

No.12040/65/2012-FTC (Trg.)
Government of India
Ministry of Personnel, PG & Pension
Department of Personnel and Training
Training Division

Block-4, Old JNU Campus
New Mehrauli Road, New Delhi-67
Dated 11th September, 2012

1. The Secretaries of all Ministries/Department of Government of India.
2. All Chief Secretaries of State Governments/Union Territories.
(with the request to circulate it amongst the related organizations)

Subject: One year Masters Degree course – Young Leaders' Programme (YLP) in School of Government (Public Policy in the Local Government) at the National Graduate Institute for Policy Studies, (GRIPS) Tokyo, Japan from October 2013-September, 2014.

Sir/Madam,

Applications / nominations are invited for special scholarships of One year Masters degree programme **in Local Government (Public Policy in the Local Government) under Young Leaders' Programme (YLP)** to be held from October, 2013 to September, 2014 at the National Graduate Institute for Policy Studies, (GRIPS), Japan.

2. The programme is designed for young public administrators and government officials who are expected to play active roles as future national leaders.
3. The Local Government Course is designed to train and cultivate national leaders in their respective fields of government who are seeking to take advantage of Japan's experiences of interaction with both Western and Asian countries and to establish a human network through various activities, such as special lectures, colloquium, independent study, field trips etc.
4. The programme is open to young public administrators and government official who are expected to play active roles in the future as national leaders in their home countries.

Course Duration: The course is for duration of one year from October, 2013 to September, 2014 resulting in the conferral of a Master's Degree in Public Administration/Public Policy by GRIPS.

Language of Instruction: All classes are conducted in English.

Qualifications:

- In principle the applicant should be under 40 years of age as on 1st October, 2013 (i.e. born on or after 2nd October, 1973)

...2/-

- Must be a college graduates who have attained a high level of academic achievement in their undergraduate study;
- Have at least 3 years of work experience in public administration (preferably 5 years or more)
- Be proficient in English;
- Applicants must have no infectious diseases and must be in generally good health;
- Selected candidates will have to obtain a 'College Student' visa prior to their arrival Japan.

5. A scholarship of 242000 yen per month will be provided for one year, starting from October, 2013. The scholarship includes the accommodation fees. Students will be provided an economy class air ticket to and fro from Japan.

6. In addition to the above, the following information in respect of the nominated officers may please be furnished while forwarding the nomination:

- a) Whether attended any foreign training programme in the past? If so, the duration/detail thereof;
- b) Whether clear from vigilance angle?
- c) Age;
- d) Whether working in North East State/J&K;
- e) A brief in 50-100 words justifying the nomination.

7. It is requested that the nomination of the suitable candidates may please be forwarded in application proformas, along with health certificates and other supporting documents, to this Department in accordance with the eligibility criteria and the enclosed terms and conditions. It may also be noted that, once selected, if the candidate withdraws his/her nomination will attract debarment from future trainings as per the extant rules.

8. The applications (in duplicate) should reach this Department through proper channel not later than 5th October, 2012. Nominations received after the prescribed date will not be considered.

9. The details of the programme and the application form may be drawn from Ministry of Personnel, Public Grievances and Pensions website (persmin.nic.in), which is available in "What is New" under the Department of Personnel and Training.

Yours faithfully,



(N.K. Wadhwa)

Under Secretary to the Government of India

Tele.No.011-26165682

E-mail-ID naresh.wadhwa@nic.in

Copy to: NIC with the request to post the circular along with the enclosed application Proforma on the Department's website.

JAPANESE GOVERNMENT (MONBUKAGAKUSHO: MEXT) SCHOLARSHIP FOR 2013
YOUNG LEADERS' PROGRAM (YLP) STUDENT (SCHOOL OF LOCAL GOVERNANCE)

I OUTLINE

1. Objectives

The Young Leaders' Program (YLP) aims to cultivate national leaders of the future in Asia and around the world. In addition, while enhancing the participants' understanding about Japan, it should help form a network among national leaders, contributing to the establishment of friendly relations and improved policy planning activities between Asian and other countries, including Japan.

The YLP is one of the Japanese Government (Monbukagakusho: MEXT*) Scholarship Student systems.

