

No. 12037/03/2015-FTC
Department of Personnel & Training
(Training Division)

Old JNU Campus, New Mehrauli Road
New Delhi, dt. 29.10.2015

Subject: Scheme of fellowship by Desai-Sethi Family Foundation.

The undersigned is directed to bring the following to the notice of all officers belonging to Indian Administrative Service, Indian Foreign Service, Indian Police Service and Indian Forest Service who are desirous of pursuing a 2 year Masters programme in Public Policy/ Public Administration / International Development at Harvard Kennedy School, Harvard University. Funding in the form of Desai Sethi Family Foundation Fellowship is available for this purpose. The details of application and approval process for admission to the program and Fellowship may kindly be seen in the scheme enclosed.

Any clarification in the matter may be sought from the undersigned.

Encl: As above.



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Desai Sethi Family Foundation Fellowship at Harvard Kennedy School

The Desai Sethi Family Foundation has offered a Scholarship for 2 year program on Masters in Public Policy or Public Administration/International Development at Harvard Kennedy School/Harvard Business School, Harvard University. Harvard University is ranked at 6 as per the Times Higher Education (THE) World University Ranking of 2015. The course under offer is on Public Policy or Public Administration / International Development.

2. The officers would apply for the program only after receiving approval from their respective cadre controlling authority. The cadre controlling authority may give the permission provided all the following eligibility conditions are met:

- i. The officers of all the three All India Services and of the Indian Foreign Service are eligible;
- ii. They must be serving officers;
- iii. They must have a proven track record of excellence in public service and related work;
- iv. The maximum age of the officer to be considered is 45 years as on 1st October of the year in which the officer is applying. The minimum service eligibility is 7 years for IAS officers and 9 years for the other services as on 1st July of that year.
- v. The officer should be clear from vigilance angle.
- vi. The officer should meet the cooling off conditions as mentioned below:
 - a) The officer who would have attended a foreign training program of upto one month, will have to complete a cooling-off condition of one year starting the next April.
 - b) The officers who have attended a foreign training program of more than a month and upto six months, will be required to complete a cooling off period of three years starting the next April.
 - c) If the officer has attended a foreign training program of more than 6 months he/she is not eligible for the program.

3. Post Graduate programs in Public Policy/Public Administration/International Development in Harvard Kennedy School/ Harvard Business School, Harvard University is eligible for funding under this Scheme.

4. The list of eligible programs for funding is to be reviewed from time to time by the Committee.

5. Eligible officers, before applying for the program at Harvard Kennedy School/ Harvard Business School, should take approval from their respective cadre controlling

Authorities (CCA). The CCA before giving approval are required to examine the eligibility of each applicant with respect to the conditions regarding the maximum age, minimum length of service, cooling off requirements and vigilance status etc., as specified in the Scheme. The cadre controlling authorities are required to give the information regarding all such officers who have been allowed to apply for the program under this Scheme to DoPT for communicating the same to the appropriate Institute.

6. All officers who have obtained confirmed admission to eligible courses are required to apply for the Desai Sethi Family Foundation Fellowship under this Scheme to the Harvard Kennedy School (HKS).

7. Scholarship under this Scheme would be granted to an eligible officer by a transparent mechanism through process of selection by a Committee of Harvard Kennedy School. However the role of the Government would be limited to ensuring that only eligible officers apply for funding under the Scheme.

8. Before accepting the fellowship from the University/Institute under this Scheme, the officer has to obtain necessary FCRA clearances from competent authority.

9. Before accepting the Desai Sethi Family Foundation Fellowship from HKS under this Scheme, the officer has to execute a bond with his cadre controlling authority to the effect that he/she would come back and work for at least five years in the Government. The bond has to be accepted by the CCA and to be placed in the service book of the officer.

Status of the Period of Program.

10. In the two years program, the first year will be treated as on duty and the remaining period to be adjusted against leave as due to the office.

Other conditions

11. In the event of the officer failing to complete the foreign study program and to obtain the degree for which financial assistance under the Scheme was provided, he/she shall refund to the government, the total amount of financial support provided to the officer under the Scheme.

12. The funding under the Scheme will be provided as per the following:

- a. The likely funding of US\$ 50,000 as decided by the Desai Sethi Family Foundation.
- b. If the funds provided under the fellowship are not sufficient to meet all expenses of the program the officer is allowed to raise funds from other sources, other than from Government of India or from the State Government.
- c. The Foundation/Trust must provide a written commitment for the funds provided and the period covered under the fellowship / Scholarship offered by them.

- d. The disbursement of the funds will be done by the concerned University as per their practice/policy.
13. The selection for grant of Fellowship will be done by the HKS, on the basis of their transparent guidelines.

Disclaimer

14. The Fellowship/Scholarship under the Scheme is being provided by the Trust/Foundation. The selection of the eligible officers for the Fellowship/ Scholarship is made by the respective University/Institute. It is for the information of all concerned that the Government in no manner is responsible for the likely availability of the extent or duration of the funding being provided by the Trust/Foundation. In case of the funding falling short of the commitments by the Trust/Foundation or its discontinuation prior to the beginning of the course or during the duration of the course, no claim can be made to and no claim would be entertained by the Government in this regard.
