

प्रमोद कुमार दास  
PRAMOD KUMAR DAS, I.A.S.  
संयुक्त सचिव  
Joint Secretary  
Tel. : 26106314  
D.O. No. 12017/12/2014-TNP(S)



भारत सरकार  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय  
कार्मिक और प्रशिक्षण विभाग  
प्रशिक्षण प्रभाग  
ब्लॉक-4, पुराना जेएनयू कैम्पस  
नया महरौली रोड़, नई दिल्ली-110067  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
Training Division  
Block-IV, Old JNU Campus  
New Mehrauli Road,  
New Delhi-110067

dated 28<sup>th</sup> October, 2015

Dear Sir/Madam,

As you are aware Department of Personnel & Training arranges In-Service Training Programme for AIS (IAS, IPS & IFoS) Officers and Group 'A' Officers working under Central Staffing Scheme in Government of India every year.

2. The calendar for the In-Service Training Programme 2015-16 has been finalized and uploaded in the website of this Department at [www.persmin.nic.in](http://www.persmin.nic.in). I am also enclosing a copy of the training calendar for 2015-16. I request you that the calendar may kindly be circulated among the eligible officers requesting them to submit their option before commencement of the course. All eligible IAS Officers are required to give their willingness through the Intra IAS portal and all other officers through the proforma linked at [www.persmin.nic.in](http://www.persmin.nic.in).

3. All AIS officers and officers from other Group 'A' Services working under Central Staffing Scheme at the Center with minimum 4 years of service and up to the rank of Chief Secretary to the Government of India/Chief Secretary and equivalent are eligible to attend the aforesaid training programme.

4. From this year it has been decided to open this training programme to Central Secretariat Service (CSS) and Central Secretariat Stenographer Service (CSSS) Officers. In the case of CSS and CSSS, officers of the rank of DS/ Sr. PPS and above are eligible for attending programme.

5. It is also requested that the officers may be encouraged to opt for those training programmes which are relevant to their current job as well as the kind of assignments they are likely to hold in future.

6. I solicit your kind cooperation for the successful conduct of the training programmes, by enabling wide publicity of the programmes amongst the officers and facilitating the attendance of a large number of officers in these programmes.

*with regards.*

Yours sincerely,

*28/10/15*  
(P. K. Das)

To

Secretaries to all Ministries/Departments of Govt. of India (As per list enclosed)



सूचना  
का अधिकार

स्वच्छ भारत स्वस्थ भारत / Cleanliness is next to godliness

<http://persmin.gov.in>

**One week In-service Training calendar for 2015-16**

<b>Sl. No.</b>	<b>Name of the Institutions</b>	<b>Programmes offered for 2015-16</b>	<b>Programme dates</b>
1.	TERI, The Energy and Resource Institute, NEW DELHI	Climate Change and State Preparedness: Impacts, Vulnerability and Adaptation	November 16-20, 2015
2.	IC Centre for Governance, PANCHGANI	Ethics in Public Governance	November 23-27, 2015
3.	TERI, The Energy and Resource Institute, NEW DELHI	Public Policy for 21st Century: Demystifying Resource Regulation	November 30 to December 04, 2015.
4.	National Institute for Public Finance and Policy (NIPFP), NEW DELHI	Fiscal Policy and Macroeconomics Management	December 07-11, 2015
5.	Tata Institute of Social Sciences (TISS), MUMBAI	Social Policy and Governance	December 14-18, 2015
6.	Isha (Foundation) Yoga Centre, COIMBATORE	Inner Engineering Leadership Programme	December 14-18, 2015
7.	Isha (Foundation) Yoga Centre, COIMBATORE	Inner Engineering Leadership Programme	January 04-08, 2016
8.	Indian Institute of Foreign Trade, NEW DELHI	WTO & Intellectual Property Rights	January 11-15, 2016
9.	IC Centre for Governance, PANCHGANI	Ethics in Public Governance	January 11-15, 2016
10.	Indian Institute of Foreign Trade, NEW DELHI	Financial Markets and Institutions in India	January 18-22, 2016
11.	National Institute for Public Finance and Policy (NIPFP), NEW DELHI	Public Finance and Budgeting	February 01-05, 2016
12.	Tata Institute of Social Sciences (TISS), MUMBAI	Social Policy and Governance	February 08-12, 2016
13.	Tata Management Training Centre, PUNE	Developing Leadership Excellence	February 08-12, 2016

**Application for In- Service Training Programme for AIS Officers (IPS & IFoS), officers working under the Central Staffing Scheme, Central Secretariat Service (CSS) and Central Secretariat Stenographer Service (CSSS) Officers.**

Name	Service/Cadre		Allotment Year/Year of posting in the present post
Present Designation			
Ministry/Deptt.			
Official Address			
Contact details	Office:	Mobile:	Email:
Eligibility: Minimum 4 years of service as on 01/04/2015.			
Date of Birth	dd/mm/yy	Age as on 01/04/2015	Year, Month & days
Training programme opted			
Date:	Place:	Signature of applicant:	

- ✓ It is certified that the officer has not earlier been nominated/attended any One-Week In-Service Training Programme during the calendar 2015-16.
- ✓ It is certified that the details filled by the applicant in the form are correct as per Official records.

(Signature, Name & Designation of Controlling Authority)