

No.12040/19/2013-FTC (Trg.)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel and Training
(Training Division)

Block-4, Old JNU Campus
New Mehrauli Road, New Delhi-67
Dated 1st April, 2013

TRAINING CIRCULAR

Subject: **Group Training Course in 'Reinforcement of Public Administration and Community Partnership for Reproductive Health' from April, 2013 to October, 2013 (Core Phase to be held in Japan from 3rd June to 12th July, 2013).**

The undersigned is directed to state that the Japan International Cooperation Agency (JICA) under the Technical Cooperation of the Government of Japan has invited applications for the above programme to be held from April, 2013 to October, 2013 (Core Phase to be held in Japan from 3rd June to 12th July, 2013).

2. The programme aims to develop human resources who will work in regional health activities and in particular aims to explore the solution of maternal and child health issues and the improvement of women's health. This programme is offered to the national/local governments or NGOs in charge of maternal and child health or women's health.

3. This programme is designed mainly for a nurse, midwife, public health nurse, health worker or doctor; having in charge of education for nurses, midwives, public health nurses or health workers; should have more than 2 years experience in the field of maternal and child health or women's health; should be under the age of forty five (45) years, not be serving in military; have sufficient command of spoken and written English which is equal to TOFEL; be in good health, both physically and mentally, to participate in the program in Japan.

4. In addition to the above, the following information in respect of the nominated officers may please be furnished while forwarding the nomination:

- a) Whether attended any foreign training programme in the past? If so, the duration/detail thereof;
- b) Whether clear from vigilance angle?
- c) Age;
- d) Whether working in North East State/J&K;
- e) A brief in 50-100 words justifying the nomination.

5. The course covers the cost of a round- trip air ticket between an international airport designated by JICA; travel insurance from the time of arrival in Japan to departure from Japan; allowances for (accommodation, living expenses, outfit and shipping); expenses for JICA study tours and free medical care for participants who may fall ill after reaching Japan (costs relating to pre-existing illness, pregnancy, or dental treatment are not included). The participants are not allowed to take any family member during the training course.

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6. It is requested that the nomination of the suitable candidates may please be forwarded to this Department in accordance with the eligibility criteria.
7. The nomination details should be submitted (**in duplicate**) in the JICA's prescribed proformas duly authenticated by the Department concerned along with the Job Report.
8. The applications should reach this Department through the Administrative Ministry/State Government not later than **15th April, 2013**. Nominations received after the prescribed date will not be considered. The details of the programme and the application form may be drawn from Ministry of Personnel, Public Grievances and Pensions website (**persmin.nic.in**), which is available in "What is New" under the Department of Personnel and Training.



(N.K. Wadhwa)

Under Secretary to the Government of India

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Copy to:

1. The Secretary, Ministry of Health & Family Welfare, Nirman Bhawan, C Wing, New Delhi-1.
2. All State Governments/Union Territories (with the request to circulate it amongst the related organizations).
3. NIC with the request to post the circular along with the JICA's circular and the enclosed application Proforma on the Department's website.

March 12, 2013

No.21/GT-CP/2013

Mr. N.K. Wadhwa
Under Secretary (Training)
Department of Personnel and Training
Training Division
Block No. 4
Old JNU Campus
New Mehrauli Road
New Delhi

①

Subject: Group Training Course – Reinforcement of Public Administration and Community Partnership for Reproductive Health

Dear Mr. N. K. Wadhwa,

We would like to inform you that the captioned Group Training Course will be held in Japan from June 03, 2013 to July 12, 2013 under the Technical Cooperation Programme of the Government of Japan.

We are forwarding herewith two copies of the General Information Booklet on the above offer. It is requested that the following documents of the selected candidate may please be submitted to this office by **April 22, 2013**:-

- (1) The Application Form together with the medical history questionnaire
- (2) The desired Job Report

Further details are available in the General Information Booklet. It may be noted that the desired Job Report is essential for screening of applications.

It is further informed that 10 slots are available globally for the above course and it would be much appreciated if you could take further necessary action and submit the nomination(s) of suitable candidate(s) to this office by the designated date.

With regards,

Yours sincerely,

for 渡辺 本行
Tomohide Ichiguchi
Senior Representative

Encl: As stated above.

