

No.12040/54/2012-FTC (Trg.)
Government of India
Ministry of Personnel, PG & Pension
Department of Personnel and Training
Training Division

Block-4, Old JNU Campus
New Mehrauli Road, New Delhi-67
Dated 5th July, 2012

TRAINING CIRCULAR

Subject: A Group Training Course in Sewage Works Engineering and Stormwater Drainage Technology to be held in Japan from 23rd September, 2012 to 8th December 2012.

The undersigned is directed to state that the Japan International Cooperation Agency (JICA) under the Technical Cooperation of the Government of Japan has invited applications for the above programme to be held in Japan from 23rd September, 2012 to 8th December 2012.

2. The programme aims at achieving consensus for challenges on sewerage works engineering and stormwater drainage among the related persons, clarifying the points on implementing projects and business for the solution.

3. This programme is offered to senior technical officers engaged in sewage works and/or stormwater drainage in central or local governments, or government related organizations; having more than three (3) years experience in the relevant field; be university graduates or persons who possess equivalent technical qualifications in this field; not be serving in military; have sufficient command of discussing and making presentation in English; be in good health, both physically and mentally to participate in the program and be under 40 years of age.

4. In addition to the above, the following information in respect of the nominated officers may please be furnished while forwarding the nomination:

- a) Whether attended any foreign training programme in the past? If so, the duration/detail thereof;
- b) Whether clear from vigilance angle?
- c) Age;
- d) Whether working in North East State/J&K;
- e) A brief in 50-100 words justifying the nomination.

5. The course covers the cost of a round-trip air ticket between an international airport designated by JICA; travel insurance from the time of arrival in Japan to departure from Japan; allowances for (accommodation, living expenses, outfit and shipping); expenses for JICA study tours and free medical care for participants who may fall ill after reaching Japan (costs relating to pre-existing illness, pregnancy, or dental treatment are not included).

.....2/-

6. It is requested that the nomination of the suitable candidates may please be forwarded to this Department in accordance with the eligibility criteria.

7. The nomination details should be submitted (in duplicate) in the JICA's prescribed proformas duly authenticated by the Department concerned along with the Job Report.

8. The applications should reach this Department through the Administrative Ministry/State Government not later than 28th July, 2012. Nominations received after the prescribed date will not be considered. The details of the programme and the application form may be drawn from Ministry of Personnel, Public Grievances and Pensions website (persmin.nic.in), which is available in "What is New" under the Department of Personnel and Training.




(N.K. Wadhwa)


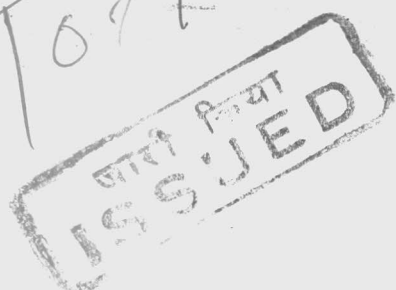
Under Secretary to the Government of India

Tele.No.011-26165682

E-mail-ID naresh.wadhwa@nic.in

Copy to:

1. The Secretary, Department of Urban Development, Nirman Bhavan, New Delhi.
2. The Secretary, Department of Water Resources, Sharam Shakti Bhavan, New Delhi.
3. All State Governments/Union Territories.
(with the request to circulate it amongst the related organizations)
4. NIC with the request to post the circular along with the JICA's circular and the enclosed application Proforma on the Department's website.


11/07/2012




TRAINING AND DIALOGUE PROGRAMS

GENERAL INFORMATION ON

SEWAGE WORKS ENGINEERING AND
STORMWATER DRAINAGE TECHNOLOGY

集團研修「下水道技術・都市排水」

JFY 2012

<Type: Solution Creation / 類型：課題解決促進型>

NO. J1200842 / ID. 1280779

Phases in Japan : From 23 September, 2012 to 8 December, 2012

This information pertains to one of the Training and Dialogue Programs of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

II. Description

1. Title (J-No.): **SEWAGE WORKS ENGINEERING AND STORMWATER DRAINAGE TECHNOLOGY (J12-00842)**

2. Period of program

Duration of whole program: July 2012 to June 2013

Preliminary Phase: July 2012 to September 2012
(in a participant's home country)

Core Phase in Japan: 23rd September 2012 to 8th December 2012

Finalization Phase: December 2012 to June 2013
(in a participant's home country)

3. Target Regions or Countries:

Algeria, China, Colombia, Egypt, Ethiopia, India, Jamaica, Liberia, Malaysia, Morocco, Myanmar, Papua New Guinea, Philippines, South Sudan, Swaziland, Viet Nam and Zimbabwe.

