

No.15012/3/2014-FTC
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
[Training Division]

Block-4, Old JNU Campus
New Mehrauli Road, New Delhi-67
Dated: the 10th of September 2014

CIRCULAR

Subject:- **One year Masters degree course in Law under Young Leaders' Programme (YLP) Scholarship** at the Kyushu University, Graduate School of Law, Japan from October 2015-September, 2016.

Applications/nominations are invited for one year Masters Degree Programme **in Law under Young Leaders' Programme (YLP)** to be held from October, 2015 to September, 2016 at the Kyushu University, Graduate School of Law, Ministry of Education, Culture, Sports, Science and Technology (MEXT), Japan.

2. The primary focus of the YLP in Law is International Economic and Business Law. The programme has been specifically designed to expose students to both theoretical and practical perspectives on a wide range of contemporary legal issues related to International Trade and Commercial Transactions. It aims to provide students with the diverse intellectual skills necessary for pursuing a law-related career in an increasingly global business environment.

3. The programme is primarily geared towards persons who have worked in the Legal Departments of the Government Ministries & Business, as well as Judges, Public Prosecutors, Lawyers and other Law-related professionals may be nominated for this course.

Course Duration: The course is for duration of one year from October, 2015 to September, 2016 resulting in the conferral of a Master's Degree in Law from Kyushu University.

Language Instruction: All classes are conducted in English medium.

4. **Qualifications:**

- a) In principle the applicant should be under 40 years of age as on 1st October, 2015 (i.e. born on or after 2nd October, 1975);
- b) Must be a college graduates who have attained a high level of academic achievement in their undergraduate study;
- c) Have at least 4 years of work experience in the applicant's home country in a law office or in the legal section of a company or government department. This work experience must be full-time and after graduation from university;
- d) Be proficient in English;
- e) Applicants must have no infectious diseases and must be in generally good health;
- f) Selected candidates will have to obtain a '**College Student**' visa prior to their arrival in Japan;
- g) Must not be serving in military service or civilians employed by military forces.

...2/-

5. In addition to the above, the following information in respect of the nominated officers may please be furnished while forwarding the nomination:

- a) Whether attended any foreign training programme in the past? If so, the duration/detail thereof;
- b) Whether clear from vigilance angle;
- c) Age;
- d) Whether working in North East State/J&K;
- e) A brief in 50-100 words justifying the nomination.

6. A scholarship of an allowance of 242000 yen per month will be provided for one year by Japan besides economy class air fare to/from Japan, accommodation fee etc. Participants will be exempted from fee for the entrance examination, matriculation and tuition and receive medical insurance which will be paid by the Japanese Government.

7. It is requested that the nomination of the suitable candidates may please be forwarded in application proformas, along with health certificates and other supporting documents, to this Department in accordance with the eligibility criteria and the terms and conditions enclosed. It is also mentioned that, once selected, if the candidate, withdraws his/her nomination, will attract debarment from future trainings as per the extant rules.

8. The applications (**in duplicate**) should reach this Department through Administrative Ministry/Department/State Government not later than 1st October, 2014. Nominations received after the prescribed date will not be considered. The details of the programme and the application form may be drawn from Ministry of Personnel, Public Grievances and Pensions website (**persmin.nic.in**).

(N.K. Wadhwa)

Under Secretary to the Government of India

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Copy to:

- a) The Secretaries of all Ministries/Department of Government of India,
- b) All Chief Secretaries of State Governments/Union Territories (with request to circulate it amongst their related organizations)
- c) NIC with the request to post the circular along with the enclosed application Proforma on this Department's website



No. 8/4/14

NOTE VERBALE

EMBASSY OF JAPAN
INDIA

The Embassy of Japan presents its compliments to the Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training – Training Division) and has the honour to inform that the Government of Japan wishes to offer special scholarships under the **Young Leaders' Program (YLP)**, through which exceptionally bright, young public administrators and government officials from various countries, including India, who are expected to play active roles in the future as national leaders in their home countries, are invited for an all-expenses-paid study visit to Japan, to attend a **one year Masters degree course (English Medium)** in the following categories:

1. **School of Government** (Public Administration/Public Policy in the Central Government)
2. **School of Local Governance** (Public Administration/Public Policy in the Local Government)
3. **Law**

*Number of scholarships available: one or two in each course
Each person can apply for only one course.*

As in the previous years, the Embassy of Japan has the honour to request the Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training – Training Division) to recommend young public administrators and government officers meeting the prescribed eligibility criteria, who will be selected through an evaluation process, for enrolment in the said program for the year 2015.

Enclosed herewith are three packages (one each for the 'School of Government' Course, the 'School of Local Governance' Course and the 'Law' Course) containing the following documents:

1. General Guidance Brochures (4 nos.)
2. Application Guidelines, Application Forms, Essay Questions, Recommendation Forms, Certificates of Health, and Brochures (20 nos. of each for School of Government and Local Government, and 30 nos. of each for Law)

The Embassy of Japan would highly appreciate it if the Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training – Training Division) could nominate some candidates and provide their names to the Embassy along with the duly filled application forms, health certificates and other supporting documents, by **10 October 2014**, at the latest. Documents submitted later than this deadline will not be accepted.

The Embassy of Japan avails itself of this opportunity to renew to the Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training – Training Division) the assurances of its highest consideration.

New Delhi, 21 August 2014

Encls.: As above

Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training - Training Division)
Block 04, 3rd floor, Old JNU Campus, New Mehrauli Road
New Delhi-110067



Cc: Ministry of External Affairs (East Asia Division), South Block, New Delhi 110011

JAPANESE GOVERNMENT (MONBUKAGAKUSHO: MEXT) SCHOLARSHIP FOR 2015
YOUNG LEADERS' PROGRAM (LAW)

I. OUTLINE

1. Objectives

The Young Leaders' Program (YLP) aims to contribute to the fostering of future national leaders in Asian countries by providing graduate level educational opportunities in Japan. Moreover, the YLP seeks to deepen participants' awareness and understanding of Japan and to help form a regional network among national leaders that contributes to the establishment of friendly relationships and improved policy planning activities among Asian and countries. The YLP is one of the Japanese Government's (Monbukagakusho: MEXT*) Scholarship Student programs.

