

5. **Document(s) to be submitted by accepted participants:**

None

6. **Conditions for Attendance:**

- (1) to observe the schedule of the program,
- (2) not to change the program subjects or extend the period of stay in Japan,
- (3) not to bring any members of their family,
- (4) to return to their home countries at the end of the program in Japan according to the travel schedule designated by JICA,
- (5) to refrain from engaging in political activities, or any form of employment for profit or gain,
- (6) to observe Japanese laws and ordinances. If there is any violation of said laws and ordinances participants may be required to return part or all of the training expenditure depending on the severity of said violation.
- (7) to observe the rules and regulations of their place of accommodation and not to change the accommodation designated by JICA, and
- (8) to participate the whole program including a preparatory phase prior to the program in Japan. Applying organizations, after receiving notice of acceptance for their nominees, are expected to carry out the actions described in section II .

IV. Administrative Arrangements

1. Organizer:

- (1) **Name:** JICA Kyushu
- (2) **Contact:** kictp@jica.go.jp kictp

2. Implementing Partner:

- (1) **Name:** School of Nursing, Faculty of Medicine, University of Miyazaki
- (2) **Contact:** Ms. NAGASE Tsuyako, course leader (nagase@fc.miyazaki-u.ac.jp)
- (3) **URL:** <http://www.med.miyazaki-u.ac.jp/englishpage/>

3. Travel to Japan:

- (1) **Air Ticket:** The cost of a round-trip ticket between an international airport designated by JICA and Japan will be borne by JICA.
- (2) **Travel Insurance:** Term of Insurance: From arrival to departure in Japan. *the traveling time outside Japan shall not be covered.

4. Accommodation in Japan:

JICA will arrange the following accommodations for the participants in Japan:

JICA Kyushu International Center (JICA Kyushu)

Address: 2-2-1 Hirano, Yahatahigashi-ku, Kitakyushu-shi, Fukuoka, 805-8505, Japan

TEL: +81-93-671-6311 FAX: +81-93-671-0979

(where "81" is the country code for Japan, and "93" is the local area code)

Green Rich Hotel Miyazaki (tentative*)

Address: 1-5-8 Tachibanadori Higashi, Miyazaki, 880-0805 JAPAN

TEL: +81-985-26-7411 FAX: +81-985-26-7532

URL : <http://www.greenhotels.co.jp/miyazaki/>

If there is no vacancy at JICA KYUSHU, JICA will arrange alternative accommodations for the participants. Please refer to facility guide of KIC at its URL,

5. **Expenses:**

The following expenses will be provided for the participants by JICA:

- (1) Allowances for accommodation, living expenses, outfit, and shipping
 - (2) Expenses for study tours (basically in the form of train tickets)
 - (3) Free medical care for participants who become ill after arriving in Japan (costs related to pre-existing illness, pregnancy, or dental treatment are not included)
 - (4) Expenses for program implementation, including materials
- For more details, please see p. 9-16 of the brochure for participants titled "KENSHU-IN GUIDE BOOK," which will be given to the selected participants before (or at the time of) the pre-departure orientation.

6. **Pre-departure Orientation:**

A pre-departure orientation will be held at the respective country's JICA office (or Japanese Embassy), to provide participants with details on travel to Japan, living conditions in Japan, and other matters.

JICA Kyushu International Center (JICA Kyushu)
Address: 3-2-1 Minami Yatsushiro-cho, Fukuoka
802-8502 Japan
TEL: +81-92-671-6311 FAX: +81-92-671-0878
(where "81" is the country code for Japan, and "92" is the local area code)
Green Rich Hotel Miyazaki (tentative)
Address: 1-5-3 Takemotoh Higashi, Miyazaki 880-0902 JAPAN
TEL: +81-988-26-7411 FAX: +81-988-26-7532
URL: <http://www.greenrich.co.jp/miyazaki/>

V. Other Information

1. Reports & Presentation

(1) Job Report

As written in the previous page, each applicant is required to submit his/her own Job Report. Participants will have a presentation of his/her Job Report at the earlier stage of the training in order to share knowledge and background with other participants as well as instructors. Visual materials such as Power Point and pictures may be helpful for your presentation if you bring them with you.

(2) Action Plan

Participants are required to make an Action Plan at the end of the training to express the idea and plan, which you carry out after your return, reflecting the knowledge and method you acquire from the training. Each person is required to give a presentation in 10 minutes.

2. Articles to be brought when coming to Japan

(1) white robe(s) (required when visiting hospitals)

(2) clothes suited for physical exercises

(3) clothes and footwear suitable for the rainy season

3. Certification

Participants who have successfully completed the course will be awarded a certificate by JICA.

4. Remarks

This training is designed for the purpose of providing the knowledge and the techniques of Japan, NOT for a specific participant's country. Participants are kindly requested to understand the differences and not to insist on the techniques of their countries.

5. Advance Notice

No restaurants are available which would serve food prepared for Moslems around the training site. Participants are required to cook themselves in their hotel rooms or buy ready-made food not containing meat.

VI. ANNEX

Reinforcement of Public Administration and Community Partnership for Reproductive Health (JFY 2013) *Job Report*

NOTE: Each participant is required to have presentation in 15 minutes (including 5 minutes Q&A Session) based on this Job Report at the beginning of the training for the purpose of making the training more effective and fruitful by sharing and comprehending the situations and problems of each participant.