4. Overall Goal:

Planning, implementing and operating sewerage and/or stormwater drainage system will be progressed for reduction of damage from flooding.

5. Objective:

This course aims at achieving consensus for challenges on sewage works engineering and stormwater drainage in their organizations, and clarifying the issues on implementing projects and business for the solution.

6. Eligible / Target Organization :

Administrative organizations concerning with sewage works engineering and stormwater drainage technology

7. Total Number of Participants : 19

8. Language to be used in this training course : English

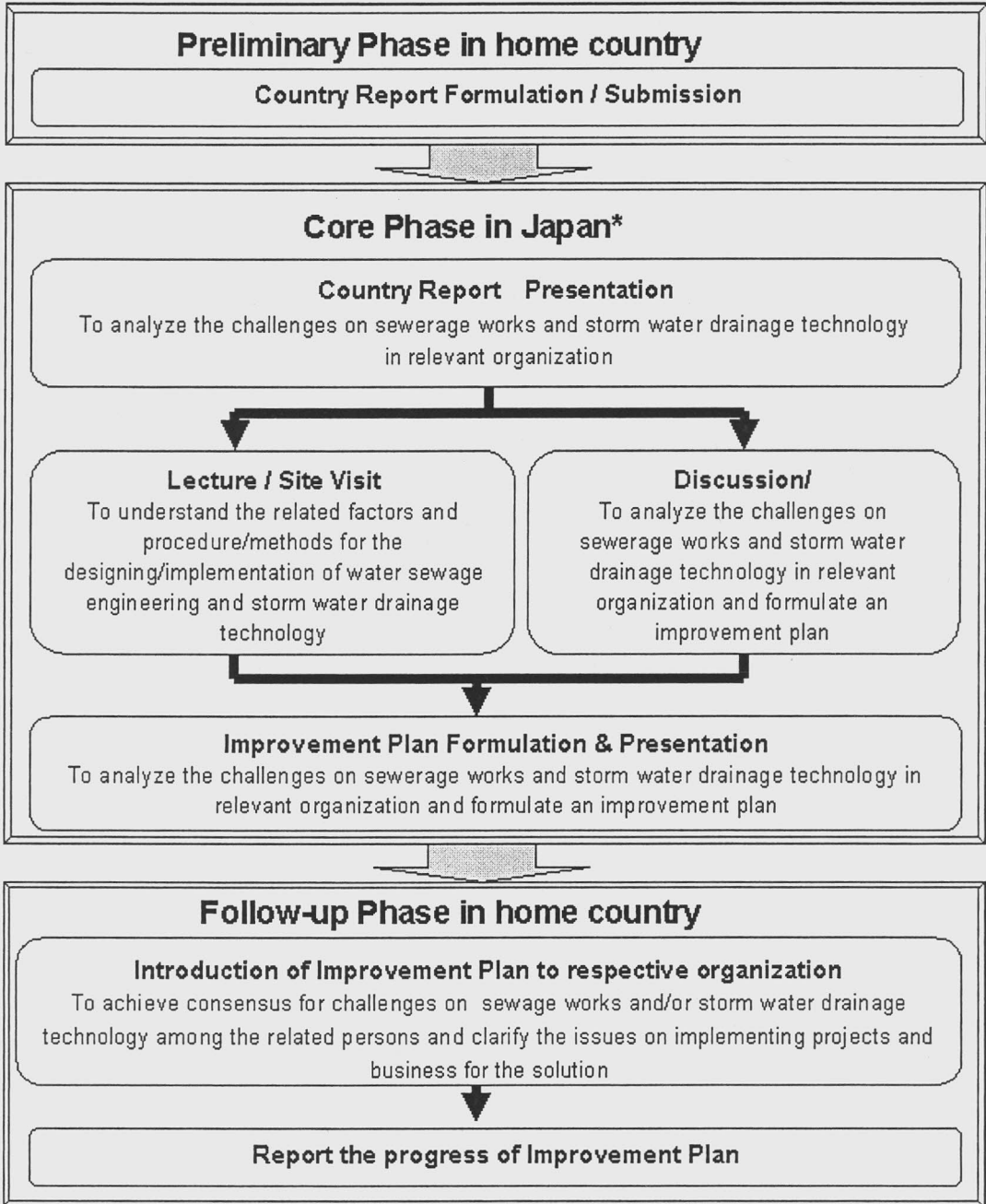
9. Contents: This program consists of the following components. Details on each component are given below:

(1) Preliminary Phase in a participant's home country (July 2012 to September 2012) <i>Participating organizations make required preparation for the Program in the respective countries.</i>	
Expected Module Output	Activities
Country Report	Formulation and submission of the Country Report (including an executive summary) with the Application form by 10th August, 2012 (See ANNEX 1) Preparation of presentation on Country Report by the date of arrival in Japan

29

2013.

<Structure of the program>



* The Detail Contents of the Core Phase is explained in ANNEX 2.

NOT to be serving in any form of military services

To be nominated by the government in accordance with the procedures mentioned in section III-4

Recommendable Qualification

(1) To be engaged in any ODA project regarding sewerage or storm water drainage.

3. Required Documents for Application

(1) **Application Form:** The Application form is available at the respective countries' JICA offices or the Embassies of Japan.

***Pregnancy**

Pregnant participants are strictly requested to attach the following documents in order to minimize the risk for their health.

- ① letter of the participant's consent to bear economic and physical risks
- ② letter of consent from the participant's supervisor
- ③ doctor's letter with agreement of her training participation.

Please ask National Staffs in JICA office for the details.

(2) **Country Report:** To be submitted with the Application Form. (See ANNEX 1)

4. Procedure for Application and Selection :

(1) Submitting the Application Documents:

Closing date for application to the JICA Tokyo International Center:

10th August, 2012

Note: Please confirm the closing date set by the respective countries' JICA offices or Embassies of Japan of your countries to meet the final date in Japan.

(2) Selection:

After receiving the document(s) through due administrative procedures in the respective governments, the respective countries' JICA offices or Embassies of Japan shall conduct screenings, and send the documents to the JICA Tokyo, which organizes this training course. Selection shall be made by the JICA Tokyo in consultation with the organizations concerned in Japan based on submitted documents according to qualifications. The organization with intention to utilize the opportunity of this program will be highly valued in the selection.

(3) Notice of Acceptance

Notification of results shall be made by the respective countries' JICA offices or Embassies of Japan to the respective governments by **no later than 24th August, 2012.**

IV. Administrative Arrangements

1. Organizer:

- (1) **Name:** Economic Infrastructure Development and Environment Division, JICA
Tokyo International Center
- (2) **Contact:** Ms. Kazumi KUBOTA tictree@jica.go.jp
*Please include the course title and number (J1200842) in the e-mail title.

2. Implementing Partner:

- (1) **Name:** Sewerage Business Management Centre(SBMC)
- (2) **Contact:** Sewage Works Management Division
- (3) **URL:** <http://www.sbmc.or.jp/english/>
- (4) **Remark:** Sewerage Business Management Centre (SBMC) is a foundation supporting on sewage works in Japan.

3. Travel to Japan:

- (1) **Air Ticket:** The cost of a round-trip ticket between an international airport designated by JICA and Narita airport in Japan will be borne by JICA.
- (2) **Travel Insurance:** Term of Insurance: From arrival to departure in Japan. The traveling time outside Japan shall not be covered.

