



IV. Administrative Arrangements

1. Organizer:

(1) **Name:** JICA Chubu

(2) **Contact:** Ms. KABEYA Sanae (Kabeya-Sanae@jica.go.jp)

2. Implementing Partner:

(1) **Name:** Aichi University of Education (AUE)

(2) **Contact:** Dr. MIYAKAWA Hidetoshi, (Professor of AUE in charge of the training),
Director, Affiliated Schools, International Exchange Center

(3) **URL:** <http://www.aichi-edu.ac.jp/eng/index.html>

(4) **Remark:** Aichi University of Education (AUE) is one of the three prestige universities of education in Japan. AUE was established in 1873 by the previous educational institution Aichi Prefectural Academy and since then it has been responsible mainly for teacher training. AUE offers four types of teacher training programs: those for primary education, secondary education, special education and school nursing and health education. Also AUE offers four kinds of interdisciplinary programs: those for international understanding, lifelong learning, information sciences and environmental studies.

3. Travel to Japan:

(1) **Air Ticket:** The cost of a round-trip ticket between an international airport designated by JICA and Japan will be borne by JICA.

(2) **Travel Insurance:** Term of Insurance: From arrival to departure in Japan. The traveling time outside Japan shall not be covered.

4. Accommodation in Japan:

JICA will arrange the following accommodations for the participants in Japan:

JICA Chubu International Center (JICA Chubu)

Address: 4-60-7 Hiraikecho, Nakamura-ku, Nagoya 453-0872, Japan

TEL: 81-52-533-0220 FAX: 81-52-564-3751

(where "81" is the country code for Japan, and "52" is the local area code)

If there is no vacancy at JICA Chubu, JICA will arrange alternative accommodations for the participants.

5. Expenses:

The following expenses will be provided for the participants by JICA:

(1) Allowances for accommodation, living expenses, outfit, and shipping

(2) Expenses for study tours (basically in the form of train tickets).

(3) Free medical care for participants who become ill after arriving in Japan (costs related to pre-existing illness, pregnancy, or dental treatment are not included)

(4) Expenses for program implementation, including materials

For more details, please see p. 9-16 of the brochure for participants titled

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"KENSU-IN GUIDE BOOK," which will be given to the selected participants before (or at the time of) the pre-departure orientation.

6. Pre-departure Orientation:

A pre-departure orientation will be held at the respective country's JICA office (or Japanese Embassy), to provide participants with details on travel to Japan, conditions of the workshop, and other matters.

V. Other Information

1. For the promotion of mutual friendship, JICA Chubu encourages international exchange between the JICA participants and local communities, including school and university students as a part of development education program. The JICA participants are expected to contribute by attending such activities and will possibly be asked to make presentation on the society, economy and culture of their home country.
2. Course Leader
With a long experience in the field of technology education, Dr. MIYAKAWA Hidetoshi, Professor of Department of Technology Education, Aichi University of Education, has developed this training program.



VI. ANNEX:

ANNEX 1

Requirement for applicants
<p>Please describe the following 4 reports. These reports should be typewritten.</p> <ol style="list-style-type: none"> 1. Basic Information on Nominee, 2. Country Report, 3. Job Report, and 4. Inception Report, according to the following items.
Attention
<ol style="list-style-type: none"> 1. The reports are used for reference to select applicants. Application not accompanied by a completed questionnaire cannot be considered. 2. Country Report and Job Report will be a basic material to understand each country and each applicant. 3. Inception Report will be important material to make Action Plan as one of the result of the training course. That is the first step for making Action Plan. Please describe about the future vision for Industrial Technology Education based on a discussion with your superior and colleague. 4. The reports are used for comparative studies during the training course. 5. The reports presentation <ul style="list-style-type: none"> Purpose: Lecturers and people concerned with this training will be present at the meeting to grasp the current situation of each participant. Attendants: The JICA participants, lecturers, JICA program officer, and other people concerned with this training course. Time: The time allocation for each presentation is about 15 minutes followed by a 5-minute Q & A period. Presentation: Each participant is requested to give a presentation based on the presentation materials. Reference materials: The participants are also expected to bring the PowerPoint data files, pamphlet of their organizations, photos, slides which illustrate the report, <u>to be used during the report presentation (15 minutes)</u>. PowerPoint on the personal computer is available.

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ANNEX 2

Basic Information on Nominee

➤ Basic Information on nominee should be shown by a run of item.