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TRAINING AND DIALOGUE PROGRAMS

GENERAL INFORMATION ON

Reinforcement of Public Administration and Community Partnership
for Reproductive Health

集団研修「リプロダクティブヘルスのための行政強化とコミュニティー連携」
JFY 2013

<Type: Trainers Training / 類型：人材育成普及型>

NO. J1300790 / ID. 1380282

From April 2013 to October 2013

Phase in Japan: From June 3, 2013 to July 12, 2013

This information pertains to one of the Training and Dialogue Programs of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.



I. Concept

Background

In Developing countries, the mortality rate among infants and expectant mothers is still high. These deaths result from infectious diseases (caused by poverty, lack of nutrition and poor access to safe drinking water and sanitary facilities), insufficient personnel in medical and health services, and ineffective referral systems between medical institutions. Moreover, women are regarded as being of lower status and have fewer opportunities to receive education and health services compared to men. Many women have become victims of violence and had unwanted pregnancies, having no safe contraceptive choice. As a result, they are destined to live an oppressed life. The Millennium Development Goals were established by the UN in September 2000. Of the total of eight Millennium Development Goals, two goals were related to Maternal and Child health, in which lowering the infant mortality rate and improving the health of expectant mothers are prescribed. The Goals also prescribe the promotion of gender equality and the improvement of the status of women.

Training will therefore be provided with the aim of supporting women's independence in health management and improving the environment of maternal and child health.

For what?

This program aims to develop human resources who will work in regional health activities and in particular aims to explore the solution of maternal and child health issues and the improvement of women's health in the targeting countries.

For whom?

This program is offered to the national/local governments or NGOs in charge of maternal and child health or women's health

How?

Participants shall have opportunities in Japan to identify approaches and strategies to improve health and medical services through the lectures and field visits. Participants will also formulate an action plan describing what the participant will do after they go back to their home country putting the knowledge and ideas acquired and discussed in Japan among others into their on-going activities.

II. Description

1. Title (J-No.):

Reinforcement of Public Administration and Community Partnership for Reproductive Health (J1300790)

2. Period of program:

Duration of whole program: April 2013 to October 2013

Preliminary Phase: April 2013 to June 2013

(in a participant's home country)

Core Phase in Japan: June 3, 2013 to July 12, 2013

Finalization Phase: July 2013 to October 2013

(in a participant's home country)

3. Target Regions or Country:

Ethiopia, Sudan, South Sudan, Liberia, Jordan, Armenia, Philippines, Myanmar, Timor-Leste, Afghanistan and India

4. Eligible / Target Organization:

National / local governments or NGOs in charge of maternal and child health or women's health

5. Total Number of Participants:

10 participants

6. Language to be used in this project:

English

7. Program Objective:

At participant's organization, to decide implementation system of supports and services that leads women to participate autonomously in health management activities, and ensure the health of women, children and families.

8. Overall Goal:

The person in charge of reproductive health activities or women's health acquire the skill to make systems and policies to improve women's health and maternal and child health.

9. Contents:

This program consists of the following components. Details on each component are given below:

(1) Preliminary Phase in a participant's home country	
<i>Participating organizations make required preparation for the Program in the respective country.</i>	
Expected Module Output	Activities
Job Report	Formulation and submission of Job Report

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(2) Core Phase in Japan (June 3 , 2013 to July 12, 2013) <i>Participants dispatched by the organizations attend the Program implemented in Japan.</i>		
Expected Module Output	Subjects/Agendas	Methodology
1) to be able to explain structure and policies for maternal and child health and women's health support in Japan	(1) Health and Medical System in Japan (2) Maternal and child health (MCH) in Miyazaki (3) History of MCH System in Japan (4) Prenatal Medical Care System in Miyazaki (5) Observation of Health Check-up for 1.5-year-old Child (6) Univ. of Miyazaki Hospital Tour (7) Infection Control at the Hospital (8) Sexually Transmitted Infection (9) Family Planning	Lecture Discussion And Field visit
2) to be able to explain community activities of self-help group (volunteers) and experts.	(1) Health Support Through the Entire Life of a Woman (2) Human Resource Development on MCH (3) Japanese Midwives Association & Kabochakko Club (4) Miyazaki Nursing Association (5) Maternity Home (6) Introduction to Teaching Materials for Health Education	Lecture Discussion Field visit And Exercise
3) to be able to explain service and support activities to protect women against violence and lead women to participate in health management activities	(1) Support Activities at Work for Woman Researchers and for the Continuation of Their Work (2) Nursery School (3) Scene and Present State of Domestic Violence(DV) in Japan and Islamic Society (4) Child Abuse (5) Foster Care Activities at Baby Home (6) Peer Education and Counseling (7) Catering Course on Life (educational course for junior high school students) (8) Preventive Activities Against Breast Cancer (Pink Ribbon Campaign, etc.) (9) Exercise Therapy for Relieving Fatigue for Women	Lecture Discussion Field visit And Exercise