*MEXT = Ministry of Education, Culture, Sports, Science and Technology

2. Eligible Countries and Participants

Participants are selected from the countries listed below. They should be young public administrators and government officials who are expected to play active roles in the future as national leaders in their home countries.

Eligible Countries:

P. R. China, Korea, Indonesia, Malaysia, the Philippines, Thailand, Vietnam, Laos, Myanmar, Cambodia, Mongolia, Kazakhstan, Uzbekistan, India, Pakistan, Hungary, Czech, Poland, Romania (19 Countries)

3. Host University

National Graduate Institute for Policy Studies (GRIPS)

4. Number of Students

Approximately 10 students

5. Recruitment and Selection

(1) Method of Recruitment

Recruitment will be conducted through the recommending authorities of each eligible country. Please ask the Japanese Embassy for further information.

(2) Screening Procedure

- ① First screening by the recommending authorities
- ② Second screening by GRIPS
- ③ Final screening by the YLP committee organized by MEXT

6. Curriculum (Please refer to the "Curriculum Guidelines" on pages 6 and 7.)

(1) Basic Concepts

The curriculum is designed to train and cultivate young leaders in their respective fields of government, who are seeking to take advantage of Japan's experiences of interaction with both Western and Asian countries and also to establish a human network through various activities, such as special lectures, colloquium, research paper, workshops, etc.

(2) Course Duration and Qualification

Course duration is one year, resulting in the conferral of a Master's Degree in Public Administration/Public Policy by GRIPS.

(3) Language

All lectures are conducted in English.

7. Commencement of the Program

October of 2013

II INFORMATION FOR APPLICANTS

MEXT will offer scholarships to foreign students who wish to study at GRIPS as YLP students in local governance for the academic year 2013 under the MEXT Scholarship Program. The conditions are as follows:

1. Field of Study

Local Governance

2. Qualifications

- (1) Nationality: Applicants must be nationals of countries eligible for the YLP (School of Local Governance).
- (2) Age: Applicants must be, in principle, under 40 years of age, as at 1 October, 2013 (i.e. born on or after 2 October, 1973).
- (3) Academic Background: Applicants must hold a Bachelor's degree or equivalent from a recognized/accredited university or college, and have achieved excellent academic performance.
- (4) Work Experience : At least 3 years of work experience in public administration (preferably 5 years or more).
- (5) English Proficiency: A minimum TOEFL-iBT score of 79 (TOEFL-CBT score of 213, TOEFL-PBT score of 550) or equivalent.
- (6) Health: Applicants must be in good health.
- (7) Visa Requirement: Selected Applicants must obtain a "College Student" visa prior to their arrival in Japan. Applicants who are already in Japan under a different visa category are required to change it to "College Student" by the end of the month preceding the start of the scholarship. Applicants who change their resident status to anything other than "College Student" following their arrival in Japan will immediately lose their status as a Japanese government scholarship student.
- (8) Others: Applicants who meet any or all of the conditions below are not eligible. If identified after commencement of the scholarship period, applicants will be required to withdraw from the scholarship:
 - ① Active members of military forces, or a civilian employed by military forces at the time the scholarship period is scheduled to commence.
 - ② Unable to travel to Japan within dates set by the receiving university.
 - ③ Already enrolled in a Japanese university under "College Student" status, or plans to enroll at a Japanese university as a privately-financed international student, between the time of application for the GRIPS scholarship and the time the scholarship period is due to commence.
 - ④ Those who will lose their status as public administrators or government officials following the time of application or before completion of the program.

3. Term of Scholarship

One year from October 2013 to September 2014

4. Scholarship Benefits

- (1) Allowance: 242,000 yen per month (in FY 2012; amount is subject to change) will be provided to grantee during the term of the scholarship. Grantees who are absent from the university for long periods will no longer be provided with the scholarship.

Scholarships will be cancelled in the event of any of the cases below. Furthermore, if scholarship payments were made during the period that such conditions applied, grantees may be ordered to return any scholarship payments received during said period.

