



V.K. Sinha
Deputy Secretary

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Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
Training Division
Block-IV, Old JNU Campus
New Mehrauli Road,
New Delhi-110067

No. 12039/4/2012-PIIA(I)

02nd September 2013

Sub: Invitation to the Workshop on 'Competency Framework for the Civil Services' at Hotel Claridges, New Delhi, September 18-19, 2013

Dear Sir/ Madam,

With your support, we have been working towards developing a Competency Framework for Civil Services. Your inputs and guidance have been very valuable for the design and development of this framework. It is now ready for sharing with you and application in your Cadre/ Department.

2. To share this competency framework with you and to provide guidance on its application for your Cadre/ Department, we are organizing a workshop on 'Competency Framework for the Civil Services' on **September 18-19, 2013** at **Hotel Claridges, New Delhi**. The workshop is being organised under the Project "Strengthening Human Resource Management of Civil Service" (erstwhile PIIA Project) being implemented by Department of Personnel and Training (DoPT) in collaboration with United Nations Development Programme (UNDP).

3. You are kindly requested to make it convenient to attend the workshop. A tentative agenda of the workshop is enclosed for your kind information.

4. Kindly confirm your participation by email/phone/fax to Ms. Akshara Saini at akshara.saini@undp.org / +91 11 26161591. For outstation participants, it will be our pleasure to take care of travel and accommodation during the workshop as per UNDP rules. Kindly let us know if you would like us to make necessary travel and accommodation arrangements.

Yours sincerely,


(V.K. Sinha)

Enclosure: as above

To

- All members of core working group
- All members of consultative group



Workshop on

“Competency Framework for the Civil Services”

Date: 18th & 19th September 2013

Venue: Hotel Claridges, Aurangzeb Road, New Delhi



Empowered lives.
Resilient nations.

Tentative Agenda

Day 1: 18th September 2013

9:30 am- 10:30 am	Inaugural Session <ul style="list-style-type: none">• Welcome Remarks and Context Setting by Shri Alok Kumar, Joint Secretary, Training• Address by UNDP Representative• Address by Dr. S.K. Sarkar, Secretary (P)
10:30am – 10:45am	Tea/ Coffee break
10:45am –11:30am	Introduction to the Competencies
11:30am– 01:00pm	Competency Framework for the Civil Services
01:00pm – 02:00pm	Lunch
02:00 pm –06:00pm	Competency Framework for the Civil Services

Day 2: 19th September 2013

9:30 am- 10:00am	Recap of Day 1
10:00am – 11:15am	Application of the Competency Framework for the Civil Services
11:15am –11:30am	Tea/ Coffee break
11:30am– 01:00pm	Application of the Competency Framework for the Civil Services
01:00pm – 02:00pm	Lunch
02:00 pm –05:30pm	Application of the Competency Framework for the Civil Services
05:30pm –06:00pm	Valedictory session <ul style="list-style-type: none">• Remarks by Shri Alok Kumar, Joint Secretary, Training• Remarks by UNDP Representative