<p>4) To make a plan to improve maternal and child health or empowerment and health of women.</p>	<p>(1) Job report presentation (2) Discussion of action plan (3) Action plan presentation (4) Elaboration of the action plan</p>	<p>Lecture Discussion Presentation</p>
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(3)Finalization Phase in a participant's home country

Participating organizations produce final outputs by making use of results brought back by participants. This phase marks the end of the Program.

Expected Module Output	Activities
<p>To implement the action plan</p>	<p>Application and implementation of the action plan back in the participant's country and submission of its final report by Oct, 2013. In participants' home country, it is also expected that the action plan written during the Core Phase in Japan is approved by the organization concerned.</p>



<Schedule of the program>

The tentative schedule is as follows:

Tentative Schedule

Date		AM		PM		Contents	
3	Mon	Arrival in KIC(JICA Kyushu International Center)				KIC Program	
4	Tue	Briefing		Medical Briefing , Program Orientation		KIC Program	
5	Wed	Health Check		General Orientation Japanese Administration		KIC Program	
6	Thu	Exchange Program		General Orientation Japanese		KIC Program	
7	Fri	History of Public Health in Japan		Health of Public Health and Medical Systems in Japan		KIC Program	
8	Sat	Move to Miyazaki					
9	Sun	Holiday					
10	Mon	Miyazaki City Guidance				KIC Program	
11	Tue	Courtesy Visit(Univ. of Miyazaki)		Orientation Overview of women's situation in Japan		Visit Discussion	
12	Wed	Family Planning	Courtesy Visit(Univ. Hospital)		Job Report Presentation	Welcome Party Presentation Discussion	
13	Thu	Health and Medical System in Japan		Miyazaki-city Guide Tour (Nature and History)		Lecture Field visits	
14	Fri	History of MCH System in Japan		Courtesy Visit(Faculty of Medicine)	Discussion of Action Plan1	Lecture Discussion	
15	Sat	Day Trip to Nichinan Area: Child Bearing & Raising Culture in Miyazaki / Learning History of Miyazaki				Field visits	
16	Sun	Holiday					
17	Mon	Substitute Holiday					
18	Tue	Introduction to Japanese Culture by students	Sexually Transmitted Infection		Exercise Therapy for Relieving Fatigue for Women		Discussion Exercise
19	Wed	Activities for Supporting Women & Kusunoki Nursery School		Discussion of Action Plan2		Prenatal Medical Care System in Miyazaki Lecture Field visits	
20	Thu	Maternity Home		Care Practice & Opinion Exchange at Kanda Maternity Home		Field visits Exercise	
21	Fri	Activities of JMA(Japanese Midwives Association) & Kabochakko Club		Activities of Kabachakko Club and How to Make Teaching Material		Lecture Exercise	
22	Sat	Holiday					
23	Sun	Holiday					
24	Mon	Human Resource Development on MCH		Exchange Opinions on Health Care with the Medical students		Lecture Discussion	