- ① If application documents are found to contain falsehoods;
- ② If pledges made to the Minister of MONBUKAGAKUSHO (MEXT) are breached;
- ③ If poor academic performance or suspension guarantees that the grantee will be unable to complete the course within the standard term;
- ④ If "College Student" resident status, as provided for in Paragraph 1-4 of Appendix to the Immigration Control and Refugee Recognition Act , changes to any other status;

- ⑤ If grantee is provided with another scholarship (excluding scholarships designated for research expenses);
- ⑥ If grantee's government and/or other state institutions request such cancellation.

(2) Travel Allowance:

① Transportation to Japan: Grantees will be provided, in accordance with their itinerary and route as designated by MEXT, with an economy class air ticket from the international airport closest to their place of residence to the Narita International Airport (or following the itinerary normally used by the university where grantees are placed). Expenses such as inland transportation from their place of residence to the nearest international airport; airport taxes; airport usage charges; special taxes on overseas travel; and travel expenses within Japan will be borne by the grantee (in principle, grantee's place of residence shall be the address stated in the application form).

② Transportation from Japan: Grantees who return to their home country within the fixed period following the expiration of the scholarship will be provided, upon application, with an economy class air ticket from Narita International Airport to the international airport nearest to their home address. Expenses such as inland transportation from their home address to the international airport, airport taxes, and special travel taxes will NOT be provided (in principle, the address in the grantee's home country as stated in the application is considered the "home address").

* Grantees must arrange any aviation and/or accident insurance to and from Japan on their own. The airport that the grantee departs from, or returns to, must be an airport in their home country.

(3) Tuition Fees: Fees for matriculation, tuition, and university entrance examinations will be paid by the Japanese government.

(4) Accommodations:

① In principle, grantees may reside at accommodations provided by GRIPS.

② Private Boarding Houses or Apartment Houses:

Those who cannot accommodate in the facilities described above will be arranged at private boarding houses or apartments recommended by the GRIPS Student Office.

5. Selection

- (1) Initial screening will be conducted by the recommending authorities in the applicant's home country.
- (2) Second screening by means of an interview and review of submitted documents will be conducted by GRIPS. If it is difficult to arrange an interview in the applicant's home country, the interview may be conducted by telephone.
- (3) The list of final selections by GRIPS will be submitted to the YLP committee organized by MEXT for final approval.

6. Education at GRIPS

All lectures and practical training are conducted in English.

7. Application Procedure

Applicants must submit the following documents to their recommending authorities by the designated date. Documents submitted will not be returned.

	Item	Number of Originals	Number of Photocopies	Remarks
(1)	① Application for Admission	1	4	prescribed form
(2)	Photographs	5	—	6 x 4 cm, taken within the past 6 months, should be affixed to each of the 5 application forms

(3)	② Official transcripts or official copies of transcripts from all undergraduate and graduate schools previously attended	1	4	An official copy means a certified true copy of the original document with an official seal obtained from the administration office of the school attended. Copies attested by organizations/persons not having notary/legal functions will not be accepted.
(4)	③ Recommendation Letter from the recommending authority	1	4	
(5)	③ Recommendation Letter from the applicant's direct superior at work	1	4	Prescribed form
	③ Recommendation Letter from the applicant's superior at work, or supervising professor of the university	1	4	
(6)	④ Certificate of Health	1	4	prescribed form, to be issued by the medical institution designated by Japanese Embassy; all items must be completed, and all comments must be written in English in block letters
(7)	⑤ Official copies of diplomas or degree certificates from all undergraduate and graduate schools previously attended	1	4	An official copy means a certified true copy of the original document with an official seal obtained from the administration office of the school attended. Copies attested by organizations/persons not having notary/legal functions will not be accepted.
(8)	⑥ Essay explaining applicant's aspirations and future plans following program completion	1	4	3-page essay describing the applicant's reason/motivation for applying; future plans and expectations from the program as well as future career goals
(9)	⑦ Certificate of Citizenship	1	4	any of these
	⑦ Family Register	1	4	
	⑧ Copy of the Passport	—	5	
(10)	⑨ English Proficiency Certificate	—	5	TOEFL/IELTS or other equivalent test score. Native speakers of English (applicants from the Philippines) are exempted from this requirement.
(11)	⑩ Answer to the Essay Questions	1	4	

*Attention

- ① All documents should use A4 paper and should be typed. If documents are handwritten, please print clearly.
- ② These documents should be written in English. Each document must be submitted with a certified English translation if the original is not written in English. We must emphasize that applications are considered incomplete until *all* documents, including recommendation letters and diplomas, are submitted in English or come with English translations.
- ③ Recommendation letters should be written separately in the designated format by an immediate superior at your workplace or an academic advisor from your university. At least one and preferably two should be written by immediate superiors at the workplace.
- ④ Submit English test proficiency scores from the TOEFL or IELTS from within the last two years. If you submit the results of a different test of English proficiency, please submit a conversion of

the score to TOEFL or IELTS.

- ⑤ If you have a publication or dissertation, submit the overview separately.
- ⑥ Your application may not be accepted if any of the documents are incomplete, inaccurate, or missing.
- ⑦ Number the documents from 1 to 10 (the items numbered in the list above) in the upper right corner of each document.

8. Notes

- (1) For more detailed information on the YLP scholarship program, please contact the corresponding office at the Japanese Embassy in your home country.
- (2) Recipients are advised to learn the Japanese language and familiarize themselves with Japanese weather/climate, customs, university education, and conditions, as well as about differences between the Japanese legal system and that of their home country before departing for Japan.
- (3) It is highly recommended for grantees to bring at least US\$2,000 or the equivalent to cover their immediate needs upon arrival in Japan.

Young Leaders' Program (School of Local Governance)
Curriculum Guidelines

I Basic Concepts

1. Each subject will deal with theories based not only on the experiences of the so-called modern Western World, but also on those concerned with the historical experiences of Japan and other non-Western countries. While analyzing commonalities in the modernization process along with its various possibilities, the courses seek to find the most desirable method for each country's modernization. (Comparative Approach)
2. Through modernization, our thoughts and ideas undergo deep transformations. However, the curriculum will not be concerned with modern ideas alone, but will also incorporate basic premises from the classical civilizations and ideas of the great thinkers. (Emphasis on liberal arts education aiming at self-relativization and critical thinking)
3. Going beyond instruction that is related to skills and knowledge, the curriculum will emphasize the fostering of students' ideas; identifying problems; and developing the ability to arrive at their own solutions. (Emphasis on discussion and self-study)
4. Through encounters with leading figures from all areas (including other promising young students), the curriculum aims to create human networks and further understanding about Japan.
5. As decentralization progresses in line with a country's economic development, the demand for local governance and government that is capable of responding to various regional issues such as education, health, welfare, and local development rises. This program aims to cultivate leaders and core personnel for such local governance in their respective countries by equipping them with advanced theories on local governance and practices in Japan.

II Students

The course is designed for young public administrators and government officials, who are expected to play active roles in Asia and Central Europe as future leaders in local governance.

III Courses (in alphabetical order; courses offered are subject to change)

Required Courses (8 credits)

- Introduction to Japan
- Local Governance in the Changing World
- Local Government Finance
- Local Government System

2. Core Elective Courses (at least 4 credits)

- Economic Development of Japan
- Global Governance: Leadership and Negotiation
- Government and Politics in Japan
- International Relations
- Introductory Microeconomics
- Microeconomics I
- State Building and Development
- Structure and Process of Government

3. Recommended Courses (Credits for the graduation requirement)

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- Development Economics
- Government and Market

- Innovation, Sustainability and Uncertainty
- International Trade
-
- Japanese Financial System
- Japan's ODA: Its Policies and Reform Agenda
- Macroeconomics I
- Public Economics
- Social Science Questions and Methodologies

4. Colloquium (2 credits) (Required Course)

This course will provide an opportunity to listen and discussion various issues with young government leaders and frontrunners in various fields. The colloquia will be organized five times in each of the fall and spring terms.

5. Research Paper (4 credits) (Required Course)

Students will produce a research paper on a topic of their choice that pertains to local governance, with a perspective of comparison between their home country and another, such as Japan. Designated advisors will provide them with writing instruction/guidance.

6. Workshop (4 credits) (Required Course)

Workshops, including a field trip on local governance in Japan, will be conducted twice in association with other universities, central government ministries, and local governments.

