

No.T-13014/2/2015-LTDP
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training
(Training Division)

Old JNU Campus, Block IV, Third Floor,
New Mehrauli Road, New Delhi-110067
Dated :28th July, 2015

Office Memorandum

Subject: Five days Training Programme on 'Ethics and Values in Governance' to be conducted at IC Centre for Governance, Panchgani for Director/Deputy Secretary level officers working in DOPT and other departments.-request for nominations.

The undersigned is directed to refer to DOPT, Training Division's O.M. of even number dated 20th May,2015 intimating the intention of this Department to sponsor and host a five days training programme on 'Ethics and Values in Governance' for the Director/Deputy Secretary level officers of DOPT, Department of Administrative Reforms and Public Grievances , Department of Pensions & Pensioners' Welfare, Ministry of Home Affairs and Prime minister's Office sometime in the last week of June 2015 at the Training Centre of IC Centre for Governance(IC CFG) , Asia Plateau, Panchgani. All the concerned departments were requested to nominate officers for this event. it was mentioned that the firmed dates and other relevant details of the training programme will be intimated in due course.

2. In this connection, it is now intimated that the dates for the above mentioned programme has been firmed up in consultation with IC Centre for Governance-the host training organization. The five days programme will **begin on 7th September,2015 (Monday) and close on day 5 on 11th September.2015(Friday).** As the programme is scheduled to begin early in the morning on Monday. September. 7, the participating officers will be **required to arrive on the previous evening, i. e. on Sunday. 6th September. 2015 by 6 PM.** The programme will conclude after lunch on day 5 i. e. Friday. September 11, 2015; so that the officers can leave for their return journey at 2.00 pm.

3. Being a DOPT sponsored programme, the Course fee and boarding /lodging fee of the officers will be paid by DOPT. The batch size of the trainees is proposed to be 30 officers. You are requested to nominate a few DS/Director level officers from

2-

your office for this training programme. While sending the names, details of the officers may kindly be sent in the enclosed **proforma**.

Encl: As above

Yours faithfully,

अनिल त्रिपाठी-
(Anil Tripathi)

Under Secretary to the Govt. of India

Tel: 2619-4167

Email: anitripathi@hotmail.com

To

1. Joint Secretary(Administration),Prime Minister's Office, New Delhi
2. Joint Secretary(Administration),Cabinet Secretariat, Rastrapati Bhawan, New Delhi
3. Joint Secretary(Administration),Department of Administrative Reforms and Public Grievances, Sardar Patel Bhawan,New Delhi
4. Joint Secretary(Administration), Department of Pensions & Pensioners' Welfare ,Lok Nayak Bhawan,Khan Market,New Delhi
5. Joint Secretary(Administration),Ministry of Home Affairs, North Block, New Delhi

Copy for information to-

1. PSO to Secretary(P),DOPT, North Block, New Delhi
2. PPS to Joint Secretary(Trg),D OPT, New Delhi
3. Director(Administration, DOPT, North Block, New Delhi
4. Director(VKS),Training Division, DOPT
5. Secretary General, IC Centre for Governance, Niryat Bhawan, 3rd floor,New Delhi
6. Shri Prabhakar Vartak, Secretary, Initiatives of Change(IOFC)'Asia Plateau,Panchgani-142805

Copy also to:

- 1.NIC,DOPT ,Training Division-For uploading the document on the DOPT website

Pro-forma

Details of officers nominated for the Five days Training Programme on 'Ethics and Values in Governance' to be conducted at IC Centre for Governance, Panchgani for Director/Deputy Secretary level officers working in DOPT and other departments w.e.f 7.09.2015(Monday) to 11.09.2015(Friday).

1.Name:

2.Date of Birth:

3. Service & Designation:

4.Department:

5.Official Address:

6.Home Address:

6.Telephone No:

7.Fax No.:

8.Mobile No:

9.E-mail Address:
