No.12040/64/2012-FTC (Trg.)
Government of India
Ministry of Personnel, PG & Pension
Department of Personnel and Training
Training Division

Block-4, Old JNU Campus New Mehrauli Road, New Delhi-67 Dated 11<sup>th</sup> September, 2012

- 1. The Secretaries of all Ministries/Department of Government of India.
- 2. All Chief Secretaries of State Governments/Union Territories. (with the request to circulate it amongst the related organizations)

Subject: One year Masters Degree course in School of Government (Public Policy in the Local Government) under Young Leaders' Programme (YLP) at the National Graduate Institute for Policy Studies, (GRIPS) Tokyo, Japan from October 2013-September, 2014.

Sir/Madam.

5

Applications / nominations are invited for special scholarships of One year Masters degree programme in School of Government (Public Policy in the Local Government) under Young Leaders' Programme (YLP) to be held from October, 2013 to September, 2014 at the National Graduate Institute for Policy Studies, (GRIPS) Tokyo, Japan.

- 2. The School of Government Course is designed to train and cultivate national leaders in their respective fields of government who are seeking to take advantage of Japan's experiences of interaction with both Western and Asian countries and to establish a human network though various activities, such as special lectures, colloquium, independent study, field trips etc.
- 3. The programme is primarily geared for exceptionally promising young government officials who have already shown their dedication through work experience in public administration.
- 4. The programme is open to young public administrators and government official who are expected to play active roles in the future as national leaders in their home countries.

<u>Course Duration</u>: The course is for duration of one year from October, 2013 to September, 2014 resulting in the conferral of a Master's Degree in Public Administration/Public Policy by GRIPS.

Language of Instruction: All classes are conducted in English.

# Qualifications:

1. In principle the applicant should be under 40 years of age as on 1<sup>st</sup> October, 2013 (i.e. born on or after 2<sup>nd</sup> October, 1973)

...2/-

- 2. Must be a college graduates who have attained a high level of academic achievement in their undergraduate study;
- 3. Have at least 3 years of work experience in public administration (preferably 5 years or more)
- 4. Be proficient in English;
- 5. Applicants must have no infectious diseases and must be in generally good health;
- 6. Selected candidates will have to obtain a 'College Student' visa prior to their arrival Japan.
- 5. A scholarship of 242000 yen per month will be provided for one year, starting from October, 2013. The scholarship includes the accommodation fees. Students will be provided an economy class air ticket to and fro from Japan.
- 6. In addition to the above, the following information in respect of the nominated officers may please be furnished while forwarding the nomination:
  - a) Whether attended any foreign training programme in the past? If so, the duration/detail thereof;
  - b) Whether clear from vigilance angle?
  - c) Age;
  - d) Whether working in North East State/J&K;
  - e) A brief in 50-100 words justifying the nomination.
- 7. It is requested that the nomination of the suitable candidates may please be forwarded in application proformas, along with health certificates and other supporting documents, to this Department in accordance with the eligibility criteria and the terms and conditions which are enclosed. It may also be noted that, once selected, if the candidate, withdraws his/her nomination will attract debarment from future trainings as per the extant rules.
- 8. The applications (in duplicate) should reach this Department through proper channel not later than 5<sup>th</sup> October, 2012. Nominations received after the prescribed date will not be considered.
- 9. The details of the programme and the application form may be drawn from Ministry of Personnel, Public Grievances and Pensions website (**persmin.nic.in**), which is available in "What is New" under the Department of Personnel and Training.

Yours faithfully,

(N.K. Wadhwa)

Under Secretary to the Government of India

Tele.No.011-26165682

E-mail-ID naresh.wadhwa@nic.in

Copy to: NIC with the request to post the circular along with the enclosed application Proforma on the Department's website.

# JAPANESE GOVERNMENT (MONBUKAGAKUSHO: MEXT) SCHOLARSHIP FOR 2013 YOUNG LEADERS' PROGRAM (YLP) STUDENT (SCHOOL OF GOVERNMENT)

#### I OUTLINE

# 1. Objectives

The Young Leaders' Program (YLP) aims to cultivate national leaders of the future in Asia and around the world. In addition, while enhancing the participants' understanding about Japan, it should help form a network among national leaders, contributing to the establishment of friendly relations and improved policy planning activities between worldwide, including Japan.

