

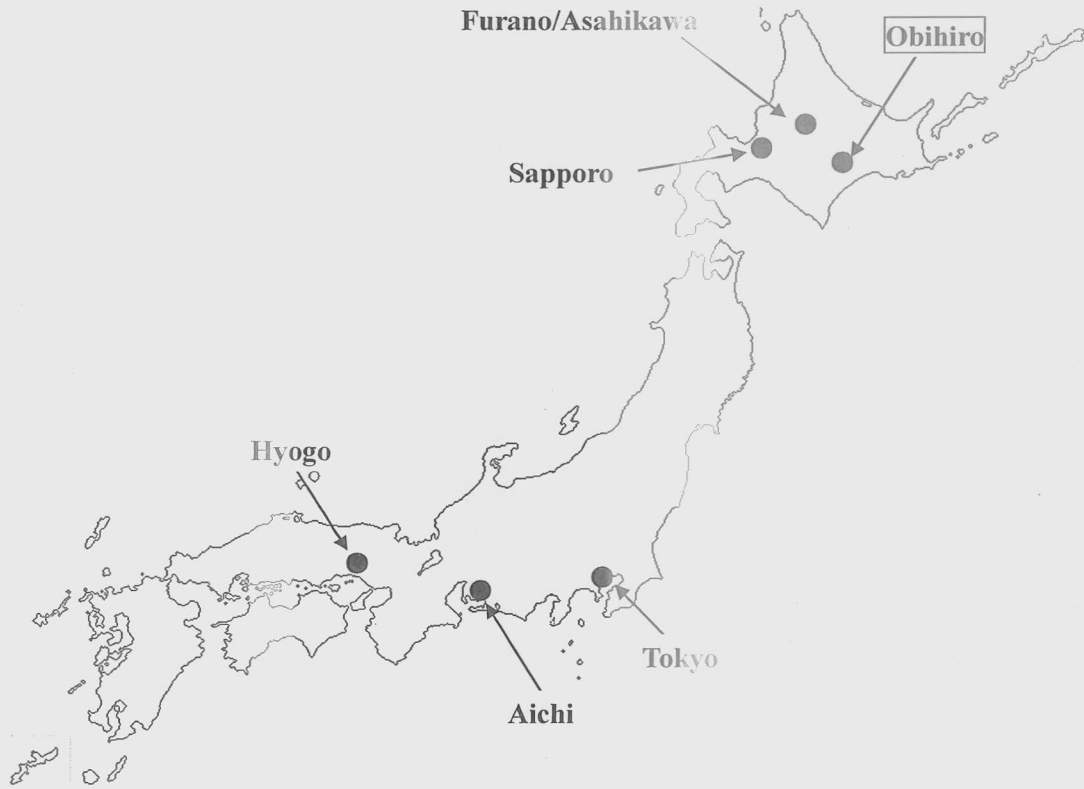


## 5. Study Trip

As a supplemental program, there is a residential study trip during your stay.

- (1) Furano/Asahikawa...Duration: About 2 days  
Field visit: Asahikawa Development and Construction Department, Furano Land Improvement District, Shinryu Land Improvement District
- (2) Sapporo...Duration: About 1day  
Lecture/Practical: Kyowa Concrete Industry Co., Ltd.
- (3) Hyogo...Duration: About 1 day  
Field visit: Kakogawa water system regional agricultural water use management office in Kinki region
- (4) Aichi...Duration: About 1 day  
Field visit: Aichi Canal Land Improvement District Office

Note: The schedule is subject to change due to the coordination of curriculum.



13

## VI. ANNEX

Attachment-1

### *Inception Report*

Participants are requested to prepare an Inception Report on the following contents and submit it with Application Form. The Inception Report will be used for the screening of successful applicants as well as for the selection of the most suitable training subject for the participants. Applications who do not attach their Inception Report will not be duly considered.

#### **a. Purposes**

- (1) To clarify issues and problems presently faced in their work in order to facilitate the acquisition of knowledge and ideas leading to solutions during the training program.
- (2) To provide advance information regarding issues and problems faced by participants to lecturers and organizations concerned with the program as a point of reference in finding solutions.

#### **b. Contents**

- (1) Name of training program
- (2) Name of applicant
- (3) Name of organization
- (4) Organization chart
- (5) Roles of the organization and the department to which the applicant belongs
- (6) Introduction of the work of which the applicant has been in charge for the last one year
- (7) Problems with which the applicant is facing in their present job
- (8) Subjects in which the applicant is particularly interested in this program and the reasons

#### **c. Layout**

Typewritten in English, 3-4 pages (12-point font, double spaced, A4 size paper)

#### **d. Presentation**

The Inception Report is to be presented by each participant using MS PowerPoint at the beginning of the program.

- (1) The time allocation for each presentation of the Inception Report will be about 8-10 minutes.
- (2) It is advisable to bring some materials such as pictures or other visual aids for your presentation.

14

**Attachment-2**

The program offers "Beginner's Computer Class" (night class) on request basis. Please mark YES or NO to show your intention about attendance, and send it with the Application Form.

YES

NO

**Beginner's Computer Class  
(3 times, 6 hours in total)**

The purpose of this class is to provide the basic knowledge and information about the computer. However, the level of the class can be adjusted to your group.

The schedule is as follows;

First day : Basic operation of **Windows 7**  
Second day : Basic operation of **MS Word**  
Third day : Basic operation of **MS PowerPoint**

- NOTE:
1. Those who answer "YES" should attend the whole 3-day class.
  2. Those who answer "NO" can not apply for the attendance after you come to Japan.

## *For Your Reference*

### **JICA and Capacity Development**

The key concept underpinning JICA operations since its establishment in 1974 has been the conviction that "capacity development" is central to the socioeconomic development of any country, regardless of the specific operational scheme one may be undertaking, i.e. expert assignments, development projects, development study projects, training programs, JOCV programs, etc.

Within this wide range of programs, Training Programs have long occupied an important place in JICA operations. Conducted in Japan, they provide partner countries with opportunities to acquire practical knowledge accumulated in Japanese society. Participants dispatched by partner countries might find useful knowledge and re-create their own knowledge for enhancement of their own capacity or that of the organization and society to which they belong.

About 460 pre-organized programs cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs are being customized to address the specific needs of different target organizations, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

### **Japanese Development Experience**

Japan was the first non-Western country to successfully modernize its society and industrialize its economy. At the core of this process, which started more than 140 years ago, was the "*adopt and adapt*" concept by which a wide range of appropriate skills and knowledge have been imported from developed countries; these skills and knowledge have been adapted and/or improved using local skills, knowledge and initiatives. They finally became internalized in Japanese society to suit its local needs and conditions.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from this "*adoption and adaptation*" process, which, of course, has been accompanied by countless failures and errors behind the success stories. We presume that such experiences, both successful and unsuccessful, will be useful to our partners who are trying to address the challenges currently faced by developing countries.

However, it is rather challenging to share with our partners this whole body of Japan's developmental experience. This difficulty has to do, in part, with the challenge of explaining a body of "tacit knowledge," a type of knowledge that cannot fully be expressed in words or numbers. Adding to this difficulty are the social and cultural systems of Japan that vastly differ from those of other Western industrialized countries, and hence still remain unfamiliar to many partner countries. Simply stated, coming to Japan might be one way of overcoming such a cultural gap.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



***CORRESPONDENCE***

**For enquiries and further information, please contact JICA Office or  
Embassy of Japan. Further, address correspondence to:**

**JICA Hokkaido International Center in Obihiro(OBIC)**

Address: 1-2, Minami 6-chome, Nishi 20-jo, Obihiro-city, Hokkaido, 080-2470, Japan

TEL: +81-155-35-1210 FAX: +81-155-35-1250

Website: [www.jica.go.jp/english/](http://www.jica.go.jp/english/)

E-mail: [jicaobic@jica.go.jp](mailto:jicaobic@jica.go.jp)