25	Tue	Substitute Holiday		Exchange Opinions of Japanese culture with the Medical Discussion	
26	Wed	Substitute Holiday		Prenatal Center, Ob-gyn Ward, Outpatient Department Tour Field visits	
27	Thu	Health Support Through the Entire Life of a Woman		Univ. of Miyazaki Hospital Tour (Operation theater and ICU) Lecture Field visits	
28	Fri	Observation on the Activities of Baby Home		Mid-term Evaluation and Discussion of Action Plan3 Discussion Field visits	
29	Sat	Holiday			
30	Sun	Holiday			
1	Mon	Discussion of Action Plan 4	Miyazaki Nursing Association	Substitute Holiday Discussion Field visits	
2	Tue	Preventive activities against breast cancer and uterine cancer (Pink Ribbon Campaign, etc.)		Child Abuse Lecture Discussion	
3	Wed	Catering Course on Life educational course for junior high school students		Discussion of Action Plan 5 Discussion Field visits	
4	Thu	Scene and Present State of Domestic Violence(DV) in Japan and Islamic Society		Observation of Health Check-up for 1.5-year-old Child Lecture Field visits	
5	Fri	Peer Education and Counseling			Lecture Exercise
6	Sat	Peer Counseling targeting Univ. Students by themselves			Exercise
7	Sun	Holiday			
8	Mon	Infection Control and Prevention at the Hospital	Discussion and Preparation of Action Plan6 Field visits Discussion		
9	Tue	Summary of the Whole Training	Courtesy Visit (Prefectural Office) Discussion Field visits		
10	Wed	Presentation of Action Plan	Evaluation Meeting, Closing Ceremony, Farewell Party Presentation Discussion		
11	Thu	Move to KIC			KIC
12	Fri	Departure for participants countries			



III. Conditions and Procedures for Application

1. Expectations for the Participating Organizations:

- (1) This project is designed primarily for organizations that intend to address specific issues or problems identified in their operations. Applying organizations are expected to use the Program for those specific purposes.
- (2) In this connection, applying organizations are expected to nominate the most qualified candidates to address the said issues or problems, carefully referring to the qualifications described in section III-2 below.
- (3) Applying organizations are also expected to be prepared to make use of knowledge acquired by the nominees for the said purpose.

2. Nominee Qualifications:

Applying Organizations are expected to select nominees who meet the following qualifications.

(1) Essential Qualifications

1) Current Duties:

- be a nurse, midwife, public health nurse, health worker or doctor.
- a person in charge of education for nurses, midwives, public health nurses or health workers

2) Experience in the relevant field: have more than 2 years' experience in the field of maternal and child health or women's health.

3) Language: have a sufficient command of spoken and written English which is equal to TOEFL 460 or more (This training course includes active participation in discussions and Job Report/Action Plan Presentation, thus requires high competence of English ability.)

4) Health: must be in good health, both physically and mentally, to participate in the Program in Japan.

5) Must not be serving any form of military service.

(2) Recommendable Qualifications

Age: be under forty-five (45) years of age



3. Required Documents for Application

(1) **Application Form:** The Application Form is available at the respective country's JICA office or the Embassy of Japan.

***Pregnancy**

Pregnant participants are strictly requested to attach the following documents in order to minimize the risk for their health.

1. Letter of the participant's consent to bear economic and physical risks
2. Letter of consent from the participant's supervisor
3. Doctor's Letter with agreement of his/her training participation.

Please ask National Staffs in JICA office for the details.

(2) **Job Report (Annex):**

- Job Report should be submitted with the Application Form. Application Form without Job Report will not be accepted. This is necessary for screening of applicants.

- Each participant will be required to present his/her Job Report in approximately 15 minutes (including a five-minute Q&A session) in the early stage of the training.

4. Procedure for Application and Selection:

(1) **Submitting the Application Documents:**

Closing date for application to the JICA Center in JAPAN: April 22, 2013.

Note: Please confirm the closing date set by the respective country's JICA office or Embassy of Japan of your country to meet the final date in Japan.

(2) **Selection:**

After receiving the document(s) through due administrative procedures in the respective government, the respective country's JICA office (or Japanese Embassy) shall conduct screenings, and send the documents to the JICA Center in charge in Japan, which organizes this project. Selection shall be made by the JICA Center in consultation with the organizations concerned in Japan based on submitted documents according to qualifications. *The organization with intention to utilize the opportunity of this program will be highly valued in the selection.*

(3) **Notice of Acceptance**

Notification of results shall be made by the respective country's JICA office (or Embassy of Japan) to the respective Government by **not later than May 7, 2013.**