7. Other Educational Activities

Japanese Language Class:

All lectures are conducted in English, making it unnecessary for students to master Japanese. However, Japanese language courses will be offered to students who wish to further their knowledge of Japanese language and culture.

IV Further information

For more information on GRIPS, please visit: <http://www.grips.ac.jp/>

APPLICATION FOR JAPANESE GOVERNMENT (MONBUKAGAKUSHO: MEXT) SCHOLARSHIP

日本政府（文部科学省）奨学金留学生申請書

Young Leaders' Program Student for 2013 (School of Local Governance)
 (ヤング・リーダーズ・プログラム留学生) (地方行政コース)

INSTRUCTIONS (記入上の注意)

- The application must be typewritten if possible, or neatly handwritten in block letters. (明瞭に記入すること。)
- Numbers should be in Arabic figures. (数字は算用数字を用いること。)
- Year should be written in the Anno Domini system. (年号はすべて西暦とすること。)
- Proper nouns should be written in full, and not be abbreviated. (固有名詞はすべて正式な名称とし、一切省略しないこと。)

*Personal data entered in this application will only be used for scholarship selection purposes, and contact information such as e-mail addresses will only be used for forming related human networks after the student returns home and for sending of information by the Japanese Government.

(本申請書に記載された個人情報については、本奨学金の選考のために使用するほかは、特にE-mail アドレス等の連絡先については、帰国後における関係者のネットワークを作ること、及び必要に応じ日本政府より各種情報を送信する以外には使用しない。)

1. Name in full in your native language (姓名 (自国語))

(Family Name/Surname) _____ (First Name) _____ (Middle Name) _____

(Sex)
 Male (男)
 Female (女)

In Roman Block Capital Letters (if written in the passport, follow that form)
 (ローマ字、パスポート表記がある場合は、それに合わせること)

(Family Name/Surname) _____ (First Name) _____ (Middle Name) _____

(Marital Status)
 Single (未婚)
 Married (既婚)

2. Nationality (国籍) _____

2-2. Possession of Japanese nationality (日本国籍を有する者) Yes, I have (はい)
 No, I don't have (いいえ)

3. Date of Birth (生年月日)

19 _____

Year (年) _____ Month (月) _____ Day (日) _____

Age (年齢) : as of October 1, 2013
 (2013年10月1日現在の年齢)

Paste your photograph taken within the past 6 months. Write your name and nationality in block letters on the back of the photo.

(写真 (6 × 4 cm))

4. Present status: with the name of the university enrolled, or of employer (現職 (在学大学名又は勤務先名まで記入すること。))及びその電話番号、ファックス番号又はEメールアドレス)

Present Position	Division/Section	Organization
_____	_____	_____
Phone _____	Fax _____	E-mail _____

5. Present home address and telephone number, facsimile number, E-mail address (現住所及び電話番号、ファックス番号又はEメールアドレス)

Address _____

Phone _____	Fax _____	E-mail _____
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* If possible, write an email address where you can be contacted for periods that include the time before you come to Japan, your stay in Japan and the period after you return home.
 (可能な限り、渡日前～日本留学中～帰国後にわたり使い続けることが予想される E-mail アドレスを記入すること。)

6. Field of Study Specialized in the Past: Be as detailed and concrete as possible.
(過去に専攻した専門分野 (できるだけ具体的に詳細に書くこと。))

7. Educational Background (学歴)

		Name and Location of School (学校名及び所在地)	Year and Month of Enrollment and Graduation (入学及び卒業年月)	Period of Schooling Attended (修学年数)	Diploma or Degree Awarded, Major Subject (学位・資格, 専攻科目)
Elementary Education (初等教育)		Name (学校名)	From (入学)	years (年)	
Elementary School (小学校)		Location: City, Country (所在地: 都市、国)	To (卒業)	and months (月)	
Secondary Education (中等教育)	Lower Secondary School (中学)	Name (学校名)	From (入学)	years (年)	
	Upper Secondary School (高校)	Location: City, Country (所在地: 都市、国)	To (卒業)	and months (月)	
Higher Education (高等教育)	Undergraduate Level (大学)	Name (学校名)	From (入学)	years (年)	*-1
	Graduate Level (大学院)	Location: City, Country (所在地: 都市、国)	To (卒業)	and months (月)	
Total Years of Schooling Mentioned above (以上を通算した全学校教育修学年数)				years (年)	