4. Accommodation in Japan:

JICA will arrange the following accommodations for the participants in Japan:

JICA Tokyo International Center (JICA Tokyo)
Address: 2-49-5 Nishihara, Shibuya-ku, Tokyo 151-0066, Japan
TEL: 81-3-3485-7051 FAX: 81-3-3485-7904
(where "81" is the country code for Japan, and "3" is the local area code)

If there is no vacancy at JICA Tokyo, JICA will arrange alternative accommodations for the participants. Please refer to facility guide of JICA Tokyo at its URL, <http://www.jica.go.jp/english/contact/domestic/pdf/welcome.pdf>

5. Expenses:

The following expenses will be provided for the participants by JICA:

- (1) Allowances for accommodation, living expenses, outfit, and shipping
- (2) Expenses for study tours (basically in the form of train tickets).
- (3) Free medical care for participants who become ill after arriving in Japan (costs related to pre-existing illness, pregnancy, or dental treatment are not included)
- (4) Expenses for program implementation, including materials
- For more details, please see p. 9-16 of the brochure for participants titled "KENSU-IN GUIDE BOOK," which will be given to the selected participants before (or at the time of) the pre-departure orientation.

6. Pre-departure Orientation:

A pre-departure orientation will be held at the respective country's JICA office (or Japanese Embassy), to provide participants with details on travel to Japan, conditions of the workshop, and other matters.

- c) Situation of lakes (BOD, SS, etc.)
- d) Situation of bays (BOD, SS, etc.)

(3) Please provide the following information on the climate in your city/town/village.

- a) Average annual rainfall () mm/year
- b) Average frequency of rainfall () times/year
- c) Maximum hourly rainfall () mm/hour (in year of)
- d) Maximum 10-minute rainfall () mm/10 min. (in year of)

8. Present Status of Sewage Works

(1) Present status of sewerage and sanitation

(2) Water Quality Preservation Principle and/or Strategy in the country

(Master Plan, Laws and Regulation, Related organization, Role and Responsibility of Federal Government, State Government, Municipality, and Other Related Organizations etc.)

(3) Present status of sewerage systems

a) Total number of Sewage Treatment Plant (STP) in your country

b) Adopted Wastewater Treatment Process (Lagoon, Aerated Lagoon, Oxidation ditch, Trickling Filter, Activated sludge process, etc.) and the number of STP in each process.

c) Please describe five (5) largest (or typical) treatment plants in your country.

1) Name and location of the plants
Please attach the maps.

2) Size

- i) Daily Wastewater Flow (m³/d)
- ii) Domestic Wastewater Flow (m³/d)
- iii) Pollution Equivalent
- iv) Industrial Wastewater Flow (m³/d) and Its Main Industry

3) Sewage Collection System

- i) Combined system
- ii) Separate system
(including the case where open channels are used for stormwater runoff drainage)
- iii) Others

4) Wastewater Treatment Process

Please attach the flow diagram for sewage treatment.

5) Sludge Treatment Process including final disposal

6) Influent and Effluent Water Quality (BOD, COD, SS, T-N, T-P, etc.)

7) Regulation of Effluent Water Quality (pH, BOD, S-BOD, COD, SS, T-N, T-P, Fecal coliform, Heavy Metal, etc.)

