
3. If the applicant has passed the university entrance qualification examination, indicate this in the blank with *-1. (「大学入学資格試験」に合格している場合には、その旨を*-1欄に記入すること。)
4. Any school years or levels skipped should be indicated in the fourth column (Diploma or Degree awarded, Major Subject, Skipped years and levels). (Example: Graduated high school in two years, etc.)
 (いわゆる「飛び級」をしている場合には、その旨を該当する教育課程の「学位・資格, 専攻科目、飛び級の状況」欄に記載すること。
 (例: 高校を飛び級により2年で卒業))

8. Employment Record (in the last two positions) (職歴：過去の役職から2つ記入すること)

*****At least 3 years of full-time work experience in public administration is required.*****

(行政機関等において、常勤職員として3年以上の実務経験が必須)

Name and Location of Organization (勤務先及び所在地)	Division/Section (部署名)	Position (役職名)	Work Experience (職務内容)	Period of Employment (勤務期間)
Present occupation: To be shown in the former page (現職：前のページに表記済)				From To
				From To
				From To

*If the blank spaces above are not sufficient for information required, please attach a separate sheet.

((注) 上欄に書ききれない場合には、適当な別紙に記入して添付すること。)

9. Extracurricular and Regional Activities (課外活動又は地域社会での活動)

Extracurricular and Regional Activities (課外活動又は地域社会での活動)	Period (期間)

10. English Proficiency: Report your score of TOEFL or IELTS and the Date of Test.

(英語能力：TOEFL 又は IELTS のスコアと受験日を記入すること。)

Score of TOEFL
(TOEFL のスコア)

Score of IELTS
(IELTS のスコア)

Date of Test
(受験日)

_____ (iBT/PBT) or _____

20 _____
Year (年) Month (月) Day (日)

1 1. Accompanying Dependents : Provide the following information if you plan to bring any family members to Japan.
 (同伴家族欄 (日本に同伴する予定の家族がいる場合に記入すること。))

* All expenses incurred by the presence of dependents must be paid by the grantee.
 (注) なお同伴者に必要な経費はすべて自己負担である。

Name (氏名)	Relationship (続柄)	Age (年齢)

1 2. Is there anyone in your family who has been awarded or is applying for a Japanese Government (MONBUKAGAKUSHO: MEXT) Scholarship?
 If yes, please fill in the blanks below. (家族の中に国費外国人留学生に採用されている者、もしくは申請中の者があるか。もし、あるならば、下欄に記入すること。)

Name (awarded/applying)
 (氏名) _____ (採用/申請中)
 Relationship
 (本人との関係) _____

1 3. Have you been awarded a Japanese Government (MONBUKAGAKUSHO:MEXT) Scholarship in the past? If yes, please fill in the blanks below.

(過去に国費外国人留学生に採用されたことがあるか。もし、あるならば、下欄に記入すること。)

Period
 (期間) _____
 University
 (大学) _____

1 4. Person to be notified in applicant's home country, in case of emergency:

(緊急の際の母国連絡先)

i) Name in Full
 (氏名) _____
 ii) Address
 (住所) _____

Phone _____ Fax _____ E-mail _____

iii) Occupation
 (職業) _____
 iv) Relationship
 (本人との関係) _____

I understand and accept all the matters stated in the Application for Japanese Government (MONBUKAGAKUSHO: MEXT) Scholarship for 2016, and hereby apply for this scholarship.

(私は 2016 年度日本政府 (文部科学省) 奨学金留学生募集要項に記載されている事項をすべて了解して申請します。)

Date of Application

(申請年月日) _____

Applicant's Signature

(申請者署名) _____

Applicant's Name

(in Roman Block Capitals)

(申請者氏名) _____

Recommendation Form

To the Applicant

Please complete only the top portion of this form. Your recommender should complete the rest of the form.

Your Name (Family)	(Given)	(Middle)

To the Recommender

The person whose name appears above is applying for admission to the Young Leaders' Program.

Please provide your recommendation on your own letterhead or stationery. The Admissions Committee values the recommender's direct contact with the candidate. In your letter, please answer the following questions as candidly and specifically as possible:

Please return this form and your recommendation to the applicant in a sealed envelope, with your signature across the seal. The applicant will submit the sealed, signed envelope to us as part of the completed application package.

The Admissions Committee is aware of the time and care necessary to prepare this form. We gratefully acknowledge your help.

1. How long and in what capacity have you known the applicant ?

2. How often have you observed the applicant? (Please tick one box)

every day 3 or 4 times a week 1 or 2 times a week 1 or 2 times a month

less than once a month

3. Please provide a short list of specific activities which demonstrate the applicant's salient talents and strength, e.g., leadership, creativity.

9. Please write if you have any comment.

Please provide telephone numbers should the Admissions Committee feel a need to contact you regarding the reference.