The YLP is one of the Japanese Government (Monbukagakusho: MEXT\*) Scholarship Student systems.

\*MEXT = Ministry of Education, Culture, Sports, Science and Technology

#### 2. Eligible Countries and Participants

Participants are selected from the countries listed below. They should be young public administrators and government officials who are expected to play active roles in the future as national leaders in their home countries.

Eligible Countries:

P. R. China, Rep. of Korea, Indonesia, Malaysia, the Philippines, Singapore, Thailand, Brunei Darussalam, Vietnam, Laos, Myanmar, Cambodia, Mongolia, Kazakhstan, Kyrgyz, Turkmenistan, Uzbekistan, Bangladesh, India, Pakistan, Sri Lanka, Australia, Hungary, Czech, Slovakia, Poland, Bulgaria, Romania, Turkey (29 Countries)

# 3. Host University and Management they ment in leaving head probability media applicable and radio guidayous

National Graduate Institute for Policy Studies (GRIPS)

#### 4. Number of Students

Approximately 20 students

## 5. Recruitment and Selection

(1) Method of Recruitment

Recruitment will be conducted through the recommending authorities of each eligible country. Please ask the Japanese Embassy for further information.

- (2) Screening Procedure
  - ① First screening by the recommending authorities
  - 2 Second screening by GRIPS
  - ③ Final screening by the YLP committee organized by MEXT

# 6. Curriculum (Please refer to the "Curriculum Guidelines" on pages 6 and 7.)

(1) Basic Concepts

The curriculum is designed to train and cultivate national leaders in their respective fields of government, who are seeking to take advantage of Japan's experiences of interaction with both Western and Asian countries and also to establish a human network through various activities, such as special lectures, colloquium, independent study, field trips, etc.

(2) Course Duration and Qualification

Course duration is one year, resulting in the conferral of a Master's Degree in Public Administration/Public Policy by GRIPS.

(3) Language

All lectures are conducted in English.

# 7. Commencement of the Program

October 2013

#### II INFORMATION FOR APPLICANTS

MEXT will offer scholarships to foreign students who wish to study at GRIPS as YLP students in public administration/public policy for the academic year 2013under the MEXT Scholarship Program. The conditions are as follows:

#### 1. Field of Study

Public Administration/Public Policy

#### 2. Qualifications

- (1) Nationality: Applicants must be nationals of countries eligible for the YLP (School of Government).
- (2) Age: Applicants must be, in principle, under 40 years of age, as at 1 October, 2013 (i.e. born on or after 2 October 1973).
- (3) Academic Background: Applicants must hold a Bachelor's degree or equivalent from a recognized/accredited university or college, and have achieved shown excellent academic performance.
- (4) Work Experience: At least 3 years of work experience in public administration (preferably 5 years or more).
- (5) English Proficiency: A minimum TOEFL-iBT score of 79 (TOEFL-CBT score of 213, TOEFL-PBT score of 550), IELTS 6.0 or equivalent.
- (6) Health: Applicants must be in good health.
- (7) Visa Requirement: Selected Applicants must obtain a "College Student" visa prior to their arrival in Japan. Applicants who are already in Japan under a different visa category are required to change it to "College Student" by the end of the month preceding the start of the scholarship. Applicants who change their resident status to anything other than "College Student" following their arrival in Japan will immediately lose their status as a Japanese government scholarship student.
- (8) Applicants who meet any or all of the conditions below are not eligible. If identified as such after commencement of the scholarship period, applicants will be required to withdraw from the scholarship:
  - ① Active members of military forces, or civilians employed by military forces at the time that the scholarship period is scheduled to commence.
  - ② Unable to travel to Japan within dates set by the receiving university.
  - ③ Already enrolled in a Japanese university under "College Student" status, or plans to enroll at a Japanese university as a privately-financed international student, between the time of application for the GRIPS scholarship and the time the scholarship period is due to commence.
  - ① Those who will lose their status as public administrators or government officials following the time of application or before completion of the program.

# 3. Term of Scholarship

One year, from October 2013 to September 2014

#### 4. Scholarship Benefits

(1) Allowance: 242,000 yen per month (in FY 2012; amount is subject to change) will be provided to grantees during the term of the scholarship. Grantees who are absent from the university for long periods, will no longer be provided with the scholarship.

Scholarships will be cancelled in the event of any of the cases below. Furthermore, if scholarship payments were made during the period that such conditions applied, grantees may be ordered to return any scholarship payments received during said period.

- ① If application documents are found to contain falsehoods;
- ② If pledges made to the Minister of MONBUKAGAKUSHO (MEXT) are breached;
- ③ If poor academic performance or suspension guarantees that the grantee will be unable to complete the course within the standard term;
- ④ If "College Student" resident status, as provided for in Paragraph 1-4 of Appendix to the Immigration Control and Refugee Recognition Act, changes to any other status;

- (5) If grantee is provided with another scholarship (excluding scholarships designated for research expenses); and
- 6 If grantee's government and/or other state institutions request such cancellation.

# (2) Travel Allowance:

- ① Transportation to Japan: Grantees will be provided, in accordance with their itinerary and route as designated by MEXT, with an economy class air ticket from the international airport closest to their place of residence to Narita International Airport (or following the itinerary normally used by the university where grantees are placed). Expenses such as inland transportation from place of residence to the nearest international airport; airport taxes; airport usage charges; special taxes on overseas travel; and travel expenses within Japan will be borne by the grantee (in principle, the grantee's place of residence shall be the address stated in the application form).
- ② Transportation from Japan: Grantees who return to their home country within the fixed period following the expiration of the scholarship will be provided, upon application, with an economy class air ticket from Narita International Airport to the international airport nearest to their home address. Expenses such as inland transportation from their home address to the international airport, airport taxes, and special travel taxes will NOT be provided (in principle, the address in the grantee's home country as stated in the application is considered the "home address").
  - \* Grantees must arrange any aviation and/or accident insurance to and from Japan on their own. The airport that the grantee departs from, or returns to, must be an airport in their home country.
- (3) Tuition Fees: Fees for matriculation, tuition, and university entrance examinations will be paid by the Japanese government.
- (4) Accommodations:
  - ① In principle, grantees may reside at accommodations provided by GRIPS.
  - ② Private Boarding Houses or Apartment Houses: Those who cannot accommodate in the facilities described above will be arranged at private boarding houses or apartments recommended by the GRIPS Student Office.

## 5. Selection

- (1) Initial screening will be conducted by the recommending authorities in applicant's home country.
- (2) Second screening by means of an interview and review of submitted documents will be conducted by GRIPS. If it is difficult to arrange an interview in the applicant's home country, the interview may be conducted by telephone or internet.
- (3) The list of final selections by GRIPS will be submitted to the YLP committee organized by MEXT for final approval.

## 6. Education at GRIPS

All lectures and practical training are conducted in English.

#### 7. Application Procedure

Applicants must submit the following documents to their recommending authorities by the designated date. Documents submitted will not be returned.

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(1)	①Application for Admission	1	4	prescribed form
(2)	Photographs	5	noviral moven	6 x 4 cm, taken within the past 6 months, should
				be affixed to each of the 5 application forms

(3)	② Official transcripts or official copies of transcripts from all undergraduate and graduate schools previously attended	uding Echole s request sur d, in accord he internati	larsh 4 (exc) te institution ll be provide ticket from	An official copy means a certified true copy of the original document with an official seal obtained from the administration office of the school attended. Copies attested by organizations/persons not having notary/legal functions will not be accepted.
(4)	③Recommendation Letter from the recommending authority	erary Inorma toma place c	nii o 4 gmv	Narita International Airport (or follo plecos). Expenses such as intand tra
(5)	③Recommendation Letter from the applicant's direct superior at work	n ovdseas ce of residu	lg e somme	Prescribed form
ng the Nanta	③Recommendation Letter from the applicant's superior at work, or supervising professor of the university	1 med richer in applicatio	4 muna odw squ babiyor	form).  ② Transportation from Japan: Cranteer expiration of the scholarship will be a lot-creational Airport to the internet
(6)	(4) Certificate of Health	onetic pal an ne gourtee'r lent insurar	4 of a second on	prescribed form, to be issued by the medical institution designated by Japanese Embassy; all items must be completed, and all comments must be written in English in block letters
(7)	⑤ Official copies of diplomas or degree certificates from all undergraduate and graduate schools previously attended	be an pupor leasily entur	on, and unit	An official copy means a certified true copy of the original document with an official seal obtained from the administration office of the school attended. Copies attested by organizations/persons not having notary/legal functions will not be accepted.
(8)	6 Essay explaining applicant's aspirations and future plans following program completion	1 escribed ab t Office.	4	3-page essay describing the applicant's reason/motivation for applying; future plans and expectations from the program as well as future career goals
(9)	7Certificate of Citizenship	1	4	any of these
	7 Family Register	1	4	(1) limbal screening will be conducted by the
S. If	SCopy of the Passport	111111111111111111111111111111111111111	5	(2) Second serecning by means of an intervi-
(10)	Senglish Proficiency Certificate	ne co <u>u</u> ntry.	5	TOEFL/IELTS or other equivalent test score.  Native speakers of English (applicants from the Philippines, Singapore, and Australia) are exempted from this requirement.

#### \*Attention

- ① All documents should use A4 paper and should be typed. If documents are handwritten, please print clearly.
- These documents should be written in English. Each document must be submitted with a certified English translation if the original is not written in English. We must emphasize that applications are considered incomplete until *all* documents, including recommendation letters and diplomas, are submitted in English or come with English translations.
- 3 Recommendation letters should be written separately in the designated format by an immediate superior at your workplace or an academic advisor from your university. At least one and preferably two should be written by immediate superiors at the workplace.
- 4 Submit English test proficiency scores from the TOEFL or IELTS from within the last two years. If you submit the results of a different test of English proficiency, please submit a conversion of the score to TOEFL or IELTS.
- (5) If you have a publication or dissertation, submit the overview separately.

- 6 Your application may not be accepted if any of the documents are incomplete, inaccurate, or missing.
- Number the documents from 1 to 10 (the items numbered in the list above) in the upper right corner of each document.

# 8. Notes

- (1) For more detailed information on the YLP scholarship program, please contact the corresponding office at the Japanese Embassy in your home country.
- (2) Recipient are advised to learn the Japanese language and familiarize themselves with Japanese weather/climate, customs, university education, and conditions, as well as about differences between the Japanese legal system and that of their home country before departing for Japan.
- (3) It is highly recommended for grantees to bring at least US\$2,000 or the equivalent to cover their immediate needs upon arrival in Japan.

# Young Leaders' Program (School of Government) Curriculum Guidelines

# I Basic Concepts

- 1. Each subject will deal with theories based not only on the experiences of the so-called modern Western World, but also on those concerned with the historical experiences of Japan and other non-Western countries. While analyzing commonalities in the modernization process along with its various possibilities, the courses seek to find the most desirable method for each country's modernization. (Comparative Approach)
- 2. Through modernization, our thoughts and ideas undergo deep transformations. However, the curriculum will not be concerned with modern ideas alone, but will also incorporate basic premises from the classical civilizations and ideas of the great thinkers. (Emphasis on liberal arts education aiming at self-relativization and critical thinking)
- 3. Going beyond instruction that is related to skills and knowledge, the curriculum will emphasize the fostering of students' ideas; identifying problems; and developing the ability to arrive at their own solutions. (Emphasis on discussion and self-study)
- 4. Through encounters with leading figures from all areas (including other promising young students), the curriculum aims to create human networks and further understanding about Japan.
- 5. By offering a broad range of courses, the curriculum encourages students to establish policymaking abilities required of national leaders who are knowledgeable in a broad range of areas.

#### II Students

The course is designed for young public administrators and government officials, who are expected to play active roles in Asia and Central Europe as future national leaders.

- III Courses (in alphabetical order; courses offered are subject to change)
  - 1. Required Courses (4credits)
    - · Global Governance: Leadership and Negotiation
    - · Introduction to Japan
  - 2. Core Elective Courses (At least 8 credits)
    - Comparative Politics
    - Contemporary Japanese Economy
    - · Economic Development of Japan
    - · Government and Politics in Japan
    - International Political Economy
    - · International Relations
    - International Security Studies
    - · Introductory Microeconomics
    - · Japanese Economy
    - · Microeconomics I
    - · State Building and Development
    - · Structure and Process of Government
  - 3. Recommended Courses (Credits for the graduation requirement)
    - Development Economics
    - · Government and Market
    - · Innovation, Sustainability and Uncertainty

- · International Trade
- · Japanese Financial System
- · Japan's ODA: Its Policies and Reform Agenda
- · Local Governance in the Changing World
- · Local Government Finance
- · Local Government System
- · Macroeconomics I
- · National Security Policy
- · Public Economics
- · Social Science Questions and Methodologies

# 4. Colloquium (2 credits) (Required Course)

This course will provide an opportunity to listen and discuss various issues with young government leaders and frontrunners in various fields. The colloquia will be organized five times in each of the fall and spring terms.

# 5. Independent Study (6 credits) (Required Course)

Students will produce a research paper on a topic of their choice, under the guidance of designated advisors. Students are allowed to conduct related fieldworks upon request.

# 6. Field Trip (2 credits) (Required Course)

Field Trips to a variety of places, such as regional offices of the central government, local governments, industrial facilities, historical heritage, and cultural assets in the different regions of Japan will be arranged during the fall and spring terms.

#### 7. Other Educational Activities

Japanese Language Class

All lectures are conducted in English, making it unnecessary for students to master Japanese. However, Japanese language courses will be offered to students who wish to further their knowledge of Japanese language and culture.

#### IV Further information

For more information on GRIPS, please visit: http://www.grips.ac.jp/

# **Essay Questions**

The following essay questions will provide us with more information about you and your reasons for applying to the Young Leaders' Program.

Your essays must be typed. Please use A4-size paper or 8 1/2"×11" paper. Limit your responses to the maximum number of words designated for each question. Use standard double-spaced lines. Your name should appear at the top of each separate sheet of paper. The number of the essay question should precede every essay. Staple the essays together and submit them with the other application materials.

- 1. What are your most significant accomplishments, activities, and life experiences to date? Please emphasize the events which highlight your unique abilities and personality. (maximum 500 words)
- 2. What is your leadership philosophy? Describe key individuals and/or experiences that shaped your philosophy. Also describe how mistakes by you or others influenced your thinking. (maximum 500 words)

# Supplemental Question

3. How did you become interested in the Young Leaders' Program? Please list specific information sources such as publications, alumni, faculty, and websites. (maximum 200 words)

#### APPLICATION FOR JAPANESE GOVERNMENT (MONBUKAGAKUSHO: MEXT) SCHOLARSHIP

# 日本政府(文部科学省) 奨学金留学生申請書

Young Leaders' Program Student for 2013 (School of Government) ヤング・リーダーズ・プログラム留学生(行政コース)

#### INSTRUCTIONS (記入上の注意)

- 1. The application must be typewritten if possible, or neatly handwritten in block letters. (明瞭に記入すること。)
- 2. Numbers should be in Arabic figures. (数字は算用数字を用いること。)
  - 3. Year should be written in the Anno Domini system. (年号はすべて西暦とすること。)
  - 4. Proper nouns should be written in full, and not be abbreviated. (固有名詞はすべて正式な名称とし、一切省略しないこと。) \*Personal data entered in this application will only be used for scholarship selection purposes, and contact information such as e-mail addresses will only be used for forming related human networks after the student returns home and for sending of information by the Japanese Government.

(本申請書に記載された個人情報については、本奨学金の選考のために使用するほかは、特に E-mail アドレス等の連絡先については、帰国後における関係者のネットワークを作ること、及び必要に応じ日本政府より各種情報を送信する以外には使用しない。)

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<sup>\*</sup> If possible, write an E-mail address where you can be contacted for periods that include the time before you come to Japan, your stay in Japan and the period after you return home.

6. Field of Study Specialized in the Past (Be as detailed and concrete as possible.)
(過去に専攻した専門分野(できるだけ具体的に詳細に書くこと。))

#### 7. Educational Background (学歴)

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	Graduate Level (大学院)	Location: City, Country (所在地: 都市、国)	To (卒業)	and months (月)	ファックス版学文はRメール Prevent Posttion
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\*If the blank spaces above are not sufficient for information required, please attach a separate sheet.

((注) 上欄に書ききれない場合には、適当な別紙に記入して添付すること。)

Notes: 1. Exclude kindergarten and/or nursery school education. (幼稚園・保育所教育は含まれない。)

- 2. Preparatory education for university admission is included in upper secondary school. (いわゆる「大学予備教育」は中等 教育に含まれる。)
- 3. If the applicant has passed the university entrance qualification examination, indicate this in the blank with \*-1. (「大 学入学資格試験」に合格している場合には、その旨を\*-1 欄に記入すること。)
- 4. Any school years or levels skipped should be indicated in the fourth column (Diploma or Degree awarded, Major Subject, Skipped years and levels). (Example: Graduated high school in two years, etc.)
  - (いわゆる「飛び級」をしている場合には、その旨を該当する教育課程の「学位・資格、専門科目、飛び級の状況」欄に記載すること。 (例:高校を飛び級により 2 年で卒業))

8.	Employment	Record	(in	the	last	two	positions)	(職歴:	過去の役職から2つ記入すること)	
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Name and Location of Organization (勤務先及び所在地)	Division/Section (部署名)	Position (役職名)	Work Experience (職務内容)	Period of Employment (勤務期間)
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9.	State the titles or subjects of books or papers (including graduation thesis authored by applicant), if any, with the name and
	address of publisher and the date of publication: Summary of the papers should be accompanied.
	(著書、論文(卒業論文を含む。) があればその題名、出版社名、出版年月日、出版場所を記入し、又、論文の概要を添付すること。)

10. Extracurricular and Regional Activities (課外活動又は地域社会での活動)

Extracurricular and Regional Activities (課外活動又は地域社会での活動)	Period (期間)
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11.	English Proficiency: Report your sco	ore of TOEFL or IELTS	S. (英語能力: TOEFL 又は IELTS のスコアを記入すること。	)
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	has been awarded or is applying for a Japanese Government (MONBUKAGAKUSHO: MEXT) Scholarship?
	ow. (家族の中に国費外国人留学生に採用されている者、もしくは申請中の者があるか。もし、あるな
ば、下欄に記入すること。) Name	(awayded/annlying)
(氏名)	(awarded/applying) (採用/申請中)
Relationship	(抹/用/甲謂甲)
Relationship (本人との関係)	
(本人との対応)	
. Have you been awarded a Tapanese Gov	vernment (MONBUKAGAKUSHO: MEXT) Scholarship in the past? If yes, please fill in the blanks below.
	こことがあるか。もし、あるならば、下欄に記入すること。)
	3. Store the titles or subjects of modes or capers (including graduation thesis authored by
(期間)	address of publisher and the date of publisher: 1
University	
(大学)	
	t's home country, in case of emergency:
Person to be notified in applican (緊急の際の母国連絡先)	t's home country, in case of emergency:
Person to be notified in applican (緊急の際の母国連絡先) i) Name in Full (氏名)	t's home country, in case of emergency:
Person to be notified in applican (緊急の際の母国連絡先) i) Name in Full (氏名) ii) Address (住所)	
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12. Accompanying Dependents: Provide the following information if you plan to bring any family members to Japan.

(同伴家族欄 (日本に同伴する予定の家族がいる場合に記入すること。))