Contents of the Program in Japan

Annex 2

The curriculum of the course is as follows

<p>Pre-course Program</p> <ul style="list-style-type: none"> Briefing General Orientation Program Orientation Courtesy Call at the Ministry of Land, Infrastructure, Transport and Tourism (MLIT), Japan Sewage Works Agency and Sewage Business Management Center 	<p>General Orientation</p> <ul style="list-style-type: none"> 1. Japanese Custom 2. Japanese Conversation 3. History and Culture of Japan 4. Education in Japan
<p>● Lecture & Observation</p> <p><u>I Basic Concept</u></p> <ul style="list-style-type: none"> 1. Introduction to Sewage Works Engineering 2. Special Lecture 3. Water Environment Management 4. Wastewater Treatment and Water Supply 5. Outline of Water Resources Management in Japan 6. Development of Technologies in the field of Sewage Works 	<p>Case Study Tutorial Program</p> <p>Case Study Presentation by Participants</p>
<p><u>II Administration and International Cooperation</u></p> <ul style="list-style-type: none"> 1. Finance of Sewage System in Japan 2. Official Development Assistance of the MLIT in the field of Sewerage and Drainage 3. Sewerage System Management by Sewerage Law 4. Project Formulation to Preparatory Study 5. Public Relations and Awareness Raising of Sewerage System 6. Special Lecture 	<p>Country Report Presentation by Participants</p>
<p><u>III Planning</u></p> <ul style="list-style-type: none"> 1. Basic Planning of Sewerage 2. Comprehensive Basin -Wide Planning 3. Strategic Approach for Urban Drainage and Flood Measures Control under Rapid Urbanization 4. Prediction of Stormwater Runoff and Inundation 5. Invitation for Sewer Network Simulation Models 6. Stormwater Drainage Plan 	<p>[Design Practice]</p> <p>Design Practice of Basic Planning</p>
<p><u>IV Piping</u></p> <ul style="list-style-type: none"> 1. Design of Sewers 2. Sewer Construction 3. Special Pipe-Laying Methods 4. Planning and Design of Sewer Facilities 5. Construction of Sewer Facilities 	<p>[Design Practice]</p> <p>Design Practice in Storm and Sanitary Sewers</p>
<p><u>V Treatment Plant</u></p> <ul style="list-style-type: none"> 1. Basics of Biological Wastewater Treatment 2. Design of Wastewater Treatment Facilities 3. Sludge Treatment Process 	<p>[Design Practice]</p> <p>Design Practice in Wastewater and Sludge Treatment Process</p>

For Your Reference

JICA and Capacity Development

The key concept underpinning JICA operations since its establishment in 1974 has been the conviction that "capacity development" is central to the socioeconomic development of any country, regardless of the specific operational scheme one may be undertaking, i.e. expert assignments, development projects, development study projects, training programs, JOCV programs, etc.

Within this wide range of programs, Training Programs have long occupied an important place in JICA operations. Conducted in Japan, they provide partner countries with opportunities to acquire practical knowledge accumulated in Japanese society. Participants dispatched by partner countries might find useful knowledge and re-create their own knowledge for enhancement of their own capacity or that of the organization and society to which they belong.

About 460 pre-organized programs cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs are being customized to address the specific needs of different target organizations, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan was the first non-Western country to successfully modernize its society and industrialize its economy. At the core of this process, which started more than 140 years ago, was the "adopt and adapt" concept by which a wide range of appropriate skills and knowledge have been imported from developed countries; these skills and knowledge have been adapted and/or improved using local skills, knowledge and initiatives. They finally became internalized in Japanese society to suit its local needs and conditions.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from this "adoption and adaptation" process, which, of course, has been accompanied by countless failures and errors behind the success stories. We presume that such experiences, both successful and unsuccessful, will be useful to our partners who are trying to address the challenges currently faced by developing countries.

However, it is rather challenging to share with our partners this whole body of Japan's developmental experience. This difficulty has to do, in part, with the challenge of explaining a body of "tacit knowledge," a type of knowledge that cannot fully be expressed in words or numbers. Adding to this difficulty are the social and cultural systems of Japan that vastly differ from those of other Western industrialized countries, and hence still remain unfamiliar to many partner countries. Simply stated, coming to Japan might be one way of overcoming such a cultural gap.

JICA, therefore, would like to invite as many leaders of partner countries as possible to

Guidelines of Application Form for the JICA Training and Dialogue Program

The attached form is to be used to apply for the training and dialogue programs of the Japan International Cooperation Agency (JICA), which are implemented as part of the Official Development Assistance Program of the Government of Japan. Please complete the application form while referring to the following and consult with the respective country's JICA Office - or the Embassy of Japan if the former is not available - in your country for further information.

1. Parts of Application Form to be completed

1) Which part of the form should be submitted?

It depends on the type of training and dialogue program you are applying for.

>Application for Group and Region Focused Training Program

Official application and Parts A and B including Medical History and Examination must be submitted.

>>Application for Country Focused Training Program including Counterpart Training Program

Part B including Medical History and Examination will be submitted. Official application and Part A need not to be submitted

2) How many parts does the Application Form consist of?

The Application Form consists of three parts as follows;

Official Application

This part is to be confirmed and signed by the head of the relevant department/division of the organization which is applying.

Part A. Information on the Applying Organization

This part is to be confirmed by the head of the relevant department/division of the organization which is applying.