Business Telephone Number _____

Home Telephone Number _____

Recommender's Signature _____

Recommender's Name (please print) _____ Date _____

Position or Title _____ Organization _____

Business Address: _____

Home Address: _____

Essay Questions

The following essay questions will provide us with more information about you and your reasons for applying to the Young Leaders' Program.

Your essays must be typed. Please use A4-size paper or 8 1/2" × 11" paper. Limit your responses to the maximum number of words designated for each question. Use standard double-spaced lines. Your name should appear at the top of each separate sheet of paper. The number of the essay question should precede every essay. Staple the essays together and submit them with the other application materials.

1. What are your most significant accomplishments, activities, and life experiences to date? Please emphasize the events which highlight your unique abilities and personality. (maximum 500 words)
2. What is your leadership philosophy? Describe key individuals and/or experiences that shaped your philosophy. Also describe how mistakes by you or others influenced your thinking. (maximum 500 words)

Supplemental Question

3. How did you become interested in the Young Leaders' Program? Please list specific information sources such as publications, alumni, faculty, and websites. (maximum 200 words)

健康診断書

CERTIFICATE OF HEALTH (to be completed by the examining physician)

日本語又は英語により明瞭に記載すること。

Please fill out (PRINT/TYPE) in Japanese or English. Do not leave any items blank.

氏名
Name : _____
Family name, First name Middle name

男 Male
女 Female

生年月日
Date of Birth : _____

年齢
Age : _____

1. 身体検査 Physical Examinations

(1) 身長 _____ cm 体重 _____ kg
Height Weight

(2) 血圧 _____ mm/Hg ~ _____ mm/Hg 血液型
Blood pressure Blood Type

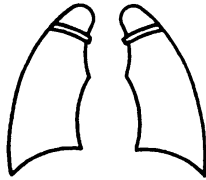
A B O	RH	+
		-

脈拍数 _____ /min 整 regular
Pulse Rate 不整 irregular

(3) 視力
Eyesight : (R) _____ (L) _____
裸眼 without glasses 矯正 with glasses or contact lenses

(4) 聴力 正常 normal 言語 正常 normal
Hearing : 低下 impaired speech : 異常 impaired

2. 申請者の胸部について、聴診とX線検査の結果を記入してください。X線検査の日付も記入すること(6ヶ月以上前の検査は無効。) Please describe the results of physical and X-ray examinations of applicant's chest x-ray (X-ray taken more than 6 months prior to the certification is NOT valid).



肺
lung: 正常 normal
異常 impaired

Date _____

Film No. _____

Describe the condition of applicant's lung.

心臓
Cardiomegaly: 正常 normal
異常 impaired

心電図
Electrocardiograph
正常 normal 異常 impaired

3. 現在治療中の病気 Disease & Treatment at Present Yes (Disease: _____ Medicine: _____) No

4. 既往症 Past history : Please indicate with + or - and fill in the date of recovery.

Tuberculosis..... (. . .) Malaria..... (. . .) Measles..... (. . .)
Epilepsy..... (. . .) Kidney disease..... (. . .) Heart diseases..... (. . .)
Diabetes..... (. . .) Drug allergy..... (. . .) Psychosis..... (. . .)
Functional disorder in extremities..... (. . .) Others..... (. . .)
Rheumatic fever..... (. . .) Hepatitis (Type: A, B, C, D, E) (. . .)

5. ワクチン接種歴 Vaccination history

MMRV (Measles, Mumps, Rubella, Zoster)..... Time(s) () Mumps..... Time(s) () Hepatitis B..... Time(s) ()
MMR (Measles, Mumps, Rubella)..... Time(s) () Chicken pox..... Time(s) () Meningitis..... Time(s) ()
MR (Measles, Rubella)..... Time(s) () Polio..... Time(s) ()
M (Measles)..... Time(s) () Diphtheria Pertussis Tetanus combined..... Time(s) ()

6. 検査 Laboratory tests

検尿 Urinalysis: glucose (), protein (), occult blood () ・検便 Feces: Parasite(egg of parasite)(+, -)
赤沈 ESR : _____ mm/Hr, WBC count : _____ x10³/μl, Hemoglobin: _____ g/dl, ALT: _____ u/l
Pregnancy test () if you are female

7. 診断医の印象を述べて下さい。 Please describe your impression.

8. 志願者の既往歴、診察・検査の結果から判断して、現在の健康の状況は十分に留学に耐えうるものと思われませんか? In view of the applicant's history and the above findings, is it your observation his/her health status is adequate to pursue studies in Japan? yes no

日付 _____ 署名 _____
Date: Signature:

医師氏名
Physician's Name in Print: _____

検査施設名
Office/Institution: _____

所在地
Address: _____