*MEXT= The Ministry of Education, Culture, Sports, Science and Technology

2. Eligible Countries and Participants

Participants are selected from the sixteen countries listed below. They should be legal professionals, who are expected to play an active role as future national leaders in their respective countries.

Target Countries: P. R. China, Rep. of Korea, Indonesia, Malaysia, Philippines, Thailand, Vietnam, Laos, Myanmar, Cambodia, Mongolia, Singapore, India, South Africa, Turkey and Bhutan (16 Countries)

3. Host University

Kyushu University, Graduate School of Law.

4. The Number of Students

15 students maximum per year.

5. Recruitment and Selection

(1) Method of Recruitment

Recruitment will be conducted through specially designated recommending institutions. Please enquire at the Japanese Embassy for further information on the recommending institutions.

(2) Screening Procedure

- ① First screening by the recommending authorities
- ② Second screening by the host university (in this case, Kyushu University)
- ③ Final screening by the YLP Committee established by MEXT

6. Curriculum

(1) Basic Concept of YLP programs

Each YLP course has been specially designed to contribute to the development of national leaders in various fields by seeking to take advantage of Japan's experiences of exchange with both Western and Asian countries and to establish a "human network" through education related activities.

(2) Course Duration and Qualification

Course duration is for one year, resulting in the conferring of a Master's degree in Law from Kyushu University.

(3) Language

All classes will be conducted entirely in English.

7. Commencement of the Program

October 2015

II. INFORMATION FOR APPLICANTS

MEXT will offer scholarships to foreign students who wish to study in Japanese universities as YLP students in law for the academic year 2015 under the Japanese Government (MEXT) Scholarship Program. The conditions are as follows:

1. Field of Study

Law (Kyushu University, Graduate School of Law)

2. Qualifications

(1) Nationality

Applicants must be nationals of a country that is participating in the YLP (see above). Applicant who has Japanese nationality at the time of application will not be eligible.

(2) Age

Applicants must be, in principle, under 40 years old as of 1st October 2015 (i.e. born on or after 2 October 1975).

(3) Academic Background

Applicants must be college graduates who have attained a high level of academic achievement in their undergraduate study.

(4) English Ability

A minimum TOEFL (Paper-based) score of 550, TOEFL-CBT score of 213, or TOEFL-iBT score of 79-80, or equivalent.

(5) Work Experience

At least 4 years of work experience in the applicant's home country in a law office or in the legal section of a company or government department. This work experience must be full-time and after graduation from university.

(6) Health

Applicants must be in generally good health at the time of application and matriculation.

(7) Visa Requirement: In principle, selected applicants must acquire "College Student" (ryuugaku 留学) visas before entering Japan. The visas should be issued at the Japanese legation, located in the country of applicants' nationality. Applicants who change their resident status to any status other than "College Student" after their arrival in Japan will immediately lose their status as a Japanese government scholarship student.

(8) Applicants who meet any or all of the following conditions are not eligible. If identified after acceptance of the scholarship grantees, the applicants will be required to withdraw from the scholarship:

- ① If an applicant is a service member or a civilian employee registered on the active military list at the time of his/her arrival in Japan;
- ② Those who cannot arrive in Japan during the period designated by accepting university; or
- ③ If an applicant is, in principle, currently enrolled in a Japanese university or other type of school with the resident status of "College Student," or will be enrolled in a Japanese university, etc. as another source or self-financed international student between the time of application for this scholarship in his/her country and the time the scholarship period is due to begin.

3. Term of Scholarship

One year from October 2015 to September 2016.

4. Scholarship Benefits

(1) Allowance

Each grantee will be provided monthly with 242,000 yen during the term of the scholarship. However, the amount of allowance will be subject to change depending upon the annual budget of the Japanese government for each fiscal year. The scholarship will not be paid to a grantee who takes a leave of absence or is long absent from the assigned university.

The scholarship will be cancelled for a grantee in the following cases. Furthermore, if scholarship payments were made during the period the following cases applied, the grantee may be ordered to return scholarship payments received during that period:

- ① If any of his/her application documents is found to be falsely stated;
- ② If he/she is in breach of his/her pledge made to the Minister of MEXT;
- ③ If it becomes definitive that the grantee will not be able to graduate (or complete his/her course) within the standard course term because of his/her poor academic achievement or suspension;

- ④A grantee has been subjected to disciplinary action by the university or has failed to reach the required academic standard;
- ⑤If his/her resident status of “College Student” as provided for in Paragraph 1-4 of Appendix to the Immigration Control and Refugee Recognition Act changes to any other status;
- ⑥If he/she is provided with another scholarship (except for a scholarship designated for research expenses); or
- ⑦The request from the government and/or other state institutions of applicant’s home country;

(2) Traveling Costs

①Transportation to Japan

Each grantee will be supplied in general, according to his/her itinerary and route as designated by MEXT, with an economy-class airplane ticket from the international airport nearest to his/her home address* to the Fukuoka International Airport. Expenses such as domestic transportation from his/her home address to the international airport, airport tax, airport usage fees, special taxes on travel, or inland transportation within Japan will NOT be supplied.*The address in the country of the grantee’s nationality stated in the application form is in principle regarded as the recipient’s “home address”.

②Transportation from Japan

The grantee who returns to his/her home country within the fixed period after the expiration of his/her scholarship will be supplied, in general, upon application, with an economy-class airplane ticket for the travel from the Fukuoka International Airport to the international airport nearest to his/her home address.

* Insurance premiums for travel to/from Japan shall be borne by the grantee.

(3) School Fees

Fees for matriculation and tuition will be paid by the Japanese government.

(4) Accommodation

Students can apply for a room at Kyushu University accommodation. (Please note: The number of rooms is limited and successful candidates are not guaranteed a room).

5. Selection

- (1) Based on the recommendation of authorities, the participating university will select initial candidates from among applicants by means of an interview, a review of the submitted documents and a short essay. If it is not possible to hold an interview in the applicant's home country, an interview may be conducted by telephone or the Internet.
- (2) Those who have been selected initially by the participating universities will be put forward to the YLP committee established by MEXT for the final selection.

6. Education at University

All lectures and practical training at universities will be conducted entirely in English.

7. Application Procedure

Applicants must submit the following documents to their recommending authorities by the designated deadline. (Please note: submitted documents will not be returned.)

- (1)①Application for Admission (prescribed form) ---- 1 Original and 4 Photocopies (except photographs);
- (2) Photographs (6 x 4 cm, taken within the past 6 months, should be affixed on each of the 5 application forms) ---- 5 Originals;
- (3)②Official Transcript or Certified Academic Record of the university the applicant attended ---- 1 Original and 4 Photocopies;
- (4)③Recommendation Letter from the Recommending authority ---- 1 Original and 4 Photocopies;
- (5)③Two recommendation Letters from the Employer or from the supervising Professor of the university the applicant last attended (prescribed form) ---- 1 Original and 4 Photocopies;
- (6)④Certificate of Health (to be issued by the medical institution designated by the Japanese Embassy) ---- 1 Original and 4 Photocopies;
- (7)⑤A Copy of the Official Diploma or Certificates of Graduation from the University the applicant last attended ---- 5 Photocopies;
- (8)⑥An Essay explaining applicant's future plans after the completion of the YLP ---- 1 Original and 4 Photocopies;
- (9)A Copy of the ⑦Applicant's Family Register, ⑧Photocopy of Passport or ⑦Certificate of the Citizenship (any of these)---- 5 Photocopies;

(10)⑨English Proficiency Certificate (TOEFL or other equivalent test score.) ---- 5 Photocopies;

(11)⑩Answers to each of the designated essay questions ---- 1 Original and 4 Photocopies;

(12)Others

- ① Use A4 paper as the standard for all submitted documents, which in principle should be typed. Handwritten documents should be written clearly.
- ② These documents should all be written in English. If written in another language, attach an English version translated by a public institution. Caution is necessary as many applications are not written in English and do not come with an English translation, particularly recommendation letters and diplomas.
- ③ Recommendation letters written by a workplace supervisor or an academic advisor from one's university should be written separately by two of them and must use the stipulated format. At least one and preferably two should be written by your direct boss at work.
- ④ Reason for application and future plans will be important factors in selection, so submit a small essay of three pages explaining as much as possible what you expect from this program and what kind of job you seek in the short- and long-terms.
- ⑤ If you submit test English proficiency scores from TOEFL or IELTS, please submit scores obtained roughly within the past two years. If you submit other certifications, please submit documents illustrating how to convert the score to TOEFL or IELTS.
- ⑥ If you have a book or dissertation, submit a separate overview.
- ⑦ Your application may be rejected if the above application is either incomplete or inaccurate, or if some documents are missing.
- ⑧ Write the numbers 1 through 10 in line with the item number for the items above on each document in the upper right corner.

8. Notes

- (1)Each recipient is advised to learn some basic Japanese language and to acquire basic information on Japanese climate, geography, customs, university education, and social conditions in Japan, as well as about the differences between the Japanese legal system and that of his/her home country before departing for Japan.
- (2) The recipient should bring approximately US \$2,000 or the equivalent to cover immediate needs after arrival in Japan since the scholarship will be paid a while later.
- (3) More detailed information on the YLP scholarship program is available at the Japanese diplomatic mission in your country.

Young Leaders Program (Law)
Curriculum Guidelines

I. Overview

The primary focus of the YLP in Law at Kyushu University is international economic and business law. The program has been specifically designed to expose students to both theoretical and practical perspectives on a wide range of contemporary legal issues related to international trade and commercial transactions. Courses taught within the framework of the YLP focus on “cutting edge” topics driven by the research interests of an international faculty. As such, the program aims to provide students with the necessary intellectual skills for pursuing a law-related career in an increasingly global economic environment.

II. Participants

As a one-year Master’s program in law, this course is primarily geared towards persons who have worked in the legal department of government ministries & business, as well as judges, public prosecutors, lawyers and other law-related professions. In particular, the program is suited to lawyers or government officials working on international trade issues or commercial transactions.

III. Indicative Courses

The following classes are offered within the framework of the YLP. They are divided into three categories: Foundational Classes, Recommended Classes for YLP& Other Elective Classes.

The following is an indicative list of classes offered in recent years and is subject to change.

(1) Foundational Classes

- Introduction to Legal and Political Studies
- Legal Research Methodology and Writing

(2) Recommended Classes for YLP

- Japanese Case Law & Practice
- Basics and Current Debates in Japanese Law
- Japanese Law in Comparative Perspectives
- Law & Economics of Contracting & Organizations
- Int'l Law in Today's World
- Comparative Corporate Law
- International Business Law

(3) Other Elective Classes

- Introduction to EU Law • Int'l Economic Law and Practice
- World Trade Law
- Int'l Maritime Law
- Int'l Arbitration
- Consumer Protection Law
- IP and Private International Law
- Int'l Civil Litigation
- Contemporary Issues in Competition Law
- Jap. Constitutional & Administrative Law
- White Collar and Corporate Crime
- Bioethics and the Law
- Nature, Business and the Law
- Int'l Sports Law

- Japanese Intellectual Property Law Practice
- Creative Economy, Innovation & the Law
- Facts and Theories of Conflict Management

For an up-to-date curriculum see: <http://www.law.kyushu-u.ac.jp/programs/english/>

In addition, to coursework students are expected to complete a Master's thesis (50 pages minimum).

IV. Internships

Each YLP student will be assigned to a Fukuoka-based law firm for around 2 weeks (in February - March) to experience legal practice in Japan. The interns will attend court hearings and accompany the lawyers for consultations with clients. During the internship students will visit other law-related institutions and will engage in discussions with serving judges.

Students are also provided with various summer internship opportunities at Tokyo based law firms and/or large corporations. These internships provide students with the unique chance to experience international commerce and legal practice in Japan.

V. Fukuoka & Kyushu University

Located in the heart of East Asia, midway between Tokyo, Shanghai and Seoul, Fukuoka is the largest city in Kyushu, the southernmost of Japan's four main islands. It is a thriving modern metropolis that has not sacrificed its unique local character and charm. Historically known as Hakata, it has long been one of Japan's key ports for commerce with the rest of Asia, and today the spirit of Hakata lives on, for the growing continental ties of recent years have enabled the city to establish itself as a major regional center.

In 2006, Newsweek named Fukuoka as one of the "Ten Most Dynamic Cities" in the world, identifying an energetic regional economy, excellent infrastructure, and the proximity and openness to Asia as key features behind its continued growth. In June 2008, the Financial Times reported a survey of world cities that ranked Fukuoka as the 17th most livable city in the world, and awarded the city a special commendation for its downtown district.

Kyushu University is the largest university in Kyushu and one of the most prestigious national universities in Japan. Founded in 1911 as one of seven original Imperial Universities, it continues to be a focal point for academic and educational excellence. Graduate study in Kyushu University provides well-motivated students with the opportunity to study in a dynamic academic atmosphere and to enjoy life in one of Japan's fastest growing cities.

And yet, perhaps the most important feature of Fukuoka for the foreign resident is its people. Known throughout Japan for their friendliness, the people of Fukuoka have long enjoyed good relationships with visitors from abroad. For the foreigners living among Fukuoka's 1.7 million residents, life is both comfortable and stimulating.

VI. Further information

For further information on the YLP program:

<http://www.law.kyushu-u.ac.jp/programs/english/>

For further information on Kyushu University:

<http://www.kyushu-u.ac.jp/>

APPLICATION FOR JAPANESE GOVERNMENT (MONBUKAGAKUSHO: MEXT) SCHOLARSHIP

日本政府（文部科学省）奨学金留学生申請書

Young Leaders' Program Student for 2015 (Law)
(ヤング・リーダーズ・プログラム留学生) (法律コース)

INSTRUCTIONS (記入上の注意)

- 1. The application should be typewritten if possible, or neatly handwritten in block letters.
2. Numbers should be in Arabic figures.
3. Year should be written in the Anno Domini system.
4. Proper nouns should be written in full, and not be abbreviated.

* Personal data entered in this application will only be used for scholarship selection purposes, and contact information such as e-mail addresses will only be used for forming related human networks after the student returns home and for sending of information by the Japanese Government.

(本申請書に記載された個人情報については、本奨学金の選考のために使用するほかは、特にE-mail アドレス等の連絡先については、帰国後における関係者のネットワークを作ること、及び必要に応じ日本政府より各種情報を送信する以外には使用しない。)

1. Name in full in your native language (姓名 (自国語))
(Sex)
Male (男)
Female (女)

In Roman Block Capital Letters (if written in the passport, follow that form) (ローマ字、パスポート表記がある場合は、それに合わせること)
(Marital Status)
Single (未婚)
Married (既婚)

2. Nationality (国籍)
2-2. Possession of Japanese nationality (日本国籍を有する者)
Yes, I have (はい)
No, I don't have (いいえ)

3. Date of birth (生年月日)
19
Year (年) Month (月) Day (日) Age: as of October 1, 2015 (2015年10月1日現在の年齢)

Paste your passport photograph taken within the past 6 months. Write your name and nationality in block letters on the back of the photo.

(写真 (6 x 4 cm))

4. Present status: with the name of the university enrolled, or of employer (現職 (在学大学名又は勤務先名まで記入すること。))
及び在学大学又は勤務先の電話番号、ファックス番号又はEメールアドレス
Present status

Telephone number Facsimile number E-mail address

5. Present home address and telephone number, facsimile number, E-mail address (現住所及び電話番号、ファックス番号又はEメールアドレス)
Address

Telephone number Facsimile number E-mail address

* If possible, write an email address where you can be contacted for periods that include the time before you come to Japan, your stay in Japan and the period after you return home.

(可能な限り、渡日前~日本留学中~帰国後にわたり使い続けることが予想される E-mail アドレスを記入すること。)

6. Field of study specialized in the past (Be as detailed and concrete as possible.)

(過去に専攻した専門分野 (できるだけ具体的に詳細に書くこと。))

7. Educational background (学歴)

	Name and Address of School (学校名及び所在地)	Year and Month of Entrance and Completion (入学及び卒業年月)	Period of schooling you have attended (修学年数)	Diploma or Degree awarded, Major subject (学位・資格, 専攻科目)
Elementary Education (初等教育)	Name (学校名)	From (入学)	years (年)	
Elementary School (小学校)	Location (所在地)	To (卒業)	and months (月)	
Secondary Education (中等教育)	Name (学校名)	From (入学)	years (年)	
LowerSecondary School (中学)	Location (所在地)	To (卒業)	and months (月)	
UpperSecondary School (高校)	Name (学校名)	From (入学)	years (年)	
	Location (所在地)	To (卒業)	and months (月)	
Higher Education (高等教育)	Name (学校名)	From (入学)	years (年)	
Undergraduate Level (大学)	Location (所在地)	To (卒業)	and months (月)	*-1
Graduate Level (大学院)	Name (学校名)	From (入学)	years (年)	
	Location (所在地)	To (卒業)	and months (月)	
Total years of schooling mentioned above (以上を通算した全学校教育修学年数)			years (年)	

*If the blank spaces above are not sufficient for information required, please attach a separate sheet.

((注) 上欄に書ききれない場合には, 適当な別紙に記入して添付すること。)

Notes: 1. Exclude kindergarten education or nursery school education. (幼稚園・保育所教育は含まれない。)

2. Preparatory education for university admission is included in upper secondary school. (いわゆる「大学予備教育」は中等教育に含まれる。)

3. If the applicant has passed the university entrance qualification examination, indicate this in the blank with *-1. (「大学入学資格試験」に合格している場合には, その旨を*-1欄に記入すること。)

4. Any school years or levels skipped should be indicated in the fourth column(Diploma or Degree awarded, Major Subject, Skipped years and levels). (Example: Graduated high school in two years, etc.)

(いわゆる「飛び級」をしている場合には, その旨を該当する教育課程の「学位・資格, 専攻科目, 飛び級の状況」欄に記載すること。

(例: 高校3年次を飛び級により短期卒業))

8. Employment Record. Begin with the most recent employment, if applicable. (職歴)

Name and address of organization (勤務先及び所在地)	Period of employment (勤務期間)	Division/Section (課名)	Position (役職名)	Type of work (職務内容)
	from to			
	from to			

9. State the titles or subjects of books or papers(including graduation thesis authored by applicant), if any, with the name and address of publisher and the date of publication.

(著書, 論文 (卒業論文を含む。))があればその題名, 出版社名, 出版年月日, 出版場所)

* Accompany this form with a summary of the papers mentioned above. ((注)論文の摘要を添付のこと。)

10. Extracurricular and regional activities

(課外活動又は地域社会での活動)

Extracurricular and regional activities (課外活動又は地域での活動)	Period (期間)

11. Japanese language proficiency: Evaluate your level and fill in with an X where appropriate in the following blanks.

(日本語能力を自己評価のうえ, 該当欄に×印を記入すること。)

	Excellent (優)	Good (良)	Poor (不可)
Reading (読む能力)			
Writing (書く能力)			
Speaking (話す能力)			

12. Foreign language proficiency: Evaluate your level and fill in with an X where appropriate in the following blanks. AboutEnglish, report your score of TOEFL or IELTS.

(外国語能力を自己評価のうえ、該当欄に×印を記入すること。ただし、英語については、TOEFL又はIELTSのスコアを記入すること。)

	Excellent (優)	Good (良)	Poor (不可)
French (仏語)			
German (独語)			
Spanish (西語)			

Score of TOEFL
(TOEFLのスコア)

Score of IELTS
(IELTSのスコア)

OR

13. Accompanying Dependents (Provide the following information if you plan to bring any family members to Japan.)

同伴家族欄 (渡日する場合、同伴予定の家族がいる場合に記入すること。)

* All expenses incurred by the presence of dependents must be paid by the grantee.

(注) なお同伴者に必要な経費はすべて留学生の負担である。

Name (氏名)	Relationship (続柄)	Age (年齢)

14. Is there anyone in your family who has been awarded or is applying for a Japanese Government Scholarship? If yes, his/her name must be provided here.

(家族の中に国費外国人留学生に採用されている者、もしくは申請中の者があるか。もし、あるならば、その者の氏名を必ず記入すること。)

Name:

(awarded/applying)

Relationship:

15. Person to be notified in applicant's home country, in case of emergency:

(緊急の際の母国の連絡先)

i) Name in full:

(氏名) _____

ii) Address; with telephone number, facsimile number, E-mail address

(住所: 電話番号, ファックス番号又はEメールアドレスを記入のこと。) _____

iii) Occupation:

(職業) _____

iv) Relationship:

(本人との関係) _____

I understand and accept all the matters stated in the Application for Japanese Government (MONBUKAGAKUSHO:MEXT) Scholarship for2015, and hereby apply for this scholarship.

(私は 2015 年度日本政府 (文部科学省) 奨学金留学生募集要項に記載されている事項をすべて了解して申請します。)

Date of application:

(申請年月日)

Applicant's signature:

(申請者署名)

Applicant's name

(in Roman Block Capitals):

(申請者氏名)

Essay Questions (Law)

As part of the application process you are required to submit a Statement of Purpose. This statement will provide the Admissions Committee with more detailed information about you and your reasons for applying to the Young Leaders' Program in Law. The submission offers you the opportunity to present yourself more fully to the Committee and provide us with greater information on your candidacy.

The submission must be typed. Please use A4 sized paper or 8 1/2" x 11" paper. Limit your responses to the maximum number of words designated for each question. Use standard double spaced lines with a 12 point font. Your name should appear at the top of each separate sheet of paper. The number of the question should also be clearly written. Staple the pages together and submit them along with other application materials.

Please answer **ALL** of the following questions:

1. Write a personal statement describing your background, career goals and – in particular- your reasons for applying to the Young Leaders' Program. In addition, please explain how participating in the YLP would contribute to your long-term career development (max. 600 words)
2. As a YLP student, you would be expected to write a 50 pages Master's thesis in an area of international economic and business law or comparative law. Please write a short research proposal for your thesis describing the issues you would like to research. It might also be helpful to know how researching this topic might contribute to your long-term career plans (max. 800 words)
3. Please provide an example of a recent reform that has been introduced into your home legal system. Please describe the main features of the reform and an evaluation of its effectiveness. Please feel free to choose an example from any field of law. (max. 800 words)
4. Include any further information about yourself that you feel may be relevant to the Admissions Committee when considering your application. (This might include other relevant professional experience, academic publications, prizes, scholarships awarded, membership of professional societies, as well as any other significant personal achievements). (max. 600 words maximum)

Please note, the submission must address the above issues specifically, and must be solely the product of your own efforts. We reserve the right to disqualify any statement written by, or with the help of, someone other than the applicant.

健康診断書

CERTIFICATE OF HEALTH (to be completed by the examining physician)

日本語又は英語により明瞭に記載すること。
Please fill out (PRINT / TYPE) in Japanese or English.

氏名 Name: _____, _____, _____
Family name, First name Middle name
 男 Male 生年月日 Date of Birth: _____
 女 Female

1. 身体検査 Physical Examination

(1) 身長 _____ cm 体重 _____ kg
Height Weight

(2) 血圧 _____ mm/Hg ~ _____ mm/Hg 血液型 _____
Blood pressure Blood Type
脈拍 整 不整 Irregular
ABO RH + -

(3) 視力 Eyesight: (R) (L) (R) (L) 色覚異常の有無 正常 Normal
裸眼 Without glasses 矯正 With glasses or contact lenses Color blindness 異常 Impaired

(4) 聴力 正常 Normal 言語 正常 Normal
Hearing: 低下 Impaired Speech: 異常 Impaired

2. 申請者の胸部について、聴診とX線検査の結果を記入してください。X線検査の日付も記入すること（6ヶ月以上前の検査は無効。）
Please describe the results of physical and X-ray examinations of the applicant's chest X-rays (X-rays taken more than six months prior to the certification are NOT valid).



肺 正常 Normal 心臓 正常 Normal
Lungs: 異常 Impaired Cardiomegaly: 異常 Impaired

← Date 異常がある場合
Film No. 心電図 Electrocardiograph: 正常 Normal
 異常 Impaired

Describe the condition of applicant's lungs.

3. 現在治療中の病気 Yes (Disease) _____
Disease currently being treated No

4. 既往症 Past history: Please indicate with + or - and fill in the date of recovery
(If the applicant has not contracted any of the disease, please check "None".) (いずれも該当しない場合は、なしにチェックすること。)

Tuberculosis..... (..) Malaria..... (..) Other communicable disease..... (..)
Epilepsy..... (..) Kidney disease..... (..) Heart disease..... (..)
Diabetes..... (..) Drug allergy..... (..) Psychosis..... (..)
Functional disorder in extremities..... (..)

None.....

5. 検査 Laboratory tests

検尿 Urinalysis: glucose(), protein(), occult blood()

赤沈 ESR: _____ mm/Hr, WBC count: _____ /cmm 貧血
anemia
Hemoglobin: _____ gm/dl, GPT: _____

6. 診断医の印象を述べて下さい。（問題がない場合も、その旨ご記入ください。）
Please give your impression of the applicant's health. (If you do not have a particular opinion, please write as such.)

7. 志願者の既往歴、診察・検査の結果から判断して、現在の健康の状況は十分に留学に耐えうるものと思えますか？
In view of the applicant's history and the above findings, is it your observation that his/her health status is adequate to pursue studies in Japan?

Yes No

日付 Date: _____ 署名 Signature: _____

医師氏名 Physician's Name in Print: _____

検査施設名 Office/Institution: _____
所在地 _____

Address:

Recommendation Form

To the Applicant

Please complete only the top portion of this form. Your recommender should complete the rest of the form.

Your Name (Family)	(Given)	(Middle)

To the Recommender

The person whose name appears above is applying for admission to the Young Leaders' Program.

Please provide your recommendation on your own letterhead or stationery. The Admissions Committee values the recommender's direct contact with the candidate. In your letter, please answer the following questions as candidly and specifically as possible:

Please return this form and your recommendation to the applicant in a sealed envelope, with your signature across the seal. The applicant will submit the sealed, signed envelope to us as part of the completed application package.

The Admissions Committee is aware of the time and care necessary to prepare this form. We gratefully acknowledge your help.

1. How long and in what capacity have you known the applicant ?

2. How often have you observed the applicant? (Please tick one box)

every day 3 or 4 times a week 1 or 2 times a week 1 or 2 times a month

less than once a month

9. Please write if you have any comment.

Please provide telephone numbers should the Admissions Committee feel a need to contact you regarding the reference.

Business Telephone Number

Home Telephone Number

Recommender's Signature

Recommender's Name (please print) _____ Date

Position or Title _____ Organization

Business Address:

Home Address:

**GUIDANCE
FOR
JAPANESE GOVERNMENT (MONBUKAGAKUSHO: MEXT) SCHOLARSHIP FOR 2015
YOUNG LEADERS' PROGRAM (YLP) STUDENT**

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I INFORMATION CONCERNING THE RECRUITMENT OF STUDENTS

1 Number of Participants

There are five different courses available to students, and each course will accept from 10 to 20 students at the maximum, and for a total of 80 students in a program.

2 Matters to be Attended for Eligibility and Application

(1) Applicants must have graduated a university with excellent grades and be eligible to study in Japan for one year.

(2) Applicants must meet all qualifications stated in the entrance requirements. Please observe the requirements strictly.

(3) The number of students we allow into this program is kept down to a minimum. All candidates for this program will be evaluated relatively. Therefore, candidates who meet all qualifications still might not be selected (It is also possible that none of the candidates from your institution will be selected.). Take this point into consideration when recommending candidates.

(4) Some students in the past gave up studying in the middle of the program due to mental and physical problems. Please take into consideration the fact that the environment of Japan might be different from that of the applicants home country. Therefore, the applicants medical examination records and records of previous illness must be carefully reviewed.

(5) Please remember that the number of participants and treatment of the students could differ from this document due to Japanese financial difficulties.

(6) A service member of the military or a civilian employee registered on the active military list at the time of the grantee's arrival in Japan is not eligible.

3 Notice Period and Method

Each institution can decide how to notify students about recruitment for this Scholarship. However, recruitment must be done in an effective way in order to guarantee that outstanding students are selected. Application materials may be mailed from the Embassy of Japan, or can be downloaded from the English website of MEXT (<http://www.mext.go.jp/english/highered/1304786.htm>).

In addition, applicants should be notified to seek information about the accepting universities through their brochures or homepages (Please see the application material for the URL).

4 Acceptance of Application Forms

Applicants must observe the application period strictly and submit the necessary number of documents (including copies of documents.). It must be verified whether or not all applications are completed fully and correctly and if they lack any necessary documents. Students will be asked to make corrections on their application if problems are found. After corrections are made, the application forms will be accepted once again. The following matters concerning acceptance need to be considered;

(1) The language used and the attached translation

Documents must be written in English. Attach an English translation if they are written in another language.

(2) Applications

a Each year's prescribed forms must be used to apply. Fill out the forms clearly (especially applicants name) and put each application form and all other necessary documents in one envelope which is designated by MEXT.

b Academic Record In the spaces designated for:

- 1) elementary education
- 2) secondary education
- 3) higher education

Please write the names of the schools or institutions that you attended which correspond to the Japanese education system of:

- 1) elementary school
- 2) junior/senior school
- 3) undergraduate/graduate university

* Caution: Please write the exact number of years which the applicant was enrolled in each institution. If an applicant skipped a year in any schools or institution, it must be mentioned.

(3) Reasons for applying and future plans

The essay concerning the applicants reason for applying as well as future plan after the completion of YLP must be explained concretely and specifically within three pages or so.

(4) Transcript of last attended institution

A transcript of all credited courses taken every year in the student's undergraduate or graduate university is necessary (Neither a certificate of degree nor a diploma showing what ranking the student received when the applicant graduated will be considered as a transcript. The system of grading/evaluation should be clearly written out on the transcript.).

(5) Certificate of graduation (Please attach an English translation)

Any of the following can be submitted: A certificate of graduation of the last attended institution, a certificate of university entrance qualification (For example a certificate showing you took the High School Equivalency Exam) and a certificate of degree (can be a copy of diploma).

(6) Medical certificate

Students must use the designated form and fill out (or have the doctor fill out) all of the form. Recommending institutions must assign medical institutions for the physical examination.

Regarding previous illness, for example tuberculosis, mental disease, etc., please pay attention to the fact that some students become sick after coming to Japan even though they didn't state any problems beforehand. Please consider this point carefully when recommending institutions interview applicants. If candidates are disabled and need special care, it must be mentioned in the recommendation letter.

(7) Incomplete application forms

Application forms which are not completed fully and correctly or that are lacking necessary documents will not be accepted.

If applicants cannot get the necessary documents because of their countries condition: certificates confirmed by the issuing authority, the government in their home country, or Embassy of Japan can be used instead.

5 Conditions for Recruitment

Applicants must follow all application requirements. Personal exceptions will not be admitted.

6 Applicants Staying in Japan

Applicants residing in their own country have first priority. However, if a student is already staying in Japan for some reason (except for those studying in Japan privately) and wishes to apply for this program, the applicant can be included if the recommending institution decides to choose the applicant as a candidate.

7 Applicant Who Has Already Been to Japan

Applicants who have been to Japan and caused problems in the past should not be recommended as candidates.

II SELECTION OUTLINE

The candidates who will be recommended to MEXT through Embassy of Japan and the Japanese Ministry of Foreign Affairs should be selected by the following method;

1 Method of Screening

Each recommending institution can choose the candidates freely but must examine accurately each applicants English ability, personality, reasons for applying, etc.

2 Criteria for Selection

Candidates must meet the following criteria along with the required qualifications.

- (1) Candidates must have excellent grades and have the ability to study in their desired field.
- (2) Candidates must be physically and mentally healthy.
(The students who had developed mental problems, malaria, tuberculosis, diabetes, hepatitis, etc., after coming to Japan have usually suffered from the same disease in the past. Please take this into consideration.)
- (3) Candidates must have a verifiable identity.
- (4) Candidates must be able to easily adapt to a new environment and a different culture.
- (5) Candidates must have a rich international cultural understanding.
- (6) Candidates must not have Japanese nationality and dual nationality between his/her country and Japan.
- (7) Candidates must not be a service member or a civilian employee registered on the active military list.
Please do not recommend students who meet the following criteria;
 - Students who are already enrolled in a Japanese university privately.
 - Students who will obviously have difficulty in continuing their studies for a certain period of time after coming to Japan (For example, those who have to do military service, those who are pregnant, etc.).

III RECOMMENDATION OUTLINE

Applicant's personality, learning ability, eagerness to study in Japan and learn Japanese, experience of studying abroad, etc., should be written in the recommendation letter in detail by each recommending institution.

Recommending institutions must submit all the necessary documents to MEXT through Embassy of Japan and the Japanese Ministry of Foreign Affairs.

The following is a list of the necessary documents;

Necessary Documents		Number of Sets
① Application for Admission (Prescribed Forms)		1 Original and 4 Photocopies (Except Photographs)
Photographs (taken within the past 6 months, 6 x 4 cm, the upper half of the body, the front side, no hats)		5 Pictures (Paste on Each Application)
② Transcript (of All Years) of the Institution Last Attended		1 Original and 4 Photocopies
③ Recommendation Letters	One Written by the Recommending Authority	1 Original and 4 Photocopies
	One Written by the Employer or from the Supervising Professor of the University the Applicant Attended	1 Original and 4 Photocopies
④ Medical Certificate		1 Original and 4 Photocopies
⑤ Certificate of the University Last Attended or a Copy of the Applicants Diploma		1 Original and 4 Photocopies
⑥ An Essay Explaining the Applicant's Reason for Applying and Future Plans after the Completion of YLP		1 Original and 4 Photocopies

⑦ A Copy of Family Register or Certificate of Citizenship	1 Original and 4 Photocopies
⑧ A Copy of Passport	5 Photocopies
⑨ English Proficiency Certificate	5 Photocopies
⑩ Reply to the Essay Questionnaire	1 Original and 4 Photocopies
⑩ Report of Theme and Background for the Preparation of Research Paper (Only Applicable to the Medical Administration Course)	1 Original and 4 Photocopies
⑪ Score of GMAT or Certificate of Equivalent Examination (Only Applicable to the Business Administration Course arbitrary is submitted.)	5 Photocopies

* Caution:

- 1 These documents must be written in English or attach an English translation.
- 2 Please insert all necessary documents of the application forms with photographs. Please use one envelope designated by MEXT for each candidate. Please insert copies of the proof certificate with the original copies of necessary documents in one application form.
- 3 In the application material, candidates are requested to number the documents in the right upper corner. In case this is not done by the candidate, the recommending institution should number the document accordingly.

Deadline of recommendation

The nomination of candidates to MEXT should be made by the recommending institution before the date that will be specified by the Embassy of Japan. It is the responsibility of the recommending institution to ensure that all necessary documents listed above are provided.

It is preferred that all the necessary documents for every candidate are submitted to the Embassy of Japan all together. In case part of the necessary documents are lacking for a candidate, and that need to be submitted later, please make sure to confirm the deadline with the diplomatic mission. If the document is not submitted by the deadline, or cannot be expected to be ready, the case will be treated as inaccepted (not possible to nominate).

IV SELECTION AND ANNOUNCEMENT OF RESULT

1 The First Screening

The candidates who are recommended by each recommending institution are selected by the accepting universities. The selection will be based on the submitted documents and an interview will be held in the home country. If a person to person interview is impossible, it will be conducted by telephone. Accepting universities will recommend candidates to the YLP committee established in MEXT, based on the results of the first selection.

2 The Second Screening

The YLP committee conducts the second selection.

3 Announcement of Results

The result of the second selection will be notified to each recommending institution through Embassy of Japan and the Japanese Ministry of Foreign Affairs.

4 No Change of Assigned University

A change of the assigned university will not be permitted. This must be explained in the result notification and during the orientation to all candidates.

5 Waiting List

When the number of successful candidates is less than the fixed number because of declination etc., it is possible to select from fill-in successful candidates who were beforehand selected at the second screening of the YLP committee.

However, please note that the YLP committee will not choose any more candidates as alternates after the second screening.

V PROCEDURES AFTER SELECTION

Many cases have occurred which selected students caused several problems after coming to Japan because of the lack of procedure knowledge or misunderstandings. Please consider the following points:

1 Visa

Japanese Government Scholarship student must obtain a visa of "College Student" in his/her home country based on the instruction of the Minister of Foreign Affairs.

2 Airline Ticket

(1) Each grantee will be provided, according to his/her itinerary and route as designated by MEXT, with an economy class airline ticket from the international airport closest to his/her place of residence to Narita International Airport (or following the itinerary normally used by the university where the grantee is placed). A change in the departing airport due to a change of address will not be permitted.

(2) The airline ticket sent by MEXT has a fixed date and flight number. Visiting relatives or friends, sightseeing, research or visits for study, etc., on the way to Japan is not permitted.

(3) The departure date and flight is fixed due to the hotels at a stopover location, flight transfer circumstances, arrival procedures, and residency arrangements. Therefore, changes of the ticket date made by the applicant in the home country will not be permitted.

(4) The airline ticket sent by MEXT to the grantee cannot be transferred to another person, nor can it be exchanged for money. Furthermore, MEXT is only responsible to supplying grantees with an airline ticket and will not pay for costs associated with excess baggages, airport taxes or insurance fees.

(5) A ticket will only be provided for the grantee. Family members or so who will accompany the grantee to Japan will not receive any funding.

3 Changes in the Date of Departure

(1) The flight fee will not be covered for any grantee who wishes to come before the designated date by MEXT without permission from the Ministry. There will be no refund after arrival. In such case the grantee will not be considered as a student of this program. **Therefore, if students do come before the appointed date, the traveling arrangements, the entrance procedures and the living arrangements after arrival (all necessary procedures) will be the grantees responsibility.**

(2) Departure date and flight changes will not be accepted. However, if any change is required due to personal illness, please contact MEXT through Embassy of Japan. In such a case, the grantee must wait the contact for MEXT after all the procedures including residence, etc., are fully prepared. In Japan, all courses will begin right after the arrival date. In case of any arrival delay, the applicants acceptance to this program might be revoked.

(3) If the travel agency demands payment for the difference of flight fee due to any departure or flight changes and if the grantee paid at the moment of departure, no refund will be given after arrival. Therefore, when any changes occur, please always contact Japan to find out the necessary procedures before departure.

4 Withdrawal or Revocation of Acceptance

(1) If a grantee cannot arrive within the designated arrival period, it will be a great hindrance to the grantees education at the university as well as the research program. Therefore, the acceptance to this

program will be revoked.

(2) If a grantee withdraws from the program after receiving the airline ticket, MEXT will collect it through the travel agency.

(3) **If recommending institutions send many grantees who withdraw from this program or return to their home country due to personal reasons in the middle of the program, the institutions participation itself will be reconsidered. Therefore, when recommending applicants, please make sure applicants will not withdraw from this program for any reason.**

5 Students Accompanied by Family Members

(1) If a grantee wishes to be accompanied by their spouse or any family member, they must contact the an accepting university before departure. When the spouse will come together with the grantee, it must be informed that there will be no increase of the scholarship and traveling fee.

(2) All entrance procedures for the spouse will be completely different from the those of the grantee. Therefore, please make sure to obtain a visa for the spouse before departure.

6 Guidance before Departure Date

(1) All grantees studying in Japan should research their accepting universities education system. Grantees should also learn basic Japanese language necessary for daily life, Japanese climate, legal system and culture before departure.

(2) All grantees studying in Japan should bring appropriately \$2,000 US or the equivalent to cover immediate needs after arrival in Japan since the scholarship will be paid a while later.

(3) If any personal problems occur after arrival, such matters should always be discussed with their supervising professors first and then the Foreign Exchange Office at the university should be contacted to.

(4) **Recently, there are many students who return to their home country without permission. Some must return due to mental problems. A thorough interview and instruction before departure is very important to prevent this from happening. However, if this happens due to an accident while studying abroad, contacts are made to family members of the student and appropriate authorities in their home country based on the directions from Japan. All problems will be dealt with by having a close contact between Japan and thier home country. All conditions and results concerning such matters should be reported to an accepting universitites and MEXT.**

(5) The JASSO provides a general complimentary pamphlet "Student Guide to Japan."
(http://www.jasso.go.jp/study_j/sgtj.html)

VI YEAR-LONG SCHEDULE

2014

July. Sending of Application Forms
By Oct.31th Recommendation of Candidates by Recommending Institution,
Documents to be Submitted
Early Nov. The First Screening by Accepting Institutions

2015

March. The Second Screening (Conducted by the YLP Committee in MEXT)
April. Announcement of Results
Aug.-Sept. Airline Tickets to be Sent
Sept.-Oct. Students Come to Japan

* Caution: This schedule is preliminary. Detailed schedules will be announced separately through the Japanese Ministry of Foreign Affairs and Embassy of Japan.