

No.12040/7/2013-FTC (Trg.)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel and Training
(Training Division)

Block-4, Old JNU Campus
New Mehrauli Road, New Delhi-67
Dated 26th February, 2013

TRAINING CIRCULAR

Subject: **A Group Training Course on 'Urban Development (Focused on Land Readjustment Measures)' to be held in Japan from April to September, 2013 (Core Phase in Japan from 19th May to 5th July, 2013).**

The undersigned is directed to state that the Japan International Cooperation Agency (JICA) under the Technical Cooperation of the Government of Japan has invited applications for the above programme to be held from 17th February, 2013 to 20th April, 2013.

2. The programme aims to improve the methods and systems of urban development in participants, respective countries by learning urban development/renewal system and methods and techniques of Land Readjustment (LR) in Japan.

3. This programme is offered to officers who are in charge to solve the urban development problems and being responsible for the formulation of urban development policies or implementation of urban development programmes/projects; be university graduates or equivalent with more than 5 years professional experiences in urban development and/ or urban planning in principle, be between thirty (30) and forty five (45) years of age of in principle; be responsible for the formulation of urban development policies or the implementation of urban development programs/projects etc.; must not be serving in any form of military service; have a high level of English language ability which is equal to TOFEL; be in good health, both physically and mentally, to participate in the program in Japan.


4. In addition to the above, the following information in respect of the nominated officers may please be furnished while forwarding the nomination:

- a) Whether attended any foreign training programme in the past? If so, the duration/detail thereof;
- b) Whether clear from vigilance angle?
- c) Age;
- d) Whether working in North East State/J&K;
- e) A brief in 50-100 words justifying the nomination.

5. The course covers the cost of a round- trip air ticket between an international airport designated by JICA; travel insurance from the time of arrival in Japan to departure from Japan; allowances for (accommodation, living expenses, outfit and shipping); expenses for JICA study tours and free medical care for participants who may fall ill after reaching Japan (costs relating to pre-existing illness, pregnancy, or dental treatment are not included). The participants are not allowed to take any family member during the training course.

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6. It is requested that the nomination of the suitable candidates may please be forwarded to this Department in accordance with the eligibility criteria.
7. The nomination details should be submitted (**in duplicate**) in the JICA's prescribed proformas duly authenticated by the Department concerned along with the Job Report.
8. The applications should reach this Department through the Administrative Ministry/State Government not later than **15th March, 2013**. Nominations received after the prescribed date will not be considered. The details of the programme and the application form may be drawn from Ministry of Personnel, Public Grievances and Pensions website (**persmin.nic.in**), which is available in "What is New" under the Department of Personnel and Training.


(N.K. Wadhwa)
Under Secretary to the Government of India
Tele.No.011-26165682
E-mail-ID naresh.wadhwa@nic.in

Copy to:

1. The Secretary, Ministry of Urban Development, Nirman Bhawan, C - Wing, Dr. Maulana Azad Road, New Delhi-110011
2. All State Governments/Union Territories (with the request to circulate it amongst the related organizations).
3. NIC with the request to post the circular along with the JICA's circular and the enclosed application Proforma on the Department's website.



(NOT CR)

Japan International Cooperation Agency
(Government of Japan)

No. 02/GT-CP/2013

January 29, 2013

(V)

Dear Mr. N.K. Wadhwa,

A Group Training Course on Urban Development (Focused on Land Readjustment Measures) will be held in Japan from May 19, 2013 to July 05, 2013 under the Technical Cooperation Programme of the Government of Japan.

We are forwarding herewith two copies of the General Information Booklet on the above offer. It is requested that the following documents of the selected candidate may please be submitted to this office by **March 26, 2013**:-

- (1) The Application Form together with the medical history questionnaire
- (2) Supplemental Report

Further details are available in the General Information Booklet. It may be noted that the completed Supplemental Report is essential for screening of applications.

It is further informed that 12 slots are available globally for the above course and it would be much appreciated if you could take further necessary action and submit the nomination(s) of suitable candidate(s) to this office by the designated date.

With regards,

Yours sincerely,

(Hiroshi Suzuki)

Senior Representative

Encl: As stated above.
Mr. N.K. Wadhwa
Under Secretary (Training)
Department of Personnel and Training
Training Division
Block No. 4
Old JNU Campus
New Mehrauli Road
New Delhi.

5/2/2013
Mr. Wadhwa

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TRAINING AND DIALOGUE PROGRAMS

GENERAL INFORMATION ON

URBAN DEVELOPMENT

(Focused on Land Readjustment Measures)

集団研修「都市整備（土地区画整理手法を中心として）」

JFY 2013

<Type: Solution Creation / 類型：課題解決促進型>

NO. J1300622 / ID: 1380325

From April to September, 2013

Core Phase in Japan: From May 19 to July 5, 2013

This information pertains to one of the Training and Dialogue Programs of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

(3)

I. Concept

Background

This program was designed to equip participants with the knowledge and expertise to introduce the Land Readjustment method in respective cities/countries. The Land Readjustment (LR) is one of the urban development methods that is practiced in Japan and Germany for long time, and in recent years, it has been implemented in Korea, Taiwan, India, and Australia. Many cities in developing countries are facing urban challenges: providing housing lots with sufficient urban infrastructure; development of urban facilities (e.g. inner-city roads); improvement of urban environment; and resource mobilization from non-public sector. Since the LR is regarded as an effective urban development method, JICA has provided technical assistance, based on the Japanese experiences and practices, to the countries which are willing to adapt this technique. (Please see Annex 1 for more details of LR) This training course is implemented as part of this technical cooperation.

For what?

This Program aims to improve the methods and systems of urban development in participants' respective countries by learning urban development/renewal system and methods and techniques of LR in Japan.

For whom?

This program is offered to central/local government officials responsible for the formulation of urban development policies or the implementation of urban development programs/projects.

II. Description

1. Title (J-No.): Urban Development (Focused on Land Readjustment Measures) (J1300622)

2. Period of program

Duration of whole program: April to September 2013

Preliminary Phase: April to May 2013

(in a participants' home country)

Core Phase in Japan: May 19 to July 5, 2013

Finalization Phase: July to September 2013

(in a participants' home country)

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3. Target Countries:

Indonesia, Philippines, Thailand, Viet Nam, India, Pakistan, Brazil, Afghanistan, Ethiopia, Ghana, Malawi, Mongolia

4. Program Objective

The objective of this program is to study the methods and systems of Japanese urban development systems/techniques, especially Land Readjustment (LR) measures, and to examine the applicability of Japanese systems/techniques in participants' respective countries and to propose improvement plan of urban development systems/techniques.

5. Expected Output

To achieve the above Program Objective, participants are expected;

- 1) To understand the outline of Japanese urban development system and Land Readjustment (LR) techniques,
- 2) To identify current issues regarding urban development systems and techniques in their home countries, and
- 3) To study applicability of Japanese urban development systems/techniques and propose improvement plan of urban development system/techniques.

6. Eligible / Target Organization

This program is designed for central/local governments trying to solve the urban development problems and being responsible for the formulation of urban development policies or the implementation of urban development programs/projects.

7. Total Number of Participants: 12

8. Language to be used in this program: English

9. Contents

This program consists of the following components. Especially, selected participants are required to formulate reports* by three different phases.

*For more details, please see section V.

Details on each component are given below:

Preliminary Phase in a participant's home country

April to May 2013

Preparation

Selected participants make required preparation for the Program in the respective countries.

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Modules	Activities
Self-learning	<ul style="list-style-type: none"> - Study pre-training materials which will be sent in advance - Review ex-participants' output from the same countries including interviewing with them
Inception Report	<ul style="list-style-type: none"> - Formulation of Inception Report (Please see section V Other Information.)
Data Preparation (Option)	<ul style="list-style-type: none"> - For your proposal in the Interim Report which will be made in the end of the core phase in Japan

Core Phase in Japan May 19 to July 5, 2013 <i>Participants dispatched by the organizations attend the Program implemented in Japan.</i>	
Modules	Subjects
Inception Report presentation	<ul style="list-style-type: none"> - Share and discuss urban development issues
Overview of city planning system in Japan	<ul style="list-style-type: none"> - City Planning System in Japan - Urban Development Methods in Japan - Regional Planning and City Planning - Development Plan for the National Land and Capital Region - Urban Renewal/Renaissance
Particular subjects of Urban Development	<ul style="list-style-type: none"> - Urban Transport System - Urban Drainage with Sewerage and River System - Urban Landscape Design
Introduction of LR system in Japan	<ul style="list-style-type: none"> - Outline of LR - LR Law - Land System - Land Registration - Implementation Planning and Financial Planning - LR in the world - Introduction Example of LR to Developing Countries
Case Study (Site Observation)	<ul style="list-style-type: none"> - Comprehension of LR types and their characteristics (in Tokyo, Nagoya and other cities in Japan)
Applicability of LR	<ul style="list-style-type: none"> - Propose an LR system which can be applicable to participants' countries
LR Design Workshop	<ul style="list-style-type: none"> - LR Design Guidance - Landowners' Participation in LR

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	- Preparation of Implementation Plan - Replotting Design
Interim Report Preparation and Presentation	- Propose a new/improved urban development plan for respective countries/cities - Share and discuss urban development issues

Finalization Phase in a participant's home country	
July to September 2013	
<i>Assessment/Review</i>	
<i>Participants make a presentation of their Interim Report to their organizations. Each participating organization assesses or reviews the proposal made in the Interim Report and considers its viability and feasibility. This phase marks the end of the Program.</i>	
Modules	Activities
Final Report	Formulation and submission of Final Report

III. Conditions and Procedures for Application

1. Expectations for the Participating Organizations

- (1) This program is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Participating organizations are expected to use this program for those specific purposes.
- (2) This program is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the program to meet specific requirements of applying organizations and effectively help them toward solve the urban issues and problems.
- (3) As this program is designed to facilitate organizations to come up with concrete solutions for their issues, participating organizations are expected to ensure adequate support for the participants to carry out the activities of the Preliminary Phase described in section II-9.
- (4) Participating organizations are also expected to make the best use of the results achieved by their participants in Japan by carrying out the activities of the Finalization Phase described in section II-9.

2. Nominee Qualifications

Applying Organizations are expected to adequately select nominees. Nominees must;

- 1) have university degree or equivalent, with more than 5 years of professional

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- experiences in urban development and/or urban planning in principle,
 - 2) be between thirty (30) and forty five (45) years of age in principle,
 - 3) be responsible for the formulation of urban development policies or the implementation of urban development programs/projects,
 - 4) have a high level of English language ability, (Note: If you provide evidence of language ability as tested by a registered body, your application would be prioritized against others.)
 - 5) be both physically and mentally fit for the training, and
 - 6) not be serving in the military.

3. Required Documents for Application

(1) Application Form

The Application Form is available at the respective countries' JICA offices or the Embassies of Japan.

*Pregnancy

Pregnant participants are strictly requested to attach the following documents in order to minimize the risk for their health.

- 1) letter of the participant's consent to bear economic and physical risks
- 2) letter of consent from the participant's supervisor
- 3) doctor's letter with agreement of her training participation.

Please ask National Staff in JICA office for the details.

(2) Supplemental Report (Annex 2)

Each nominee is required to prepare a Supplemental Report on the themes indicated in the Annex 2. The Supplemental Report, which will be used for screening the nominees, should be submitted with the Application Form.

(3) Nominee's English Score Sheet

If nominees have any official documentation of English ability (e.g., TOEFL, TOEIC, IELTS), please attach it (or a copy) to the Application Form.

4. Procedure for Application and Selection

(1) Submitting the Application Documents

Closing date for application to the JICA Tokyo International Center in JAPAN, the organizer of this program: **March 26, 2013.**

Note: Please confirm the closing date set by the respective countries' JICA offices or Embassies of Japan of your countries to meet the final date in Japan.

(2) Selection

After receiving the document(s) through due administrative procedures in the

respective governments, the respective countries' JICA offices (or Embassies of Japan) shall conduct screenings, and send the documents to the JICA Tokyo. Selection shall be made by the JICA Tokyo in consultation with the organizations concerned in Japan based on submitted documents according to qualifications.

The organization with intention to utilize the opportunity of this program will be highly valued in the selection.

(3) Notice of Acceptance

Notification of results shall be made by the respective countries' JICA offices (or Embassies of Japan) to the respective Governments by **not later than April 19, 2013.**

5. Conditions for Attendance:

- 1) to observe the schedule of the program,
- 2) not to change the program subjects or extend the period of stay in Japan,
- 3) not to bring any members of their family,
- 4) to return to their home countries at the end of the program in Japan according to the travel schedule designated by JICA,
- 5) to refrain from engaging in political activities, or any form of employment for profit or gain,
- 6) to observe Japanese laws and ordinances. If there is any violation of said laws and ordinances participants may be required to return part or all of the training expenditure depending on the severity of said violation,
- 7) to observe the rules and regulations of their place of accommodation and not to change the accommodation designated by JICA, and
- 8) to participate the whole program including a preparatory phase prior to the program in Japan.

IV. Administrative Arrangements

1. Organizer: JICA Tokyo International Center (JICA TOKYO)

2. Implementing Partner:

City Bureau, Ministry of Land, Infrastructure, Transport and Tourism (MLIT)

3. Travel to Japan

(1) Air Ticket

The cost of a round-trip ticket between an international airport designated by

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JICA and Japan will be borne by JICA.

(2) Travel Insurance

Term of Insurance: From arrival to departure in Japan. *the traveling time outside Japan shall not be covered.

4. Accommodation in Japan

JICA will arrange the following accommodations for the participants in Japan.

JICA Tokyo International Center (JICA TOKYO)
Address: 2-49-5 Nishihara, Shibuya-ku, Tokyo 151-0066, Japan
TEL: 81-3-3485-7051 FAX: 81-3-3485-7904
(where "81" is the country code for Japan, and "3" is the local area code)

If there is no vacancy at JICA TOKYO, JICA will arrange alternative accommodations for the participants. Please refer to facility guide of TIC at its URL: <http://www.jica.go.jp/english/contact/domestic/pdf/welcome.pdf>

5. Expenses

The following expenses will be provided for the participants by JICA.

- (1) Allowances for accommodation, living expenses, outfit, and shipping
- (2) Expenses for study tours (basically in the form of train tickets).
- (3) Free medical care for participants who become ill after arriving in Japan (costs related to pre-existing illness, pregnancy, or dental treatment are not included)
- (4) Expenses for program implementation, including materials

For more details, please see the brochure for participants titled "KENSU-IN GUIDE BOOK," which will be given to the selected participants before (or at the time of) the pre-departure orientation.

6. Pre-departure Orientation

A pre-departure orientation will be held at the respective countries' JICA offices (or Embassies of Japan), to provide participants with details on travel to Japan, conditions of the workshop, and other matters.

V. Other Information

1. Formulation of the reports

Participants are required to formulate specific proposals in order to solve issues regarding urban development tackled by participants or their organizations. For that purpose, participants are required to formulate reports by three different steps.

- (1) **The first step: Inception Report (Annex 3)**