

प्रमोद कुमार दास  
PRAMOD KUMAR DAS, I.A.S.  
संयुक्त सचिव  
Joint Secretary  
Tel. : 26106314



भारत सरकार  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय  
कार्मिक और प्रशिक्षण विभाग  
प्रशिक्षण प्रभाग  
ब्लॉक-4, पुराना जेएनयू कैम्पस  
नया महरौली रोड, नई दिल्ली-110067

Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
Training Division  
Block-IV, Old JNU Campus  
New Mehrauli Road,  
New Delhi-110067  
23 July, 2015

D.O. No. T-21021/5/2015-Academy Desk

Dear Sir,

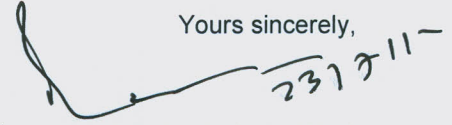
Kindly refer to my earlier D.O. letter of even Nos. dated 17.06.2015 and 21.07.2015 sent to concerned State Governments for the induction training of officers who have been inducted into the IAS from State Civil Services and other services. They are required to undergo Induction Training primarily to gain an All India Perspective to issues of Governance and Public Administration.

2. In this regard additional 36 officers who have been inducted into IAS from January 2015 to July, 2015 from various States/UTs have been identified for induction training to be held at **LBSNAA, Mussoorie during 27.07.2015 to 04.09.2015**. The list of these officers is enclosed.

3. This is a one time opportunity for these officers who have been inducted into IAS to undergo this training for their benefit and for the benefit of the concerned State.

4. You are requested to relieve them in time to be able to join this training under every circumstance. In case you require further details about the training programme you can contact the nodal officer in LBSNAA, Mussoorie, Shri Dushyant Nariala, Joint Director (Email: dushyant.nariala@ias.nic.in, Phone: 0135-2630538(Office), 2222000(EPBX).

With regards,

Yours sincerely,  
  
(Pramod Kumar Das)

Encl: List of officers nominated for the training

To

Chief Secretaries of the State Governments of Tamilnadu, Karnataka & Mizoram and JS(UT), MHA

Copy to:

- (i) Director, LBSNAA with a request to provide necessary instructions/directions to concerned State Government/officers/ATIs.
- (ii) NIC, Training Division, DoPT with a request to upload this letter and its enclosures on DoPT website

**Eligible Officers List of Induction Training Programme**

<b>S.No.</b>	<b>Name of the State</b>	<b>Name of the candidate</b>	<b>Select List Date</b>	<b>Date of issue of appointment notification</b>	<b>Date of Birth</b>	<b>Age at the time of notification as per Notf. Date</b>	<b>Remarks</b>
1.	AGMUT	Bidol Tayeng	2013	01/04/2015	13/09/1965	49	Eligible
2.	AGMUT	M.K. Garg	2013	30/01/2015	27/07/1961	53	Eligible
3.	AGMUT	S.N. Mishra	2013	30/01/2015	15/12/1959	55	Eligible
4.	AGMUT	Devinder Singh	2013	30/01/2015	26/11/1961	53	Eligible
5.	AGMUT	Dr. S. Sundaravadivelu	2013	30/01/2015	15/06/1961	53	Eligible
6.	AGMUT	Lakhpat Rai Garg	2012	30/01/2015	05/08/1959	55	Eligible
7.	AGMUT	S.K.Bhandari	2012	30/01/2015	01/06/1961	55	Eligible
8.	AGMUT	Bansi Lal Sharma	2012	30/01/2015	20/11/1959	53	Eligible
9.	AGMUT	Umesh Kumar	2012	30/01/2015	06/03/1959	55	Eligible
10.	AGMUT	J.P. Agarwal	2012	30/01/2015	05/06/1962	52	Eligible
11.	AGMUT	Sudhir Mahajan	2013	30/01/2015	14/02/1961	53	Eligible
12.	AGMUT	Ajay Kumar Singla	2013	30/01/2015	07/02/1960	54	Eligible
13.	AGMUT	D.N. Singh	2013	30/01/2015	08/03/1961	53	Eligible
14.	AGMUT	B.R. Singh	2013	30/01/2015	28/01/1960	55	Eligible
15.	AGMUT	Virendra Kumar	2013	30/01/2015	29/04/1963	51	Eligible
16.	Karnataka	Richard Vincent D'Souza	2014	22/06/2015	09/06/1964	51	Eligible
17.	Karnataka	D.S. Ramesh	2014	22/06/2015	02/05/1968	47	Eligible
18.	Karnataka	J. Manjunath	2014	22/06/2015	23/09/1970	44	Eligible
19.	Karnataka	R. Girish	2014	22/06/2015	15/07/1970	44	Eligible
20.	Karnataka	Dr. B.R. Mamath	2014	22/06/2015	16/06/1964	51	Eligible
21.	Karnataka	M.G. Hiremath	2014	22/06/2015	01/06/1963	52	Eligible
22.	Maharashtra	S.Y. Patil	2012	27/03/2015	10/10/1959	55	Eligible
23.	Maharashtra	A.B. Unhale	2012	27/03/2015	11/05/1963	51	Eligible
24.	Maharashtra	S.S. Dumbare	2012	27/03/2015	29/12/1961	53	Eligible
25.	Maharashtra	O.N. Deshmukh	2012	27/03/2015	05/07/1963	51	Eligible
26.	Maharashtra	S.R.Jondhale	2012	27/03/2015	17/07/1960	54	Eligible

27.	Maharashtra	D.D. Pandharpatte	2012	27/03/2015	07/02/1963	52	Eligible
28.	Maharashtra	S.M. Lokhande	2012	27/03/2015	01/05/1964	50	Eligible
29.	Tamil Nadu	T.S.Rajasekar	2014	18/03/2015	27/08/1963	51	Eligible
30.	Tamil Nadu	S. Senthamarai	2013	18/03/2015	30/11/1974	40	Eligible
31.	Tamil Nadu	R. Kannan	2013	18/03/2015	02/07/1972	42	Eligible
32.	Tamil Nadu	S. Natarajan	2013	18/03/2015	10/04/1966	48	Eligible
33.	Tamil Nadu	A.Sivagnanam	2013	18/03/2015	07/06/1975	39	Eligible
34.	Tamil Nadu	L. Nirmalraj	2013	18/03/2015	04/09/1973	41	Eligible
35.	Tamil Nadu	S.A. Raman	2013	18/03/2015	22/04/1972	42	Eligible
36.	Tamil Nadu	A.Annadurai	2013	18/03/2015	20/06/1966	38	Eligible



**117<sup>th</sup> Induction Training Programme for IAS Officers  
27<sup>th</sup> July to 4<sup>th</sup> September, 2015**

**JOINING INSTRUCTIONS**

**1. PROGRAMME DURATION AND VENUE**

The programme will commence on 27<sup>th</sup> July, 2015 at 9:00 am at Mussoorie and will conclude on 4<sup>th</sup> September, 2015 with the Valediction ceremony at New Delhi. The participants are required to report at Mussoorie by the evening of 26<sup>th</sup> July, 2015 (Sunday).

The programme will be conducted at Lal Bahadur Shastri National Academy of Administration, Mussoorie. The arrangements for boarding and lodging of the participants have been made in the campus.

**2. PROGRAMME DESIGN**

The course has been designed to provide the participants a perspective on the All India Services and the policy environment in the country. The course intends to equip the participants with skills for effective administration and an in-depth understanding of key areas of governance. There will also be focus on ICT skills, experience sharing by participants, project appraisal and public private partnership. The course will include outbound component including visit to Sri Lanka and various parts of India.

**(a) EXPERIENCE SHARING PRESENTATIONS (ESP)**

Based on their administrative experiences the participants will be required write a paper about any one experience of their choice and send us these papers by **15 July, 2015**. This is a mandatory requirement to be considered for the course. Few well written experience papers would be selected for presentation in class during the course.

It would be advisable to choose topics where noteworthy innovations have been made or significant learning can be derived by the other participants.

**(b) STUDY TOUR**

A study tour will be arranged as a part of the programme. The Academy will make arrangements for transport, boarding and lodging. However the cost of travel & boarding/ lodging will be borne by the respective State Governments. The detailed list of the payments to be made by the sponsoring state governments is given at Point No 7 in the following pages.

The participants are required to wear ceremonial dress while calling on VIPs during this tour.

The participants may be taken on a foreign exposure visit. They should therefore, bring their official (White) passport.

If for some reason white passport is not available, the participant should bring their personal (Blue) passport. In case their old passport (either white or blue) has lapsed/expired, relevant original cancellation/surrender certificate and/or cancelled passport may be brought.

(c) Participants are required to bring their own laptops. Internet facilities are available in the campus as well as the hostel rooms.

### 3. ABSENCE OR LEAVE

As the effective duration of the programme (excluding study tour) is only six weeks, presence for the entire duration is mandatory. **No leave shall be granted during the programme.**

### 4. ARRANGEMENTS FOR BOARDING AND LODGING

Boarding and lodging for the participants will be **provided by the Academy**. As per Government of India, Department of Personnel and Training's O.M. No. 12017/02/2012-TNP(S) dated 26.03.2012 the boarding and lodging charges will be Rs. 1,250/- per day per participant for their stay at Mussoorie. The boarding/lodging charges will be Rs. 3,750/- per day per participant while on tour within India (kindly refer to Table A point 6 for details).

### 5. FORMAL OCCASIONS

All officers are advised to bring along formal clothes since the dress code during the class room sessions is formal. In addition to this there will be several occasions both within the Academy and during the Study Tour when the participants would be required to dress formally.

The prescribed dress is as follows:-

#### (a) FOR WOMEN

- (i) Formal : Saree, Salwar-Suit, Formal Western Wear
- (ii) Ceremonial : Saree

#### (b) FOR MEN

- (i) Formal : Blazer - Tie / Lounge Suit with formal Shoes
- (ii) Ceremonial : Black / White Buttoned up Coat (Bandhgala) with Black/white Trousers respectively  
Black or white Sherwani with white Chooridar.

## 6. GUESTS

The family members and spouses of the participants will not be accommodated on campus.

## 7. PAYMENTS

**The sponsoring government will, have to bear the following expenditure in respect of each participant:-**

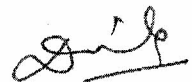
- (a) Boarding / lodging charges at Academy.
- (b) Study tour (including Foreign Visit) and the total amount to be brought by each participant is **Rs.2.25 lacs in the form of a DD in favour of the Director, LBSNAA payable at SBI LBSNAA branch, Mussoorie.** The cost of travel to and from Academy of participants will also be borne by the State Governments apart from the above.
- (c) Miscellaneous expenditures on contributions to various Societies and Association of LBSNAA.

## 8. REFERENCE MATERIAL ON THE STATES

The Academy is continuously collecting and compiling relevant material pertaining to the developmental and other activities of different States and Union Territories. Therefore, the participants are requested to bring brochures, documents, reports, films, slides about such activities in their States. It is requested that the participants bring copies of the latest telephone directory and the Civil List of the State too.

## 9. WEATHER

The weather in Mussoorie during this period of the year will be pleasant (day 14°C-24°C and night 8°C-14°C). The bedding, including blankets and sufficient linen will be provided in the hostel rooms. The participants are however advised, to bring light woollen clothes as well as an umbrella/raincoat.



(Dushyant Nariala)  
Joint Director &  
Course Coordinator

**TRAVEL TO MUSSOORIE**

Mussoorie is connected to Dehradun by road. A few important trains terminating at Dehra Dun are:

Sl. No.	Train Name & No.	Departure	Arrival
i.	Mussoorie Express [14041]	Delhi 2215 hrs.	Dehra Dun 0810 hrs. (next day)
ii.	Shatabdi Express [12017]	New Delhi 0645 hrs.	Dehra Dun 1240 hrs.
iii.	Nanda Devi AC Express [12205]	New Delhi 2350 hrs.	Dehra Dun 0540 hrs (next day)
iv.	Dehradun Express[19019]	H. Nizamuddin 0550 hrs.	Dehra Dun 1735 hrs
v.	DDN Jan Shatabdi Express(12055]	New Delhi 1520 hrs.	Dehra Dun 2110 hrs.

The following flights are available from New Delhi:

I	9W - 824	New Delhi 1110 hrs.	Dehradun Jolly Grant 1210 hrs.
ii	SG - 2323	New Delhi 0950 hrs.	Dehradun Jolly Grant 1040 hrs.
iii	AI - 9609	New Delhi 1215 hrs.	Dehradun Jolly Grant 1315 hrs.
iv	9W - 307	New Delhi 1425 hrs.	Dehradun Jolly Grant 1525 hrs.
v	SG - 2327	New Delhi 1520 hrs.	Dehradun Jolly Grant 1605 hrs.
vi	SG - 2329	New Delhi 1850 hrs.	Dehradun Jolly Grant 1940 hrs.
vii	9W - 839	New Delhi 1820 hrs.	Dehradun Jolly Grant 1910 hrs.
viii	AI - 9809	New Delhi 1810 hrs.	Dehradun Jolly Grant 1910 hrs.

Mussoorie is at a distance of 35 kms from the Dehradun Railway Station and 85 kms from the Jollygrant Airport, Dehradun. It takes about an hour from the Railway Station and two hrs from the Airport by taxi. Taxi services are available from the railway station and the airport.

The Academy bus/vehicles will be available on 26<sup>th</sup> July, 2015 (Sunday) at Dehradun railway station for the participants who are coming by the Shatabdi Express (Train No. 12017). A vehicle can be made available at the Railway Station/Airport, for other trains/flights as well, in case the travel plans are intimated in advance by the participants.

**Lal Bahadur Shastri National Academy of Administration, Mussoorie**

**117<sup>th</sup> Induction Training Programme for IAS Officers**  
(27<sup>th</sup> July to 4<sup>th</sup> September, 2015)

**PROFORMA FOR CONFIRMING PARTICIPATION**  
(Please fill up appropriate information)

From:

To,

Shri Dushyant Nariala, IAS  
Joint Director & Course Coordinator,  
117<sup>th</sup> Induction Training Programme for IAS Officers  
Lal Bahadur Shastri National Academy of Administration,  
**MUSSOORIE - 248 179**  
**Fax No. 0135-2632720/2632350**

Sir,

1. I have been informed about acceptance of my nomination for the 117<sup>th</sup> Induction Training Programme and I confirm that I will report at Mussoorie.
2. Travel Details: Coming by Air/Train/Road \_\_\_\_\_ (Given  
Flight/Train Number) on \_\_\_\_\_ (Date & time).
3. States (places) in India that I have visited one \_\_\_\_\_  
\_\_\_\_\_

Yours faithfully,

( )





LBSNAA

**117th Induction Training Programme  
For IAS Officers  
(27 July to 4 September, 2015)**

**REGISTRATION FORM**

1. Name (in block letters) \_\_\_\_\_
2. Designation \_\_\_\_\_
3. Cadre & Year of Allotment \_\_\_\_\_
4. Batch \_\_\_\_\_
5. Pay Scale \_\_\_\_\_ Pay Band \_\_\_\_\_ Grade Pay \_\_\_\_\_
6. Date of Birth \_\_\_\_\_
7. Marriage Anniversary \_\_\_\_\_
8. Official Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Residential Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
10. Telephone (with STD) Office \_\_\_\_\_ Residence \_\_\_\_\_  
Mobile \_\_\_\_\_ Fax \_\_\_\_\_  
E-mail \_\_\_\_\_

Date .....

Signature