Part B. Information About the Nominee including Medical History and Examination

This part is to be completed by the person who is nominated by the organization applying.

The applicants for Group and Region Focused Training Program are required to fill in **every item**. As for the applications for Country Focused Training Program including Counterpart Training Program and some specified International Dialogue Programs, it is required to fill in the designated "**required**" items as is shown on the Form.

Please refer to the General Information to find out which type the training and dialogue program that your organization applies for belongs to.

2. How to complete the Application Form

In completing the application form, please be advised to:

- (a) carefully read the General Information (GI) for which you intend to apply, and confirm if the objectives and contents are relevant to yours,
- (b) be sure to write in the title name of the course/seminar/workshop/project accurately

- according to the GI, which you intend to apply,
- (c) use a typewriter/personal computer in completing the form or write in **block letters**,
 - (d) fill in the form in **English**,
 - (e) use or "x" to fill in the () check boxes,
 - (f) attach a picture of the Nominee,
 - (g) attach additional page(s) if there is insufficient space on the form,
 - (h) prepare the necessary document(s) described in the General Information (GI), and attach it (them) to the form,
 - (i) confirm the application procedure stipulated by your government, and
 - (j) submit the original application form with the necessary document(s) to the responsible organization of your government according to the application procedure.

Any information that is acquired through the activities of the Japan International Cooperation Agency (JICA), such as the nominee's name, educational record, and medical history, shall be properly handled in view of the importance of safeguarding personal information.

3. Privacy Policy

1) Scope of Use

Any information used for identifying individuals that is acquired by JICA will be stored, used, or analyzed only within the scope of JICA activities. JICA reserves the right to use such identifying information and other materials in accordance with the provisions of this privacy policy.

2) Limitations on Use and Provision

JICA shall never intentionally provide information that can be used to identify individuals to any third party, with the following three exceptions:

- (a) In cases of legally mandated disclosure requests;
- (b) In cases in which the provider of information grants permission for its disclosure to a third party;
- (c) In cases in which JICA commissions a party to process the information collected; the information provided will be within the scope of the commissioned tasks.

3) Security Notice

JICA takes measures required to prevent leakage, loss, or destruction of acquired information, and to otherwise properly manage such information.

4. Copyright policy

Participants of the JICA Training and Dialogue program are requested to comply with the following copyright policy;

Article 1. Compliance matters with participants' drafting of documents (various reports, action plans, etc.) and presentations (report meetings, lectures, speeches, etc.)

1. Any contents of the documents and presentations shall be created by themselves in principle.



2. Comply with the following matters, if you, over the limit of quotation, have to use a third person's work (reproduction, photograph, illustration, map, figure, etc.) that is protected under laws or regulations in your country or copyright-related multinational agreements or the like:

- (1) Obtain license to use the work on your own responsibility. In this case, the scope of the license shall meet the provisions of Article 2.
- (2) Secure evidential material that proves the grants of the license and specifies the scope of the license.
- (3) Consult with the third party and perform the payment procedure on your own responsibility regarding negotiations with a third person about the consideration for granting the license and the procedure for paying the consideration,.

Article 2. Details of use of works used for training

- (1) The copyright on a work that a participant prepares for a training course shall belong to the trainee. The copyright on the parts where a third party's work is used shall belong to the third party.
- (2) When using texts, supplementary educational materials and other materials distributed for the JICA training courses, participants shall comply with the purposes and scopes approved by each copyright holder.

**Application Form for the JICA Training and Dialogue Program****OFFICIAL APPLICATION**

(to be confirmed and signed by the head of the relevant department / division of the applying organization)

1. Title: (Please write down as shown in the General Information)**2. Number:** (Please write down as shown in the General Information)

J	0		-					
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3. Country Name:**4. Name of Applying Organization:****5. Name of the Nominee(s):**

1)	3)
2)	4)

Our organization hereby applies for the training and dialogue program of the Japan International Cooperation Agency and proposes to dispatch qualified nominees to participate in the programs.

Date:		Signature:	
Name:			
Designation / Position		Official Stamp	
Department / Division			
Office Address and Contact Information	Address:		
	Telephone:	Fax:	E-mail:

Confirmation by the organization in charge (if necessary)

I have examined the documents in this form and found them true. Accordingly I agree to nominate this person(s) on behalf of our government.