1	Name of the nominee	
2	Country	
3	Your Organization and Position	



ANNEX 3

Country Report Format

*Country Report should be shown by a run of item.

1	Name of country	
2	Education system	<i>Organization chart showing relationship of organizations related to education should be attached.</i>
3	Contents of Industrial Technology Education	Primary education: Secondary education: Advanced education:
4	Technology Education contests or exhibitions	
5	Teacher training institution	
6	Major problems in Technology Education in your country	
7	Organization chart	<i>Please attach organization chart showing relationship of organizations.</i>

(7)

ANNEX 4

Job Report Format

*Job Report should be shown by a run of the item.

1	Name of applicant	
2	Your organization and position	
3	Major activities of your organization and section	
4	Your duties in your section	
5	Difficulties in performing your duties	
6	Future plans	On-going projects: Medium-term programs: Long-term programs:
7	Expectation to this training course	
8	Organization chart	<i>Please attach organization chart of your own organization.</i>



ANNEX 5

Inception Report Format

* As a representative of education official in your organization or country, please create a vision related to future Industrial Technology Education.

1	Name of applicant	
2	Vision in next 10 years	<i>"How are you going to create the future of Industrial Technology Education in your country?"</i>
3	Details of present problems on Industrial Technology Education	
4	Countermeasures towards the problem (past and present)	
5	Practical effort by your organization or section	
6	Expected impact after the problem solved or improved	
7	Expected obstructions to problem solving	

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ANNEX 6

Reference: Training Schedule of 2012

Date		Morning	Afternoon	Training Site
10-Jun	Sun	Arrival at Chubu International Airport		JICA Chubu
11-Jun	Mon	Briefing, JICA Orientation	AUE Orientation, L: Basic of Technology Education	JICA Chubu
12-Jun	Tue	AUE Briefing / Opening Ceremony / Health Management / AUE Tour		AUE
13-Jun	Wed	L: Japanese Education System & History (1)	L: Japanese Education System & History (2)	JICA Chubu
14-Jun	Thu	Industrial Technology Education in Japan	D: Preparation for Country & Job Report Presentation	AUE
15-Jun	Fri	P: Country & Job Report Presentation, D: Occupational Safety and Health Education in countries		AUE
16-Jun	Sat			
17-Jun	Sun			
18-Jun	Mon	L: Technology Education Policy in Japan (1)	L: Technology Education Policy in Japan (2)	JICA Chubu
19-Jun	Tue	L: Japanese Engineering Education (1)	L: Japanese Engineering Education (2)	JICA Chubu
20-Jun	Wed	V: Kariya Technical High School	D: Action Plan Documentation & Guidance (1)	Kariya Tech. High School, AUE
21-Jun	Thu	V: AUE attached Kindergarten, Elementary School, Junior High School V: Industry Promotion Facility, Brother Communication Space		see left cell
22-Jun	Fri	L: Occupational Safety Education in Japan	L: Technology Education in Foreign Countries	AUE
23-Jun	Sat			
24-Jun	Sun			
25-Jun	Mon	Move to Hiroshima City	V: Hiroshima Peace Memorial Park	see left cells
26-Jun	Tue	L: Technology Education in Jr.High School	Move to Nara	JICA Chugoku
27-Jun	Wed	L: Pre-Service Teacher Training <Woodworking>	V: Japanese Wooden Building	Nara City
28-Jun	Thu	L: Universities of Education in Japan (Special Speech by the University President)	L: Technology Education in Japan (2)	AUE
29-Jun	Fri	V: Toyota Motors Corporation	V: Training in Company, TOENEC Corporation	see left cells

