

PROFORMA-A

(Additional information to be sent to DoPT only)

**POST GRADUATE PROGRAMME IN PUBLIC POLICY AND MANAGEMENT 2013-15
CONDUCTED BY INDIAN INSTITUTE OF MANAGEMENT, BANGALORE**

(To be filled by the officer)

1	Name of the officer (in capital):	
2	Present designation:	
3	Official Address: Residential address: Telephone No: Fax No: Mobile No: e-mail :	
4	Service/ cadre to which the officer belongs (with year of allotment):	
5	Length of Service in Group 'A'	
6	Do you belong to a Scheduled Caste/Scheduled Tribe	SC ST
7	Are you presently on deputation to the Government of India under Central Staffing Scheme	Yes/No
8	If yes, from what date	
9	What is the date of completion of tenure?	

10. Details of in-service training programs/ courses attended (in India and abroad) {duration should be at least two weeks or more}

S.No.	Name of the course/ training program	Year	Name of the place/Institution	Duration (in Weeks)
	In India			
	Abroad			

11. DECLARATION

I certify that the information given in this application form is correct and true to the best of my knowledge. I agree to abide by the decision of the authorities regarding my selection to the programme.

Place

Date

Signature of the candidate

PART-B

To be filled in by the Sponsoring Authority

Is there any vigilance case pending or contemplated against the officer? Yes No

If yes, please give details
.....
.....

Is there any standing adverse entry against the officer? Yes No

If yes, please give details
.....
.....

Is the applicant's overall ACR gradings "Very Good"? Yes No

If no, please give details
.....
.....

Whether cadre clearance has been obtained? Yes No

(For officers, who would be completing their deputation tenures prior to joining the PGPPPM? In such cases, clearance of the State Government/Parent department has to be obtained)

Has the candidate been offered a central deputation also? Yes No

If selected, will the candidate be released for the programme? Yes No

Name of the sponsoring authority:
.....
.....

Designation:.....

Office:.....
.....

Date

Place

Signature of the Sponsoring Authority

FORMAT OF BOND TO BE EXECUTED BY A GOVERNMENT SERVANT BEFORE PROCEEDING FOR 12th POST GRADUATE PROGRAMME IN PUBLIC POLICY AND MANAGEMENT (PGPPM) OF INDIAN INSTITUTE OF MANAGEMENT BANGALORE (IIMB) 2013-15

KNOW ALL MEN BY THESE PRESENTS THAT I, -----, resident of -----, at present employed as --- in the Ministry/Department-----, do hereby bind myself and my heirs, executors and administrators to pay to the President of India (hereinafter called the 'Government') on demand, 'all charges and expenses' that shall or may have been incurred by the Government for my PGPPM training by IIMB i.e. all monies paid to me or expended on my account during training such as pay and allowances, leave salary, cost of fee, travelling and other expenses, cost of international travel and cost of training abroad met by the govt./agency concerned, etc. being conducted by IIM Bangalore together with interest thereon from the date of demand at Government rates, for the time being in force, on Government loans or, if payment is made in a country other than India, the equivalent of the said amount in currency of that country converted at the official rate of exchange between that country and India AND TOGETHER with all costs between the attorney and the client.

WHEREAS I, -----, am being deputed for PGPPM Training by IIM Bangalore by the Department of Personnel and Training (DoP&T), Government of India,

AND WHEREAS for the better protection of the Government I have agreed to execute this bond with such conditions as written hereunder:

NOW THE CONDITION OF THE ABOVE WRITTEN OBLIGATION IS THAT, in the event of my failing to resume duty, or resigning or retiring from service or otherwise quitting service, without returning to duty after expiry or termination of the period of the PGPPM training, OR failing to complete the training programme, OR quitting the service at any time within a period of FIVE (5) years after my return to duty, I shall forthwith pay to the Government or as may be directed by the Government, on demand the said sum together with interest thereon from the date of demand at Government rates for the time being in force on Government loans.

AND upon my making such payment the above written obligations shall be void and of no effect, otherwise it shall be and remain in full force and virtue.

The Bond shall in all respects be governed by the laws of India for the time being in force and the rights and liabilities hereunder shall, where necessary, be accordingly determined by the appropriate Courts of India

The Government of India has agreed to bear the stamp duty payable on this bond.

Signed and delivered this the ----- day of ----- month of the year Two Thousand and Twelve/Thirteen.

Signed and delivered by ----- (Name and designation)

In the presence of ----- and -----

Witnesses: 1. _____
2. _____

ACCEPTED
on behalf of the President of India by the Cadre Controlling Authority
(Authorised Signatory)

PART - B

SECTION 1: SERVICE PARTICULARS

*Service:..... Cadre (for All India Services only) :

*Batch: *Date of Joining Service (dd/mm/yyyy) :

*Present Posting:.....

*Designation:..... *Pay Band:.....*Grade Pay

*Ministry / Department:.....

Length of Service in Group "A":.(No. of completed years).....

*Whether on deputation to Government of India. YES NO

If so, is this your first deputation to Government of India?

If on deputation, date of completion of tenure:

***SECTION 2: ACADEMIC RECORD**

***(A) Graduation :**

(Give marks / CGPA for the final year only. In case of multiple degrees, give details of all degrees)

Degree : Discipline:

(BA, B.Sc., B.Tech, BE etc. and Discipline (Engineering, Science, Arts, etc.)

Subject specialization (Mechanical, Computer Science, Literature, etc.):.....

Name of the College:.....

Name of University/ Institution:.....

Qualification	Year of Graduation	Marks obtained / CGPA	Maximum marks/CGPA	Class / Distinction

***(B) Post Graduation**

(Give marks/CGPA for the final year only. In case of multiple degrees, give details of all degrees)

Degree :..... Discipline :.....

(MA, M.Sc, M. Tech, PGDM, etc.) and Discipline (Engineering, Science, Arts, etc.)

Subject specialization (Mechanical, Literature, History, etc.):

Name of the College:.....

Name of University/Institution:

Qualification	Year of Graduation	Marks obtained / CGPA	Maximum marks/CGPA	Class / Distinction

(C) Professional Qualifications

Professional qualifications/diploma that you have (CA/ICWA/NIIT/Aptech/Foreign Languages, etc.)

Qualification	Date		Marks obtained / CGPA	Maximum marks/CGPA	Class / Distinction
	From	To			

SECTION 3: WORK EXPERIENCE

(A) Since joining service (attach separate sheets, if necessary)

Organization	Designation	Period		Nature of Work
		From	To	

(B) Trainings, Special Assignments / Project undertaken, volunteer work, etc (attach separate sheets, if necessary)

Organization	Period		Total month	Nature of work
	From	To		

SECTION 4: ADDITIONAL INFORMATION

(Please attach separate sheets wherever necessary)

A. Briefly describe your job responsibilities and your achievements at your work place

.....
.....

B. Areas of Specialization:

(Please list the areas(s) within the realm of public policy that you would like to specialize with brief explanation for the same).

.....
.....

C. What are your career goals and how does a Post Graduate Diploma in Public Policy and Management at IIMB, fit in with your plans?

.....
.....

D. Please submit an essay of about 600 words typed, in your area of interest along with this application . The essay should focus on the following:

- A public policy issue that you think is important
- Key dimensions of the public policy issue
- Appropriate and implementable solutions

The essay should be original, typed on separate sheets of paper and attached to the application. Please sign a declaration at the end of the essay stating that the work is original.

***SECTION 5: PREVIOUS RECORD OF TRAINING**

*Have you attended any foreign training of more than 15 days duration in the past? Yes No

If yes, please specify: Name of the Institute:.....

Country:.....

DurationFrom To

*Have you attended any training (including domestic) of more than 12 weeks duration in the last 5 years? Yes No

If yes, please specify, Name of the Institute:.....

Country:.....

DurationFrom To

DECLARATION

I certify that the information given in this application form is correct and true to the best of my knowledge. I agree to abide by the decision of the authorities regarding my selection to the programme.

Place

.....

Signature of the applicant

Date

Please send an advance copy (before submission to your departmental superiors for sponsorship) directly to Under Secretary (LTT), Department of Personnel and Training, Government of India, Block IV, 3rd Floor, Old JNU Campus, New Mehrauli Road, New Delhi - 110 06., Also send an advance copy to Shri N. Thyagarajan Babu, Administrative Officer (PGPPM), Indian Institute of Management Bangalore, Bannerghatta Road, Bangalore - 560 076. Please ensure that the Original application is routed through the Sponsoring Authority so as to reach DoPT before January 31, 2013.

For the use of the Sponsoring Authority only

Is there any vigilance case pending or contemplated against the officer? Yes No

If yes, please give details

Is there any standing adverse entry against the officer? Yes No

If yes, please give details

Is the applicant's overall ACR grading "Very Good"? Yes No

If no, please give details

Whether cadre clearance has been obtained?

Yes No

(For officers, who would be completing their deputation tenures prior to joining the PGPPM? In such cases, clearance of the State Government/Parent department has to be obtained)

Has the candidate been offered a central deputation also?

Yes No

If selected, will the candidate be released for the programme?

Yes No

Name of the sponsoring authority:

Designation:.....

Office:.....

Date

Place

.....
Signature of the Sponsoring Authority