* If the blank spaces above are not sufficient for information required, please attach a separate sheet.
((注) 上欄に書ききれない場合には、適当な別紙に記入して添付すること。)

- Notes: 1. Exclude kindergarten education or nursery school education. (幼稚園・保育所教育は含まれない。)
2. Preparatory education for university admission is included in upper secondary school. (いわゆる「大学予備教育」は中等教育に含まれる。)
3. If the applicant has passed the university entrance qualification examination, indicate this in the blank with *-1. (「大学入学資格試験」に合格している場合には、その旨を*-1欄に記入すること。)
4. Any school years or levels skipped should be indicated in the fourth column (Diploma or Degree awarded, Major Subject, Skipped years and levels). (Example: Graduated high school in two years, etc.)
(いわゆる「飛び級」をしている場合には、その旨を該当する教育課程の「学位・資格, 専攻科目、飛び級の状況」欄に記載すること。
(例: 高校を飛び級により2年で卒業))

8. Employment Record (in the last two positions) (職歴：過去の役職から2つ記入すること)

Name and Location of Organization (勤務先及び所在地)	Division/Section (部署名)	Position (役職名)	Work Experience (職務内容)	Period of Employment (勤務期間)
Present Occupation : To be shown in the former page (現職：前のページに表記済)				From To
				From To
				From To

9. State the titles or subjects of books or papers (including graduation thesis authored by applicant), if any, with the name and address of publisher and the date of publication: Summary of the papers should be accompanied.

(著書、論文(卒業論文を含む。)があればその題名、出版社名、出版年月日、出版場所を記入し、又、論文の概要を添付すること。)

10. Extracurricular and Regional Activities (課外活動又は地域社会での活動)

Extracurricular and Regional Activities (課外活動又は地域社会での活動)	Period (期間)

11. English Proficiency: Report your score of TOEFL or IELTS. (英語能力：TOEFL 又は IELTS のスコアを記入すること。)

Score of TOEFL
(TOEFL のスコア)

Score of IELTS
(IELTS のスコア)

(iBT/CBT/PBT) or

12. Accompanying Dependents : Provide the following information if you plan to bring any family members to Japan.
 (同伴家族欄 (日本に同伴する予定の家族がいる場合に記入すること。))

* All expenses incurred by the presence of dependents must be paid by the grantee.
 (注) なお同伴者に必要な経費はすべて自己負担である。

Name (氏名)	Relationship (続柄)	Age (年齢)

13. Is there anyone in your family who has been awarded or is applying for a Japanese Government (MONBUKAGAKUSHO:MEXT) Scholarship?
 If yes, please fill in the blanks below.

(家族の中に国費外国人留学生に採用されている者、もしくは申請中の者があるか。もし、あるならば、下欄に記入すること。)

Name _____ (awarded/applying)
 (氏名) _____ (採用/申請中)
 Relationship _____
 (本人との関係) _____

14. Have you been awarded a Japanese Government (MONBUKAGAKUSHO:MEXT) Scholarship in the past? If yes, please fill in the blanks below.
 (過去に国費外国人留学生に採用されたことがあるか。もし、あるならば、下欄に記入すること。)

Period _____
 (期間) _____
 University _____
 (大学) _____

15. Person to be notified in applicant's home country, in case of emergency:
 (緊急の際の母国連絡先)

i) Name in Full _____
 (氏名) _____
 ii) Address _____
 (住所) _____
 Phone _____ Fax _____ E-mail _____

 iii) Occupation _____
 (職業) _____
 iv) Relationship _____
 (本人との関係) _____

I understand and accept all the matters stated in the Application for Japanese Government (MONBUKAGAKUSHO:MEXT) Scholarship for 2013,
 and hereby apply for this scholarship.

(私は 2013 年度日本政府 (文部科学省) 奨学金留学生募集要項に記載されている事項をすべて了解して申請します。)

Date of Application _____
 (申請年月日) _____

Applicant's Signature _____
 (申請者署名) _____

Applicant's Name _____
 (in Roman Block Capitals)
 (申請者氏名) _____