

11011/54/2013-Trg (NDC)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training  
Training Division

Block-4, Old JNU Campus  
New Mehrauli Road, New Delhi-67  
Dated 26th November, 2013


Office Memorandum

Subject: Regarding provision of an ad-hoc allowance of Rs. 5000/ (Rs. Five thousand only)-for purchase of books, stationary etc. to the IAS participants of NDC Course at the National Defence College, New Delhi

The undersigned is directed to state that National Defence College, New Delhi organizes 47 weeks' NDC course for the Armed Force officers out of which few seats are earmarked for the civilian officers belonging to various ministries/ departments.

2. Keeping in view the vast syllabus of the NDC course and the difficulties faced by IAS participants of the NDC course on account of purchase of books, stationary and photocopying etc., a decision has been taken in DOPT in consultation with the IFD(H) to make a provision of ad-hoc allowance of Rs.5000/- (Rs. Five thousand only) for purchase of books, stationary etc. for the IAS participants of NDC course from 53<sup>rd</sup> batch NDC course onwards to be sanctioned /borne by their sponsoring authority **Ministries/Departments/state Govts/state Govts/UTs etc from their contingent expenditure.** This will facilitate the officers to purchase the books, stationary etc as well as money to make photocopies, whenever required.

3. All the sponsoring Ministries/ Departments/state Govts/UTs etc are requested to bring this provision for information and necessary action of all concerned.

  
(Anil Tripathi)

Under Secretary to the Government of India  
Tel :2619-4167

To,  
1.The Secretaries,  
All Ministries/Departments of The Government of India (As per standard list )

2.The Chief Secretaries of all the State Government / Administrators of UTs (As per standard list )  
Copy to:

1. Ministry of Defence, Under Secretary (SSC),D,(GS-II), Sena Bhawan, New Delhi-110005 for information and necessary action.
2. Secretary, NDC-with the request to publish this circular on the website of the National Defence College, New Delhi.
3. Additional Secretary & Financial Advisor, Ministry of Home Affairs, North Block, New Delhi with reference to IFD(H) approval vide Diary No. 3102147 dated 22/11/2013.
4. Technical Director (NIC), JNU old Campus, New Delhi with the request that the circular may be posted on the DOPT's website.