Name:

Country:

Organization and present post:

1. Main tasks and organization chart

(1) Health care system in your country

(2) Job description

(3) Organization chart (starting from the section at the lowest level) which is responsible for applicants' position. (Please mention which section/department you belong to)

2. Education system for nurses, midwives, public health nurses, health workers or doctors

3. Questions about your Country or your area

	Question	Answer	
		Male	Female
1	Life expectancy		
2	Cause of death	1 2 3 4 5	
3	Total fertility rate (TFR)		
4	Infant mortality rate (IMR) (Per 1,000 live birth)		
5	Cause of death for tabulation of infant mortality	1 2 3 4 5	
6	Maternal mortality rate (MMR) (Per 100,000 total birth)		
7	Cause of death for maternal mortality	1 2 3 4 5	
8	Marriage rate (per 1,000 population)		
9	Divorce rate (per 1,000 marriages)		
10	Average age of first marriage	Male Female	
11	Are there any health problems related to early marriage?	Yes	No

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12	If yes, please describe.	
13	What kind of support is there for pregnant women?	
14	What kind of support is there for working mothers? (maternity leave for ○○weeks according to ○○ law, etc.)	
15	Are there statistics for domestic violence (DV)?	Yes • No
16	If yes, how many cases per year. If no, please describe any cases you know about.	(cases per year)
17	What kind of service or support is there for DV?	
18	Are there statistics for child abuse	Yes • No
19	If yes, how many cases per year. If no, please describe any cases you know about.	(cases per year)
20	What kind of service or support is there for child abuse?	
21	Do you know any maternity / postpartum exercises?	Yes • No
22	What kind of exercises do you know?	
23	Do you know about pelvic care?	Yes • No
24	What kind of care do you know about?	
25	Is there a maternity and child-health handbook?	Yes • No
26	Are health charts or records kept for mother/ child?	Yes • No
27	How are they utilized? Please bring the handbook, charts, and records when you participate in the course.	
28	What kind of support is there for children? (health checkup, weight monitoring, vaccine, etc)	

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29	How often are these done? Please describe each activity.	
30	Is there any infection control at your working place or hospital/clinic?	Yes • No
31	If yes, please describe. (How are the infection control manual/infection control team utilized?)	
32	Are there any programs/activities for disease prevention or health promotion?	Yes • No
33	If yes, please describe. (e.g. counseling for quitting smoking, exercise, nutrition education, etc)	
34	Breast cancer morbidity rate If there are no statistics available, please describe cases you know about.	
35	Is there any program for early detection of breast cancer?	Yes • No
36	If yes, please describe. If no, describe the any activities you know about.	
37	Cervical cancer or uterine cancer morbidity rate	
38	Is there any program for early detection?	Yes • No
39	If yes, please describe. If no, describe any activities you know about.	

Note: Please bring any relevant materials of programs/activities (posters, leaflets, brochures, pictures, etc).

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4. Expectation for the training cause

(1) Which subjects/agendas are you interested in studying?

Please choose three subjects/agendas and give reasons below the table.

	subject/agenda	Reason for the choosing this subject/agenda Please answer three questions about each choice	
1		1-1)Question	What related problems or issues are you facing at your work or in your activities?
		1-1)Answer	
		1-2)Question	How do you expect to apply what you have learned to your own situation?
		1-2)Answer	
		1-3)Question	What obstacles are there to the implementation of what you have learned?
		1-3)Answer	
2		2-1)Question	What related problems or issues are you facing at your work or activities?
		2-1)Answer	
		2-2)Question	How do you expect to apply what you have learned to your own situation?
		2-2)Answer	
		2-3)Question	What obstacles are there to the implementation of what you have learned?
		2-3)Answer	

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3		3-1)Question	What related problems or issues are you facing at your work or activities?
		3-1)Answer	
		3-2)Question	How do you expect to apply what you have learned to your own situation?
		3-2)Answer	
		3-3)Question	What obstacles are there to the implementation of what you have learned?
		3-3)Answer	

(2) Do you have any other expectations from the course?

For Your Reference

JICA and Capacity Development

The key concept underpinning JICA operations since its establishment in 1974 has been the conviction that "capacity development" is central to the socioeconomic development of any country, regardless of the specific operational scheme one may be undertaking, i.e. expert assignments, development projects, development study projects, training programs, JOCV programs, etc.

Within this wide range of programs, Training Programs have long occupied an important place in JICA operations. Conducted in Japan, they provide partner countries with opportunities to acquire practical knowledge accumulated in Japanese society. Participants dispatched by partner countries might find useful knowledge and re-create their own knowledge for enhancement of their own capacity or that of the organization and society to which they belong.

About 460 pre-organized programs cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs are being customized to address the specific needs of different target organizations, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan was the first non-Western country to successfully modernize its society and industrialize its economy. At the core of this process, which started more than 140 years ago, was the "*adopt and adapt*" concept by which a wide range of appropriate skills and knowledge have been imported from developed countries; these skills and knowledge have been adapted and/or improved using local skills, knowledge and initiatives. They finally became internalized in Japanese society to suit its local needs and conditions.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from this "*adoption and adaptation*" process, which, of course, has been accompanied by countless failures and errors behind the success stories. We presume that such experiences, both successful and unsuccessful, will be useful to our partners who are trying to address the challenges currently faced by developing countries.

However, it is rather challenging to share with our partners this whole body of Japan's developmental experience. This difficulty has to do, in part, with the challenge of explaining a body of "tacit knowledge," a type of knowledge that cannot fully be expressed in words or numbers. Adding to this difficulty are the social and cultural systems of Japan that vastly differ from those of other Western industrialized countries, and hence still remain unfamiliar to many partner countries. Simply stated, coming to Japan might be one way of overcoming such a cultural gap.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



CORRESPONDENCE

For enquiries and further information, please contact the JICA office or the Embassy of Japan. Further, address correspondence to:

JICA Kyushu International Center (JICA KYUSHU)

Address: 2-2-1 Hirano, Yahatahigashi-ku, Kitakyushu-shi, Fukuoka, 805-8505, Japan

TEL: +81-93-671-6311 FAX: +81-93-671-0979