Date:		Signature:	
Name:			
Designation / Position		Official Stamp	
Department / Division			



Part A: Information on the Applying Organization

(to be confirmed by the head of the department / division)

1. Profile of Organization

1) Name of Organization:

2) The mission of the Organization and the Department / Division:

2. Purpose of Application

1) Current Issues: Describe the reasons for your organization claiming the need to participate in the training and dialogue program, with reference to issues or problems to be addressed.

2) Objective: Describe what your organization intends to achieve by participating in the training and dialogue program.



3) Future Plan of Actions: Describe how your organization shall make use of the expected achievements, in addressing the said issues or problems.

4) Selection of the Nominee: Describe the reason(s) the nominee has been selected for the said purpose, referring to the following view points; 1) Course requirement, 2) Capacity /Position, 3) Plans for the candidate after the training and dialogue program, 4) Plan of organization and 5) Others.

**9) Contact Information**

Office	Address:	
	TEL:	Mobile (Cell Phone):
	FAX:	E-mail:
Home	Address:	
	TEL:	Mobile (Cell Phone):
	FAX:	E-mail:
Contact person in emergency	Name:	
	Relationship to you:	
	Address:	
	TEL:	Mobile (Cell Phone):
	FAX:	E-mail:

10) Others (if necessary)

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4. Career Record**1) Job Record (After graduation)**

Organization	City/ Country	Period		Position or Title	Brief Job Description
		From Month/Year	To Month/Year		

2) Educational Record (Higher Education)(required)

Institution	City/ Country	Period		Degree obtained	Major
		From Month/Year	To Month/Year		

**3) Training or Study in Foreign Countries; please write your past visits to Japan specifically as much as possible, if any.**

Institution	City/ Country	Period		Field of Study / Program Title
		From Month/Year	To Month/Year	

5. Language Proficiency (required)

1) Language to be used in the program (as in GI)					
Listening	() Excellent	() Good	() Fair	() Poor	
Speaking	() Excellent	() Good	() Fair	() Poor	
Reading	() Excellent	() Good	() Fair	() Poor	
Writing	() Excellent	() Good	() Fair	() Poor	
Certificate (Examples: TOEFL, TOEIC)					
2) Mother Tongue					
3) Other languages ()		() Excellent	() Good	() Fair	() Poor

¹ Excellent: Refined fluency skills and topic-controlled discussions, debates & presentations. Formulates strategies to deal with various essay types, including narrative, comparison, cause-effect & argumentative essays.

¹ Good: Conversational accuracy & fluency in a wide range of situations: discussions, short presentations & interviews. Compound complex sentences. Extended essay formation.

¹ Fair: Broader range of language related to expressing opinions, giving advice, making suggestions. Limited compound and complex sentences & expanded paragraph formation.

¹ Poor: Simple conversation level, such as self-introduction, brief question & answer using the present and past tenses.



6. Expectation on the applied training and dialogue program

1) Personal Goal: Describe what you intend to achieve in the applied training and dialogue program in relation to the organizational purpose described in Part A-2.

2) Relevant Experience: Describe your previous vocational experiences which are highly relevant in the themes of the applied training and dialogue program. (required)

3) Area of Interest: Describe your subject of particular interest with reference to the contents of the applied training and dialogue program. (required)

***7. Declaration (to be signed by the Nominee) (required)**

I certify that the statements I made in this form are true and correct to the best of my knowledge.

If accepted for the program, I agree:

- (a) not to bring or invite any member of my family (except for the program whose period is one year or more),
- (b) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating government and the Japanese Government regarding the program,
- (c) to follow the program, and abide by the rules of the institution or establishment that implements the program,
- (d) to refrain from engaging in political activity or any form of employment for profit or gain,
- (e) to return to my home country at the end of the activities in Japan on the designated flight schedule arranged by JICA,
- (f) to discontinue the program if JICA and the applying organization agree on any reason for such discontinuation and not to claim any cost or damage due to the said discontinuation.
- (g) to consent to waive exercise of my copyright holder's rights for documents or products that are produced during the course of the project, against duplication and/or translation by JICA, as long as they are used for the purposes of the program.
- (h) to approve the privacy policy and the copyright policy mentioned in the Guidelines of Application.