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30-Jun	Sat	V: Commemorative Museum of Industry & Technology		see left cell
1-Jul	Sun			
2-Jul	Mon		L: Pre-Service Teacher Training <Information>	JICA Chubu
3-Jul	Tue	L: Pre-Service Teacher Training <Machinery>	W: Machinery Workshop	AUE
4-Jul	Wed	V: Toyota National College of Technology	D: Action Plan Documentation & Guidance (2)	the college, AUE
5-Jul	Thu	L: Pre-Service Teacher Training <Electricity>	W: Electricity Workshop	AUE
6-Jul	Fri	W: Metalworking Workshop	L: Pre-Service Teacher Training <Cultivation>	AUE
7-Jul	Sat			
8-Jul	Sun	Move to Tokyo		
9-Jul	Mon	V: Textbook Research Center	V: Workshops in Ota Ward / World Bank	see left cells
10-Jul	Tue	V: Jikyo Shuppan (Textbook Publisher)	V: Japanese Technology & Culture	see left cells
11-Jul	Wed	V: Uchida Yoko Co., Ltd. (Teaching Materials & Facilities)	V: TEPIA (Advanced Technology Exhibition Hall)	see left cells
12-Jul	Thu	L: Effort for Earthquake Disaster Reconstruction	V: DENSO E&TS Training Corp.	AUE, see left cell
13-Jul	Fri	L: Engineering Ethics Education in Japan	L: Japanese Technology	AUE
14-Jul	Sat			
15-Jul	Sun			
16-Jul	Mon	L: Industrial Technology Education in Japan	L: Welfare Education in Japan	JICA Chubu
17-Jul	Tue	L: Vocational Schools in Japan	V: Aichi Steel Corporation	JICA Chubu, see left cell
18-Jul	Wed	D: Action Plan Documentation & Guidance (3)	D: Prepare for Action Plan Presentation	AUE
19-Jul	Thu	P: Action Plan Presentation		AUE
20-Jul	Fri	L: Next Industrial Technology Education	Evaluation, Closing Ceremony, Farewell Party	AUE
21-Jul	Sat	Leaving Japan from Chubu International Airport		
L:Lecture D:Discussion P:Prsentation V:Visit				

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ANNEX 7

Sample
-Completion Report-

January 31, 2014

To Resident Representative of JICA Bangladesh

Completion Report of Group Training Program "School Health" in JFY2012

On behalf of the Health Office of Padma District, I, the undersigned, hereby report that we have completed Group Training Program "School Health" which was implemented from June to August 2010. Please kindly find the followings for what we have achieved in the program.

1. Achievement of the program objective

(sample) : We have achieved the program objective. The plan of the pilot project on prevention of youth's smoking has been authorized by our director general as attached.

2. Description of finalization phase

(sample) : With the officials concerned and the principals of 10 primary schools in our district, we had series of meetings to elaborate the draft plan of the pilot project. Then its draft final was submitted to our director general for her authorization.

3. Future actions

(sample) : The project is supposed to start in the next two months with two of the target schools and complete by December 2008.

4. Comments on this program, if any

Best regards,

Signature:

Name: Ms. XXXX. XXXX

Title and Organization Managing Director, School Health Promotion Wing, Health Office of Padma District

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For Your Reference

JICA and Capacity Development

The key concept underpinning JICA operations since its establishment in 1974 has been the conviction that “capacity development” is central to the socioeconomic development of any country, regardless of the specific operational scheme one may be undertaking, i.e. expert assignments, development projects, development study projects, training programs, JOCV programs, etc.

Within this wide range of programs, Training Programs have long occupied an important place in JICA operations. Conducted in Japan, they provide partner countries with opportunities to acquire practical knowledge accumulated in Japanese society. Participants dispatched by partner countries might find useful knowledge and re-create their own knowledge for enhancement of their own capacity or that of the organization and society to which they belong.

About 460 pre-organized programs cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs are being customized to address the specific needs of different target organizations, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan was the first non-Western country to successfully modernize its society and industrialize its economy. At the core of this process, which started more than 140 years ago, was the “*adopt and adapt*” concept by which a wide range of appropriate skills and knowledge have been imported from developed countries; these skills and knowledge have been adapted and/or improved using local skills, knowledge and initiatives. They finally became internalized in Japanese society to suit its local needs and conditions.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from this “*adoption and adaptation*” process, which, of course, has been accompanied by countless failures and errors behind the success stories. We presume that such experiences, both successful and unsuccessful, will be useful to our partners who are trying to address the challenges currently faced by developing countries.

However, it is rather challenging to share with our partners this whole body of Japan’s developmental experience. This difficulty has to do, in part, with the challenge of explaining a body of “tacit knowledge,” a type of knowledge that cannot fully be expressed in words or numbers. Adding to this difficulty are the social and cultural systems of Japan that vastly differ from those of other Western industrialized countries, and hence still remain unfamiliar to many partner countries. Simply stated, coming to Japan might be one way of overcoming such a cultural gap.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.

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CORRESPONDENCE

For enquiries and further information, please contact the JICA office or the Embassy of Japan. Further, address correspondence to:

JICA Chubu International Center (JICA Chubu)

Address: 4-60-7 Hiraikecho, Nakamura-ku, Nagoya 453-0872, Japan

TEL: 81-52-533-0220 FAX: 81-52-564-3751