

आलोक कुमार
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भारत सरकार
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय
कार्मिक और प्रशिक्षण विभाग
प्रशिक्षण प्रभाग
ब्लॉक-4, पुराना जेएनयू कैम्पस
नया महरौली रोड, नई दिल्ली-110067

Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
Training Division
Block-IV, Old JNU Campus
New Mehrauli Road,
New Delhi-110067

No. 12039/4/2012-PIIA(1)

30th August 2013

To

All Heads of ATIs

Sub: Invitation to the Workshop on 'Competency Framework for the Civil Services' at Hotel Claridges, New Delhi, September 18-19, 2013

Sir/Madam,

It is our pleasure to invite you to the Workshop on 'Competency Framework for the Civil Services' on **September 18-19, 2013** at **Hotel Claridges, New Delhi**. The workshop is being organised under the Project "Strengthening Human Resource Management of Civil Service" (erstwhile PIIA Project) being implemented by Department of Personnel and Training (DoPT) in collaboration with United Nations Development Programme (UNDP).

2. As part of Project, a competency framework for Civil services has been developed. The competency framework could be applied to various Human Resource functions such as training, recruitment, performance management, placement and promotions. The main objective of the workshop is to familiarise the participants with the Civil Services Competency Framework and guide them on how it could be applied for their respective cadres/ states.

3. I shall be grateful, if you could kindly make it convenient to attend the workshop. If, it is not feasible for you to attend the workshop, kindly nominate a senior officer from your organisation for the same. A tentative agenda of the workshop is enclosed for your kind information.

4. Kindly confirm your participation by email/phone/fax to Ms. Akshara Saini at akshara.saini@undp.org / +91 11 26161591. It will be our pleasure to take care of your travel and accommodation during the workshop as per UNDP rules. Kindly let us know if you would like us to make necessary travel and accommodation arrangements.

with regards,

Yours faithfully,

Alok Kumar
(Alok Kumar)

30/8/13

Enclosure: as above



Workshop on

“Competency Framework for the Civil Services”

Date: 18th & 19th September 2013

Venue: Hotel Claridges, Aurangzeb Road, New Delhi



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Tentative Agenda

Day 1: 18th September 2013

9:30 am- 10:30 am	Inaugural Session <ul style="list-style-type: none">Welcome Remarks and Context Setting by Shri Alok Kumar, Joint Secretary, TrainingAddress by UNDP RepresentativeAddress by Dr. S.K. Sarkar, Secretary (P)
10:30am – 10:45am	Tea/ Coffee break
10:45am –11:30am	Introduction to the Competencies
11:30am– 01:00pm	Competency Framework for the Civil Services
01:00pm – 02:00pm	Lunch
02:00 pm -06:00pm	Competency Framework for the Civil Services

Day 2: 19th September 2013

9:30 am- 10:00am	Recap of Day 1
10:00am – 11:15am	Application of the Competency Framework for the Civil Services
11:15am –11:30am	Tea/ Coffee break
11:30am– 01:00pm	Application of the Competency Framework for the Civil Services
01:00pm – 02:00pm	Lunch
02:00 pm -05:30pm	Application of the Competency Framework for the Civil Services
05:30pm -06:00pm	Valedictory session <ul style="list-style-type: none">Remarks by Shri Alok Kumar, Joint Secretary, TrainingRemarks by UNDP Representative