JICA's Information Security Policy in relation to Personal Information Protection

- JICA will properly and safely manage personal information collected through this application form in accordance with JICA's privacy policy and the relevant laws of Japan concerning protection of personal information and take protection measures to prevent divulgence, loss or damages of such personal information.

- Unless otherwise obtained approval from an applicant itself or there are valid reasons such as disclosure under laws and ordinances, etc., and except for the following 1.-3., JICA will neither



provide nor disclose personal information to any third party. JICA will use personal information provided only for the purposes in the following 1.-3 and will not use for any purpose other than the following 1.-3 without prior approval of an applicant itself.

1. To provide technical training to technical training participants from developing countries.
2. To provide technical training to technical training trainees from developing countries under the Citizens' Cooperation Activities..
3. In addition to 1. and 2. above, if the government of Japan or JICA determines necessary in the course of technical cooperation.

Date:	Signature:
	Print Name:

**MEDICAL HISTORY AND EXAMINATION****1. Present Status**

(a) Do you currently use any drugs for the treatment of a medical condition? (Give name & dosage.)

<input type="checkbox"/> No	<input type="checkbox"/> Yes >> Name of Medication (_____), Quantity (_____)
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(b) Are you pregnant?

<input type="checkbox"/> No	<input type="checkbox"/> Yes (_____ months)
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(c) Are you allergic to any medication or food?

<input type="checkbox"/> No	<input type="checkbox"/> Yes >>>	<input type="checkbox"/> Medication	<input type="checkbox"/> Food	<input type="checkbox"/> Other:
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(d) Please indicate any needs arising from disabilities that might necessitate additional support or facilities.

(_____)
<i>Note: Disability does not lead to exclusion of persons with disability from the program. However, upon the situation, you may be directly inquired by the JICA official in charge for a more detailed account of your condition.</i>

2. Medical History

(a) Have you had any significant or serious illness? (If hospitalized, give place & dates.)

Past:	<input type="checkbox"/> No	<input type="checkbox"/> Yes>>Name of illness (_____), Place & dates (_____)
Present:	<input type="checkbox"/> No	<input type="checkbox"/> Yes>>Present Condition (_____)

(b) Have you ever been a patient in a mental hospital or been treated by a psychiatrist?

Past:	<input type="checkbox"/> No	<input type="checkbox"/> Yes>>Name of illness (_____), Place & dates (_____)
Present:	<input type="checkbox"/> No	<input type="checkbox"/> Yes>>Present Condition (_____)

(c) High blood pressure

Past:	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Present:	<input type="checkbox"/> No	<input type="checkbox"/> Yes>>Present Condition (_____) mm/Hg to (_____) mm/Hg

(d) Diabetes (sugar in the urine)

Past:	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Present:	<input type="checkbox"/> No	<input type="checkbox"/> Yes>>Present Condition (_____)
	Are you taking any medicine or insulin? <input type="checkbox"/> No <input type="checkbox"/> Yes	

(e) Past History: What illness(es) have you had previously?

<input type="checkbox"/> Stomach and Intestinal Disorder	<input type="checkbox"/> Liver Disease	<input type="checkbox"/> Heart Disease	<input type="checkbox"/> Kidney Disease
<input type="checkbox"/> Tuberculosis	<input type="checkbox"/> Asthma	<input type="checkbox"/> Thyroid Problem	
<input type="checkbox"/> Infectious Disease >>> Specify name of illness (_____)			
<input type="checkbox"/> Other >>> Specify (_____)			

(e') Has this disease been cured?

<input type="checkbox"/> Yes	<input type="checkbox"/> No (Specify name of illness)
	Present Condition: (_____)

3. Other: Any restrictions on food and behavior due to health or religious reasons?

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I certify that I have read the above instructions and answered all questions truthfully and completely to the best of my knowledge.

I understand and accept that medical conditions resulting from an undisclosed pre-existing condition may not be financially compensated by JICA and may result in termination of the program.

Date:	Signature:
	Print Name: