

No. T-21021/31/2016-Academy Desk
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training
Training Division

Room NO. 303, Block IV, 3rd Floor,
Old JNU Campus, New Mehrauli Road,
New Delhi-110067
Dated: 11th July, 2016

To,

The recommended Candidates of CSE-2015 allocated to a Group-A service.

Madam/Sir,

Department of Personnel & Training (DoPT) greets you once again for choosing a career in the prestigious Civil Services dedicated to the service of people and wish you success in living up to the expectations and aspirations of the citizen of India.

2. I am glad to nominate you to the 91st Foundation Course (FC) being held during 29th August to 9th December, 2016 on the basis of service allocation made to you vide letter No. 13015/8/ 2016-AIS-I dated 29th June, 2016. This is being done by Lal Bahadur Shastri National Academy of Administration, Mussoorie. You are requested to register online for which facilities are available at the Academy's website (<http://sargam.lbsnaa.gov.in/LBSNAOTP/Front>). The last date for registration for the 91st Foundation Course is 5 PM on 15th July, 2016.

3. The Course Coordinator of the 91st Foundation Course is Ms. Aswathy S., Deputy Director, LBSNAA, Mussoorie (Tele No. 0135-2222116, E-mail: aswathy.sivadas@nic.in).

4. As you are informed earlier by this Department, FC is mandatory and common probationary training for all IAS/IPS and Group 'A' Services. In case of seeking exemption from 91st Foundation Course, candidates are advised to write to DoPT at acaddesk-dopt@gov.in in the enclosed format.

5. In case of any further clarification or enquiry, candidates may write to this Department (acaddesk-dopt@gov.in) with a copy endorsed to Lal Bahadur Shastri National Academy of Administration, Mussoorie (aswathy.sivadas@nic.in).

Encl.: As above.

Yours faithfully,



(O P Chawla)

Under Secretary to the Govt. of India

Tele No.: 011-26166856

Copy to:

1. Ms. S. Aswathy, Deputy Director, LBSNAA, Mussoorie-248179 – Course Coordinator for 91st Foundation Course
2. DoPT {Shri Sudhir Kumar, Director (AIS)}, North Block, New Delhi-110001
3. NIC Training Division, Old JNU Campus with request to send the letter electronically to all recommended Candidates of CSE-2015 allocated to a Group-A service and also to upload it on DoPT website

To

The Joint Secretary (Trg)
Department of Personnel & Training
Training Division
Old JNU Campus
New Delhi-110067

Subject: Seeking exemption from Foundation Course starting from in 29th August, 2016.

Sir,

I am appearing at the CSE (Preliminary) Examination, 2016/have already attended Foundation Course at.....Institute in the year on account of my allocation to.....service based on CSE(Year).....(Please strike out whichever is not applicable).

I may kindly be exempted from attending the 91st FC starting from 29th August, 2016.

Yours sincerely,

Name

Roll No. & Rank in CSE-2015.....

Service allocated on the basis of CSE-2015

Roll No. in CS (Preliminary) Examination-2016.....

Date: ../. ./2016

Copy to:

The Director,
Lal Bahadur Shastri National Academy of Administration,
Mussoorie, Uttarakhand-248179
(for necessary action.)